

**MINUTES OF REGULAR MEETING OF THE
BOARD OF COMMISSIONERS OF THE
INDIAN RIVER MOSQUITO CONTROL DISTRICT
OCTOBER 8, 2019**

The monthly meeting of the Indian River Mosquito Control District Board of Commissioners was held in the District's office on Tuesday, October 8, 2019.

Present were: Commissioners Janice Broda, Tom Lowther & Buck Vocelle, Director Doug Carlson, Assistant Director Sherry Burroughs, Michael Hudon, Mark Kartzinel, Diane Richards, Melanie Pacot, Don Shroyer, John Beidler.

Chairman Buck Vocelle called the meeting to order at 9:00AM.

MINUTES OF SEPTEMBER 10, 2019 (REGULAR MONTHLY MEETING), SEPT. 17 (TENTATIVE BUDGET HEARING) & SEPT. 24 (FINAL BUDGET HEARING) (Attachment A)

Through a motion by Tom Lowther, the minutes of the September 10, Sept. 17 and Sept. 24, 2019 meeting minutes were accepted.

FINANCIAL REPORT (September 1 through September 30; Attachment B)

Income.....	\$223.04
Disbursements	
Local Funds (includes Checks 12,290-12,335 & dd10,633-dd10,691).....	\$606,643.79
Non direct-deposit payroll.....	\$0.00
State Funds (no checks).....	\$0.00
Total Disbursements.....	\$606,643.79
Net.....	-\$606,420.75
Change in cash position from last month	-\$599,195.92
Bank balance (all accounts).....	\$2,304,304.46
Less reserves and contingency.....	-\$1,237,282.06
Total available cash	\$1,067,022.40

Through a motion by Janice Broda, the financial information was accepted and filed for audit.

CERTIFICATE OF DEPOSIT. Melanie Pacot reported that a CD that we have is maturing on Oct. 18. After some discussion, through a motion by Tom Lowther, it was decided to invest \$100K for a period of 1 year at a rate of 1.75% at Seacoast Bank.

AUDIT. Over the past week, our auditors have been onsite for several days. They did the chemical audit on the morning of Oct. 1. Josh Reilly had everything nicely in order for the auditors, so the process went smoothly.

OLD BUSINESS

BUDGET CONSIDERATIONS. Mr. Carlson brought up that at last month's meeting, salary adjustments for the positions of Director and Administrative Manager were tabled and guidance from the Board was requested. After a brief discussion, it was agreed that these 2 positions would be handled like all the other positions in regard to salary changes for the coming fiscal year. Sherry mentioned that at last month's meeting it was decided to pay overtime only for time worked, which would exclude holidays from counting toward time worked. After some discussion and a report by Sherry on how other organizations handle this, it was decided to count holidays as days worked in the calculations for overtime pay.

UPDATE ON PINE ISLAND PUMP INTAKE REPAIR. Doug reported that yesterday the electrical wiring was done, the pump was very briefly tested and ran smoothly but needs more investigation as to voltage. There still is a low voltage condition at the pump but that is something we will work out with FPL and Schlitts Electric. That is not the responsibility of R&S Metalworks who have been an excellent company to deal with. A final on-site meeting with R&S Metalworks is scheduled for this afternoon. It appears that all the work that R&S Metalworks completed is fine so Doug said he would like to provide the final payment to R&S (totaling approx. \$16K). This was acceptable to the Board.

UPDATE ON DEVELOPING PROCUREMENT PROCEDURES. Doug reported that we received a draft from our attorney concerning a procurement procedures document and had a phone conversation on Oct. 3. The document needs further work and some items remain to be determined. We hope to have a final draft for the November meeting. One item of importance we have learned is that bidding is not necessary for general insurance, workers compensation and health insurance. We have also learned about the requirements for bidding for Public Construction Works that relates to several new items of consideration.

NEW BUSINESS

INTENT TO ISSUE BID FOR SHELL STABILIZER. Doug reported that as we develop the procurement policy, we have learned for Public Construction Works (Chapter 255.20, Fla. Statutes) under \$300K (and don't have an electrical component over \$75K) the item does not need to go out for bid. Consequently Staff determines that no bidding is necessary for the shell stabilizer that we use for dike repairs and rebuilding. This met with Board approval.

INTENT TO ISSUE CHEMICAL BIDS. Doug reported that Staff is going through the bid process for several formulations of our larvicides *Bti* and spinosid as these purchases over the course of the year will exceed \$35K. Bids will be returned for opening at our November meeting.

CONSIDERATION OF VEHICLE PURCHASES. Staff plans to move forward with the purchase of 3 budgeted vehicles. Since they will cost under \$35K we will proceed as approved by the Board last month to use the State Bid or Fla. Sheriffs' Association process.

VEHICLE PURCHASES OVER \$35K. Doug said that one item for which Staff would like clarification is in regard to the purchasing of vehicles which cost more than \$35K. The Florida Sheriffs' Assoc. is not a governmental organization but does go through a thorough competitive bidding process and we are eligible to purchase through them. Therefore we would like to take advantage of this to "piggy-back" off their process for vehicle purchases in excess of \$35K. The Board was open to this but it was decided that before placing such an order, the options will be first presented to the Board for their approval.

LINING OF 2 ADDITIONAL CULVERTS AT PINE ISLAND. Doug mentioned that our experience with Scott Snowden (R&S Metalworks) has been so good that we would like to move forward with hiring them to line the 2 additional culverts under the road at Pine Island. This project is budgeted for FY 2019-20 with an estimated price of \$90K. This project falls under the category of Public Construction Works (Chapter 255.20, F.S.) whereby such public construction projects under \$300K do not need to go out for bid. For this project we do not feel that we need engineering assistance as R&S has shown they are fully capable of doing this project which is much less complicated than the pump intake repair. Doug was given permission to negotiate with Scott Snowden for a price for this project.

DIRECTOR'S REPORT

TEMPORARY CONTROL

- LARVICIDING. Mr. Carlson reported that 1195 acres were aerially larvicided in September. The historical average for the month is 2088 acres. The past 5-year average for this month is 2696 ac.
- ADULTICIDING. During September, 279 miles were sprayed. The historical average is 1369 mi. The past 5-year average for this month is 828 miles.
- SERVICE REQUESTS. 40 service requests were received in September. The historical average for the month is 128. The past 5-year average for this month is 115 requests.

PERMANENT CONTROL. As reported last month, all culverts were opened as Hurricane Dorian passed and have remained open since. Staff is working on dike maintenance and will begin repairing dikes in need of such work when conditions allow.

ARBOVIRUS SURVEILLANCE.

LOCAL. Mark Kartzinel was introduced as having assumed Sherry's previous position as the Medical Entomologist. He reported that we continue to have WNV positive chickens reported with 10 during Sept. and a total of 35 for this year.

STATE. There have been 374 positive chickens in the State this year for WNV and 108 for EEE. 14 counties are under a Mosquito-Borne Illness Advisory. There have been 248 cases of imported dengue with 3 cases of local transmission. This has resulted in Miami-Dade being placed under a Mosquito-Borne Illness Alert.

EDUCATIONAL ITEMS.

CENTENNIAL PARADE. The District will participate in the upcoming Centennial Parade on Saturday, October 26. We plan to have a pickup truck pulling a trailer with an ATV on it. A ULV truck will also follow.

AUCTION. There was no interest by mosquito control programs for the auction items that we listed. We are currently in the midst of an online auction at www.publicsurplus.com which will close at the end of next week.

FELLSMERE SHRIMP FARM. Michael Hudon provided an update on the shrimp farm in Fellsmere that is producing high numbers of saltmarsh mosquitoes. Michael reported that he and Bruce Peery are experimenting with adding *Gambusia* to the standing water to see if this will provide some level of mosquito control.

UPCOMING MEETINGS & EVENTS

- Oct. 24 – Health Screening
- November 12 @ 9:00AM
- November 17-20 – FMCA meeting in St. Augustine
- December 10 @ 9:00AM
- January 14, 2020 @ 9:05AM (OPEB meeting will precede this meeting)
- February 11 @ 9:00AM
- March 10 @ 9:00AM

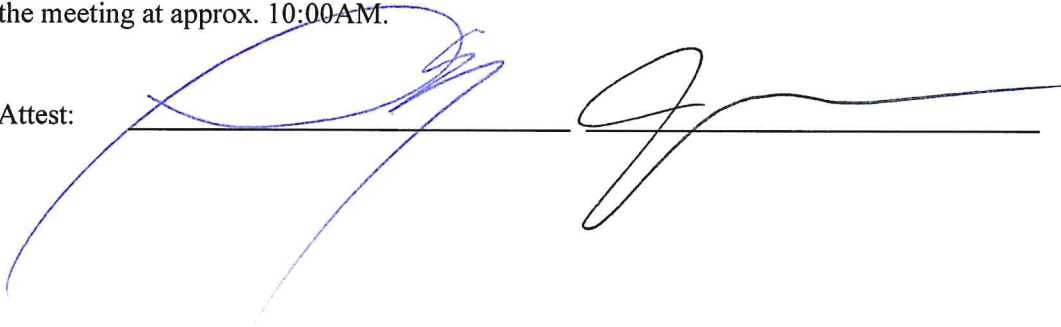
COMMENTS

Chairman Vocelle said that he spoke with IR Shores Mayor Tom Slater and Johns Island representative Mike Korpar who asked if the District is willing to reconsider allowing JI to run their reuse pipe under Hole-in-Wall Island. The design will have a sophisticated emergency shut-off mechanism and JI is willing to provide the District \$250K to purchase an easement. A brief discussion resulted with the determination that the Board has not changed their position on this item.

MOTION FOR ADJOURNMENT

As there was no further business to discuss, through a motion by Janice Broda, Chairman Vocelle adjourned the meeting at approx. 10:00AM.

Attest:

Two handwritten signatures in blue ink are positioned above a horizontal line. The signature on the left is more complex and scribbled, while the signature on the right is a smoother, cursive-style signature.