

Regular Board Meeting Minutes

Indian River Mosquito Control District
November 6, 2023 @ 9:00 AM

The Indian River Mosquito Control District Board of Commissioners held a regular meeting on November 6th, 2023, at the District Office.

Present: Janice Broda (Chair), Anna Kirkland (Vice-Chair) and Matt Erpenbeck (Secretary/Treasurer)

Staff: Sherry Burroughs (Executive Director), Johanna Avril (Community Relations Specialist), Michael Hart (Director of Operations), Peter Jiang (Director of Scientific Programs), Melanie Pacot-Stansberry (Payroll Specialist), and Kevin Kinney (IT Specialist).

Visitors: Terry McGinn (Resident)

I. Call to Order- Chair Broda called the meeting to order at 9:00 AM.

II. Pledge of Allegiance

III. Approval of Meeting Minutes (Attachment A)

Commissioner Kirkland made the motion to approve the minutes. The Board unanimously approved; motion passed.

IV. Financial Report (Attachment B)

Commissioner Kirkland made the motion to accept and file the financial report for audit. The Board unanimously approved; motion passed.

V. Public Comment- Mr. Terry McGinn was pleased that he was able to find the meeting recordings on the website when he was not able to attend in person.

VI. Old Business

A. Indian River Board of Commissioners Draft Resolution - Update

Sherry reported that she met with the County Administrator, John Titkanich on Tuesday, October 31st to discuss the draft resolution. He will notify Sherry when the resolution is placed on their agenda.

VII. New Business

A. Budget Amendment – Cash Balance Forward (Attachment C)

The beginning fund balance was amended to reflect the actual fund balance of \$3.9M. The \$411,491.57 was reallocated through various expenditure account categories, as indicated in the budget amendment memorandum and the FDACS budget amendment document.

Staff recommends approval of Budget Amendment #1 for FY2023-2024 and adoption of Resolution #2023-009.

Commissioner Erpenbeck made the motion to approve Budget Amendment #1 for Fiscal Year 2023-2024 and Resolution #2023-009. The Board unanimously approved; motion passed.

B. Decommissioned Equipment Trailer (Attachment D)

One of the heavy equipment trailers (#1) that was purchased on October 10, 2007, has been deemed unsafe to operate by the Maintenance Supervisor. The equipment is not serviceable. Staff is requesting approval to surplus it. The budget amendment reflects the addition of \$18,000 to replace the existing trailer.

Staff recommends the equipment trailer #1 be considered surplus.

Commissioner Erpenbeck made the motion to surplus equipment trailer #1. The Board unanimously approved; motion passed.

VIII. Director's Report

- Staff are available to answer questions from the monthly Board report submitted with the Board packet. Commissioner Kirkland asked for clarification on the opening of the culverts. Mr. Hart explained that all the impoundment culverts were opened by October 1st.

IX. Commissioner's Comments-

- Commissioner Kirkland inquired about the opening of all the **Upcoming Meetings and Events**
 - FMCA Annual Meeting, Cape Coral - November 13th -16th, 2023
 - Regular Meeting – December 12th, 2023, at 9:00 AM
 - OPEB Meeting – January 9th, 2024, at 9:00 AM
 - Regular Meeting – January 9th, 2024, at 9:05 AM
 - FMCA Fly-In – January 9th-11th, 2024 at Manatee MCD
 - FASD Legislative Forum – January 22nd – 26th, 2024
 - FMCA Tallahassee Days– January 22nd – 23rd, 2024
- AMCA Annual Meeting – March 4th – March 8th, 2024

X. Adjournment

Commissioner Erpenbeck made the motion to adjourn. The Board unanimously approved; the meeting was adjourned at 9:07 AM.

Attest: 

