

**OPEB BOARD OF TRUSTEES**  
**Meeting Minutes**  
**September 7, 2021 @ 9:00 AM**

The Board of Trustees held a regular meeting on September 7, 2021, at the District Office.

**Present:** Tom Lowther (Secretary/Treasurer), Janice Broda (Chair) and Matt Erpenbeck (Vice-Chair)

**Staff:** Sherry Burroughs (Executive Director, Sarah McInnis (Operations Director) and Lisa Ridley (Finance Director)

**Visitors:** Judy Avril, Ray Hooker, Chandler Hooker and Bob McNally

**I. Call to Order**

Chairman Broda called the meeting to order at 9:00 AM.

**II. Approval of Meeting Minutes – June 8, 2021 (Attachment A)**

**Commissioner Lowther made a motion to approve the minutes. The Board unanimously approved; motion passed.**

**III. Financial Report (Attachment B)**

The year-to-date income and expenses were reviewed by OPEB Trust Clerk, Johanna Avril. Interest fiscal year to date is \$37.93, the CD is earning .15 percent and will mature on February 21, 2022; in January the board can explore Trust options.

**A. Investment Committee Report**

Interest fiscal year to date through May 28, 2021, is \$27.67 held in Seacoast National Bank NOW account earning a 0.1% rate currently. The CD is earning 0.15% and will mature on February 21, 2022.

**IV. Old Business**

**A. Approval of the Final FY 2021-2022 Budget (Attachment C)**

Johanna Avril reviewed updates to the budget as presented in June with one minor change. The cost share for advertising meetings in the Indian River Press Journal has decreased from \$95 to \$50.

**Commissioner Lowther made a motion to approve the minutes. The Board unanimously approved; motion passed.**

**V. New Business**

**A. Consideration of the Tentative FY 2021-2022 OPEB Meeting Dates (Attachment D)**

The OPEB meeting dates run concurrently with the regular scheduled Board Meeting dates beginning at 9:00 AM. The dates have been reviewed and there is no conflict, however the dates can be updated if required.

**B. Appointment of New Trust Clerk**

Johanna Avril has been acting as an interim Trust Clerk, Lisa Ridley the Finance Director will be acting as new Trust Clerk with the approval of the Board.

**Commissioner Lowther moved to approve the new Trust Clerk. The Board unanimously approved; motion passed.**

**VI. Administrator's Report – Nothing to report.**

**VII. Comments - None**

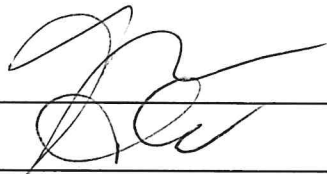
Upcoming OPEB Board Meetings

- January 11 @ 9:00 AM

**VIII. Motion for Adjournment**

Chairman Broda requested a motion for adjournment. **Commissioner Lowther made the motion to adjourn. The Board unanimously approved; motion passed. The meeting was adjourned at 9:05 AM.**

Attest:



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