

Regular Board Meeting Minutes

Indian River Mosquito Control District

July 12, 2022 @ 6:00 PM

The Indian River Mosquito Control District Board of Commissioners held a regular meeting on July 12, 2022 at the District Office.

Present: Matt Erpenbeck (Chair), Tom Lowther (Vice-Chair) and Janice Broda (Secretary/Treasurer)

Staff: Sherry Burroughs (Executive Director), Lisa Ridley (Finance Director), Johanna Avril (Human Resource Generalist), Josh Reilly (IT Specialist), Michael Hart (Director of Operations), and Melanie Pacot-Stansberry (Payroll Specialist)

Visitors: Terry McGinn, Judy Avril, and Anna Kirkland

I. Call to Order - Chairman Erpenbeck called the meeting to order at 6:00 PM.

II. Pledge of Allegiance

III. Consent Agenda *(All items as Consent Agenda items are considered routine and non-controversial by the Board and will be approved in a single motion. There will be no separate discussion of these items. Prior to this meeting, Board members have had the opportunity to review each of these items and may request that any item be moved to an Action Item for individual consideration.)*

A. Approval of Minutes (Attachment A)

B. Financial Report (Attachment B)

Commissioner Lowther made the motion to approve the Consent Agenda. The Board unanimously approved; motion passed.

IV. Public Comment- None

V. Old Business - None

VI. New Business

A. Draft Budget for FY2022-2023 (Attachment C)

Lisa read the budget memorandum into the record.

Staff recommended approval of the draft detailed work plan budget at the 0.2500 millage rate for Fiscal Year 2022-2023.

Commissioner Broda made the motion to approve the tentative budget at the 0.2500 millage rate. The Board unanimously approved; motion passed.

B. VAB Budget Amendment and Resolution (Attachment D)

Lisa presented the budget amendment to account for increased revenue from the tax collector.

Staff recommended approval of Budget Amendment 2022-004 and the corresponding Resolution 2022-003.

Commissioner Lowther made the motion to approve staff's recommendation. The Board unanimously approved; motion passed.

C. Policy Review – Compensation (Attachment E)

The compensation policies were reviewed and updated to combine into Chapter 6 of the new employee handbook, Commissioner Broda requested clerical updates.

Staff recommended approval of the compensation policies as amended.

Commissioner Lowther made the motion to approve the policy as amended. The Board unanimously approved; motion passed.

D. Strategic Plan – Request for Proposal (Attachment F)

Sherry reported that the District received one response from the RFP for the strategic plan preparation.

Staff recommended rejecting the single proposal received and reposting the request for proposals.

Action Item: Commissioner Broda requested copies of RFPs.

Commissioner Broda made the motion to reject the proposal. The Board unanimously approved; motion passed.

VII. Director's Report

Sherry provided the following updates.

- **Legislative Update**
 - **HB7055 Cybersecurity**
 - Approved by the Governor on June 24th, effective July 1st
 - Prohibits state & local government from paying or complying with ransomware incidents
 - Defines severity level of cybersecurity incidents
 - Must report high severity level cybersecurity incidents to the Cybersecurity Operations Center and the Cybercrime Office with the Florida Department of Law Enforcement
 - Requires state and local government employees to undergo certain cybersecurity training within 30 days of employment and annually thereafter
 - Requires local governments to adopt cybersecurity standards that safeguard the local government's data, IT, and IT resources
 - **HB7057 Public Records and Meetings/Cybersecurity**
 - Approved by Governor on June 24th, effective July 1st
 - Provides general public record exemption to address coverage limits and deductible or self-insurance amounts, information relating to critical infrastructure, network schematics or hardware and software configurations and cybersecurity incident information
 - Creates a public meeting exemption for any portion of a meeting that would reveal the confidential and exempt information

Action Item: Staff to request legal to look into the cybersecurity meetings

- **Subcommittee on Managed Marshes (SOMM)**
 - Meeting on Thursday, July 14 at 9:00 AM (VIRTUAL)
 - Recommending Sherry for membership

- Designating Doug Carlson as Emeritus Member
- **Security & Fencing Project**
 - Fencing portion is waiting on chains for the gate motors; security is on hold until motors installed; electrical work mostly completed
- **Generator Project**
 - 7/25 the power will be shut off to install the transfer switch; expected to be off for 5 hours while work completed; office will be closed
 - Contractor amending permit to change orientation of the generator pad to not conflict with utility easement; once authorized, the slab will be poured, and the generator installed.

Hart provided the following Operations Report.

- **Permanent Control/Impoundments**
 - MWI portable pump is inoperable due to a radiator leak; a rental pump is being utilized at Water Tower impoundment
 - Completed first drawdown of Water Tower on June 28th; began pump back up on July 5th
 - Bill's pump is out again due to technical issues
 - Scheduled to drawdown South Bills Impoundment on July 18th and repump on the 25th
 - Water Tower to be scheduled for second drawdown again on July 26th and repump on August 2nd
 - LiDAR work was completed last month, and staff is awaiting receipt of the data files
- **Larvicide**
 - Maximum tide 26"; rainfall 9.65", maximum rainfall daily reported was 5+""
 - Maximum adult numbers 30+
 - 1 aerial mission was completed on June 6 & 7th totaling 2,267 acres with Censor & Vectobac
 - Drone work: 70 acres with Altosid XRG at Medical Center Field, Golf View, Garden Grove, and Forest Park
- **Adulticide**
 - 52 zones, totaling 885 miles were treated, this is below the historical average of 1,316 for June
 - Received 144 phone calls and 1 email service requests; this is below the historical average of 128

Sarah provided the following report for Entomology.

- **Entomology**
 - Arbovirus Surveillance
 - District: 1 EEE positive sentinel activity year to date
 - Statewide: 1 EEE sentinel year to date at the District, 11 EEE positive sentinels statewide in June of 2022, totaling 30 sentinels year to date; 5 EEE horses in June 2022, totaling 6 horses year to date; 5 WNV positive sentinels year to date, 1 SLE sentinel positive year to date, 2 sentinel chickens have tested positive to flavivirus year to date and 12 traveled related cases of Dengue in June 2022, totaling 39 year to date
 - Osceola is under a mosquito borne illness advisory
 - Mosquito Surveillance
 - Average mosquito populations have increased from the prior month at sentinel sites, average 317 Culex species and 123 non-Culex species, Inland and Coastal traps have seen an increase in mosquito populations from the previous month
 - Parity at Graves is at 34%, parity at Lockwood is at 38%

Johanna provided the following report for Outreach.

- **Education & Outreach**
 - June 24th Imagine Schools outreach event
 - August 5th City of Sebastian Police "Back to School"

VIII. Commissioner's Comments

Commissioner Broda: none

Commissioner Lowther: none

Commissioner Erpenbeck: none

IX. Upcoming Meetings and Events

- Board Meeting – August 9th, 2022 at 9:00 AM
- OPEB Meeting - September 6th AT 6:00 PM
- Regular Board Meeting – September 6th at 6:05 PM
- Tentative Budget Hearing – September 13th at 5:01 PM
- Final Budget Hearing – September 20th at 5:01 PM

X. Adjournment

Commissioner Lowther made the motion to adjourn. The Board unanimously approved; meeting was adjourned at 6:29 PM.

Attest:



M. Erpenbeck
