
**MINUTES OF REGULAR MEETING OF THE
BOARD OF COMMISSIONERS OF THE
INDIAN RIVER MOSQUITO CONTROL DISTRICT
OCTOBER 13, 2020**

The monthly meeting of the Indian River Mosquito Control District Board of Commissioners was held in the District's office on Tuesday, Oct. 13, 2020.

Participating at the District office were: Commissioners Janice Broda and Tom Lowther, Director Doug Carlson, Assistant Director Sherry Burroughs, Michael Hudon, Mark Kartzinel, Melanie Pacot-Stansberry, Candidate Matt Erpenbeck, Candidate Jeff Andros, Candidate Craig MacCoy, Amy MacCoy.

Participating by ZOOM included: Commissioner Buck Vocelle, Candidate Vada Mossavat, Administrative Manager Diane Richards, Bob Bruce, Tom & Sue Ether, Terry McGinn, Paul Baffino, Alan Curtis, Kelly Deutsch, Dave, several others who were unidentified.

Chairman Lowther called the meeting to order at 9:00AM and read the conditions under which this ZOOM meeting will operate.

MINUTES OF SEPTEMBER 8, 2020 REGULAR MEETING, SEPT. 15 TENTATIVE BUDGET HEARING (RECONVENED ON SEPT. 23) AND SEPT. 29 FINAL BUDGET HEARING (Attachment A)

Through a motion by Buck Vocelle, the minutes of the September 8, 2020 meeting, the Tentative Budget meeting on Sept. 15 (including the Reconvened Tentative Budget meeting on Sept. 23) and the Final Budget Hearing meeting (Sept. 29) were approved. [It was determined during Public Comments that a change to the Sept. 8, Sept. 23 and Sept. 29 meeting minutes would be made and thus will be approved at the November meeting.]

FINANCIAL REPORT (Sept. 1 through Sept. 30; Attachment B)

Income.....	\$153,953.79
Disbursements	
Local Funds (includes Checks 13005-13060 & dd11419-dd11512).....	\$315,511.35
Non direct-deposit payroll.....	\$3,150.57
State Funds (3106).....	\$668.80
Total Disbursements.....	-\$319,330.72
Net.....	-\$165,376.93

Change in cash position from last month.....	-\$160,516.51
Bank balance (all accounts).....	\$2,019,708.94
Less reserves and contingency.....	-\$700,000.00
Total available cash.....	\$1,319,708.94

Through a motion by Janice Broda, the financial information was accepted and filed for audit.

PROPOSED FISCAL YEAR AMENDMENTS #4 & #5 (Attachment C).

- Because a FEMA reimbursement arrived at the end of FY 19-20 (along with an additional \$5K in Ad Valorem taxes), the Local Fund Balance was increased by \$156K. \$151K was allocated to Repairs & Maintenance to help cover dike repairs necessitated by damage from Hurricane Dorian and the remaining \$5K was placed in Contingency (=equaling a total of \$505K for that category). Through a motion by Janice Broda, Amendment #4 was approved through Resolution Number 2020-006.

- The State Fund Balance was increased by an additional \$700 from a chemical rebate and was placed in the Chemicals category. Through a motion by Janice Broda, FY 2019-2020 Amendment #5 (State Funds) was approved through Resolution Number 2020-007.

LOCAL FUND CD ROLLOVER. Mr. Carlson said that our \$100K CD is coming due. He asked how the Board would like to handle this money. After some discussion, through a motion by Janice Broda, it passed to roll-over the CD for a 6-month duration.

PUBLIC COMMENTS

Jeffrey Andros re-stated that he thinks the District should place the ZOOM videos on a YouTube channel. He also said that the District needs an ADA compliant website now. He asked if the District had a policy concerning staff participating in political action work. Mr. Carlson said it is not specifically addressed in the Employee Policy Manual. This question was in regard to Mr. Carlson providing questions to the Taxpayers' Association to be used for their mosquito control candidate forum. Mr. Carlson stated that he provided the questions directly to President Stewart and did not share them with District commissioners as was stated on social media. The question as to what constitutes a political organization was raised in the discussion. Mr. Andros asked if Mr. Carlson had received authorization from the Board to provide the questions. Mr. Lowther said that he was told they had been provided to Mr. Stewart but Doug did not ask permission. Mr. Vocelle and Ms. Broda both stated they were not asked permission either.

OLD BUSINESS

- REVIEW OF IRMCD REMOTE MEETING PARTICIPATION POLICY (Attachment D). Mr. Carlson explained the situation as detailed in the attachment. After some discussion, through a motion by Buck Vocelle, it passed to maintain the current policy and keep the ZOOM format for the public to participate also.
- PROGRESS INTEGRATING MAPVISION INTO THE DISTRICT'S OPERATIONS (Attachment E). Sherry updated the Board as to where the District is with integrating the database system into our operations. She said some Staff members are participating in a ZOOM meeting with Leading Edge every two weeks with a test to be done within several weeks.
 - 3rd PARTY REPOSITORY. Doug referred to the memo from Lewis, Longman and Walker concerning license agreements. It was included as an attachment last month but was tabled for discussion. He said that at next month's meeting, Staff plans to have Janice Ruskin speak in more detail on this issue as it does include some specific recommendations.
- OPENING OF BIDS FOR GENERATOR SYSTEM FOR DISTRICT OFFICE AND DRY CHEMICAL BUILDING. Doug opened 3 bids which were provided. They were from: Energized Electric, Zabatt Power Systems and Stryker Electric. Architect (John Binkley) and his electrical engineer will review the bids and provide a report for our November meeting.
- PROCUREMENT PROCEDURE FOR BUDGETED HEAVY EQUIPMENT. Sherry explained this was carried over from last month when a decision was not made. After some discussion, through a motion by Buck Vocelle, it passed to use the Sheriff's Assoc./State Bid format for this purchase.

NEW BUSINESS

- INTENT TO ISSUE CHEMICAL BIDS. Doug reported that Staff is going through the bid process for

several formulations of our larvicides *Bti* and spinosid as these purchases over the course of the year will exceed \$35K. Bids will be returned for opening at our November meeting.

- UPDATE OF PUBLIC RECORDS REQUEST POLICY RESEARCH (Attachment F). Mr. Carlson reported that we have received copies of a Public Records Request Policy from several mosquito control programs and local governmental agencies. Staff will review them and develop a draft version for the Board's consideration. Presently Staff will continue to rely on F.S. Chapter 119 for guidance. Mr. Vocelle expressed displeasure that we are not farther along in this process.
- DISCUSSION OF NEW WEBSITE. Doug stated that now we are in the new fiscal year and funds are allocated, we will resume discussion about implementing a new website which is ADA compliant. Our initial inquiries were made by Johie Avril and date back to Feb. 2020. In March, we received a demonstration by Revize which has been pointed to as a very good company to consider (City of Islamorada). They have offered to do a presentation for the Board should we be interested.

Commissioner Broda raised some considerations in that she had looked at about 20 mosquito control program websites and few were ADA compliant. Her suggestion was to make some improvement now as we work through the process of obtaining a firm and working up a new website. She encouraged that the District get public comment/input on this and that it be user friendly.

DIRECTOR'S REPORT

Mr. Carlson made an opening statement to those in attendance concerning the election season and some of the District's history, especially as relates to environmental considerations in the work that we do. He concluded with some of the challenges that mosquito control will likely face over the coming years.

- TEMPORARY CONTROL.
 - LARVICIDING. Mr. Carlson reported that 2060 acres were aerially larvicided in September. The historical average for the month is 2072 acres. The last 5-year average is 2458.
 - ADULTICIDING. During September, 217 miles were sprayed. The historical average is 1341 mi. The last 5-year average is 820 miles.
 - SERVICE REQUESTS. 23 service requests were received in September. The historical average for the month is 123. The last 5-year average is 110 requests.
- PERMANENT CONTROL. Sherry reported that all impoundments are now open to the Indian River Lagoon and Staff is making preparation for upcoming winter work which will include dike repair, replacing culverts and some bridges. Recent high tides from Hurricane Teddy did some damage to our dike system which needs repair. They will be looking at some different methodologies to try and make the dikes more resistant to degradation.
- ARBOVIRUS SURVEILLANCE. Mark Kartzinel reported that we now have approx. a month's worth of sentinel chicken data and have had no positives. During September, mosquito numbers were quite low but starting to increase towards the end of the month. Statewide in September, there were some positives for SLE and EEE and a human WNV case in Charlotte County.
- EDUCATIONAL ITEMS.
 - On Oct. 2, Doug, Josh Reilly and Jeff Summersill (pilot) were interviewed for an article on aerial larviciding by Indian River Magazine.
 - On Oct. 7, Doug was part of a ZOOM educational meeting (which included about 10 speakers) which allowed people to obtain CEUs. The meeting was organized by Adapco and Doug's 45-minute presentation was on the "History of Mosquito Control in Florida". Approx. 250 people

- participated from along the U.S. East Coast.
- On Oct. 8, Doug participated in an interview with Bob Soos (WTTB).

- UPCOMING MEETINGS & EVENTS
 - Oct. 22 – Health Screening
 - Nov. 10 – Board meeting @ 9AM
 - Dec. 8 – Board meeting @ 9AM

COMMISSIONER COMMENTS

Commissioner Broda provided some comments about the District's dike repair work and the fact that they have been very successful in obtaining FEMA funding. She went on to mention the salary situation and her interest in seeing a new salary survey along with a comprehensive policy.

Tom Lowther said that he too wants to see attention paid to the salary issues with a comprehensive plan to be developed. He discussed his interest in the Board looking to increase in size from 3 to 5, gaining the services of an HR Director and a means to evaluate the Director.

Mr. Vocelle said that he greatly enjoyed the discussion as a lot of good ideas were brought forth.

MOTION FOR ADJOURNMENT

As there was no further business to discuss, through a motion by Janice Broda, the meeting was adjourned at approx. 11:27AM.

Attest:

