

**OPEB BOARD OF TRUSTEES**  
**Meeting Minutes**  
**September 5, 2023 @ 9:00 AM**

The Board of Trustees held a regular meeting on September 5, 2023, at the District Office.

**Present:** Janice Broda (Chair), Anna Kirkland (Vice Chair), and Matt Erpenbeck (Secretary/Treasurer)

**Staff:** Sherry Burroughs (Executive Director), Michael Hart (Director of Operations), Peter Jiang, Director of Scientific Programs, Lisa Ridley (Director of Finance & Administrative Support Services), Johanna Avril (Human Resource Generalist), Melanie Pacot-Stansberry (Payroll Specialist), Morel Jules (Larvicide Supervisor) and Todd Hingle (Larvicide Foreman)

**Visitors:** Tom Lowther and Mark Latham

**I. Call to Order**

Chairman Broda called the meeting to order at 9:00 AM.

**II. Approval of Meeting Minutes – June 6, 2023 (Attachment A)**

**Commissioner Erpenbeck made the motion to approve the minutes. The Board unanimously approved; motion passed.**

**III. Financial Report (Attachment B)**

Lisa Ridley presented the financial report for the period ending August 31, 2023 and noted that the OPEB CD was reinstated for 7 months at 4.65% and will mature on 3/21/2024.

**Commissioner Kirkland made a motion to approve the financial report and file for audit. The Board unanimously approved; motion passed.**

**IV. Old Business**

**A. Approval of Final FY 2023-2024 OPEB Budget**

**Commissioner Erpenbeck made a motion to approve the FY 2023-2024 Final OPEB budget. The Board unanimously approved; motion passed.**

**V. New Business**

**A. Consideration of FY 2023-2024 Meeting Dates**

**Commissioner Kirkland made a motion to approve the FY 2023-2024 meeting dates. The Board unanimously approved; motion passed.**

**VI. Administrator's Report –**

**VII. Commissioner Comments –**

**VIII. Upcoming Meeting**

- January 9, 2024 @ 9:00AM

**IX. Motion for Adjournment**

**Commissioner Erpenbeck made a motion for adjournment. The Board unanimously approved; motion passed. The meeting was adjourned at 9:03 AM.**

Attest:   
