

INDIAN RIVER MOSQUITO CONTROL DISTRICT
 Financial Report
 for
 July 1 – July 31, 2024

I.	Income		\$6,513.89
	State Funds		<u>\$0.00</u>
			\$6,513.89
II.	Disbursements		
	a. Local Funds (15378-15427 & dd14479-dd14554)		\$559,116.32
	b. State Funds		<u>\$0.00</u>
	c. Total Disbursements		<u>-\$559,116.32</u>
	d. Net		(\$552,602.43)
III.	Change in cash position from last month		(\$547,639.35)
IV.	Bank balance (all accounts)		\$5,074,434.31
	a. Less reserves and contingency		<u>-\$2,315,352.53</u>
V.	Total available cash		\$2,759,081.78

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07/30/24
Accrual Basis

IRMCD
Monthly Board Disbursement Report
As of July 31, 2024

Type	Date	Num	Memo	Credit
1050 Seacoast Oper-4941 & 9831				
Paycheck	07/03/2024	July 24		
Paycheck	07/05/2024	dd14479	Direct Deposit	
Paycheck	07/03/2024	dd14480	Direct Deposit	
Paycheck	07/03/2024	dd14481	Direct Deposit	
Paycheck	07/03/2024	dd14482	Direct Deposit	
Paycheck	07/03/2024	dd14483	Direct Deposit	
Paycheck	07/03/2024	dd14484	Direct Deposit	
Paycheck	07/03/2024	dd14485	Direct Deposit	
Paycheck	07/03/2024	dd14486	Direct Deposit	
Paycheck	07/03/2024	dd14487	Direct Deposit	
Paycheck	07/03/2024	dd14488	Direct Deposit	
Paycheck	07/03/2024	dd14489	Direct Deposit	
Paycheck	07/03/2024	dd14490	Direct Deposit	
Paycheck	07/03/2024	dd14491	Direct Deposit	
Paycheck	07/03/2024	dd14492	Direct Deposit	
Paycheck	07/03/2024	dd14493	Direct Deposit	
Paycheck	07/03/2024	dd14494	Direct Deposit	
Paycheck	07/03/2024	dd14495	Direct Deposit	
Paycheck	07/03/2024	dd14496	Direct Deposit	
Paycheck	07/03/2024	dd14497	Direct Deposit	
Paycheck	07/03/2024	dd14498	Direct Deposit	
Paycheck	07/03/2024	dd14499	Direct Deposit	
Paycheck	07/03/2024	dd14500	Direct Deposit	
Paycheck	07/03/2024	dd14501	Direct Deposit	
Paycheck	07/03/2024	dd14502	Direct Deposit	
Paycheck	07/03/2024	dd14503	Direct Deposit	
Paycheck	07/03/2024	dd14504	Direct Deposit	
Paycheck	07/03/2024	dd14505	Direct Deposit	
Paycheck	07/03/2024	dd14506	Direct Deposit	
Paycheck	07/03/2024	dd14507	Direct Deposit	
Paycheck	07/03/2024	dd14508	Direct Deposit	
Paycheck	07/03/2024	dd14509	Direct Deposit	
Paycheck	07/03/2024	dd14510	Direct Deposit	
Paycheck	07/03/2024	dd14511	Direct Deposit	
Paycheck	07/03/2024	dd14512	Direct Deposit	
Paycheck	07/03/2024	dd14513	Direct Deposit	
Paycheck	07/03/2024	dd14514	Direct Deposit	
Paycheck	07/03/2024	dd14515	Direct Deposit	
Paycheck	07/03/2024	dd14516	Direct Deposit	
Paycheck	07/03/2024	dd14517	Sick Annual Check	
Paycheck	07/03/2024	dd14518	Sick Annual Check	
Paycheck	07/12/2024	dd14519	2024 FASD Annual Conference Trav...	
Paycheck	07/18/2024	dd14520	Direct Deposit	

2:01 PM
07/30/24
Accrual Basis

IRMCD
Monthly Board Disbursement Report
As of July 31, 2024

Type	Date	Num	Memo	Credit
Paycheck	07/18/2024	dd14521	Direct Deposit	
Paycheck	07/18/2024	dd14522	Direct Deposit	
Paycheck	07/18/2024	dd14523	Direct Deposit	
Paycheck	07/18/2024	dd14524	Direct Deposit	
Paycheck	07/18/2024	dd14525	Direct Deposit	
Paycheck	07/18/2024	dd14526	Direct Deposit	
Paycheck	07/18/2024	dd14527	Direct Deposit	
Paycheck	07/18/2024	dd14528	Direct Deposit	
Paycheck	07/18/2024	dd14529	Direct Deposit	
Paycheck	07/18/2024	dd14530	Direct Deposit	
Paycheck	07/18/2024	dd14531	Direct Deposit	
Paycheck	07/18/2024	dd14532	Direct Deposit	
Paycheck	07/18/2024	dd14533	Direct Deposit	
Paycheck	07/18/2024	dd14534	Direct Deposit	
Paycheck	07/18/2024	dd14535	Direct Deposit	
Paycheck	07/18/2024	dd14536	Direct Deposit	
Paycheck	07/18/2024	dd14537	Direct Deposit	
Paycheck	07/18/2024	dd14538	Direct Deposit	
Paycheck	07/18/2024	dd14539	Direct Deposit	
Paycheck	07/18/2024	dd14540	Direct Deposit	
Paycheck	07/18/2024	dd14541	Direct Deposit	
Paycheck	07/18/2024	dd14542	Direct Deposit	
Paycheck	07/18/2024	dd14543	Direct Deposit	
Paycheck	07/18/2024	dd14544	Direct Deposit	
Paycheck	07/18/2024	dd14545	Direct Deposit	
Paycheck	07/18/2024	dd14546	Direct Deposit	
Paycheck	07/18/2024	dd14547	Direct Deposit	
Paycheck	07/18/2024	dd14548	Direct Deposit	
Paycheck	07/18/2024	dd14549	Direct Deposit	
Paycheck	07/18/2024	dd14550	Direct Deposit	
Paycheck	07/18/2024	dd14551	Direct Deposit	
Paycheck	07/18/2024	dd14552	Direct Deposit	
Paycheck	07/18/2024	dd14553	Direct Deposit	
Paycheck	07/18/2024	dd14554	Direct Deposit	
Total 1050 Seacoast Oper-4941 & 9831				0.00
1070 RBC Operating Acct				
Total 1070 RBC Operating Acct				
TOTAL				0.00

IRMCD

Monthly Board Disbursement Report

As of July 31, 2024

Type	Date	Num	Name	Memo	Amount
1050 Seacoast Oper-4941 & 9831					
Liability Check	07/02/2024		QuickBooks Payroll Service	Created by Payroll Service on 07/01/2024	-65,578.88
Liability Check	07/03/2024		QuickBooks Payroll Service	Created by Payroll Service on 07/01/2024	-150.00
Liability Check	07/11/2024		QuickBooks Payroll Service	Created by Payroll Service on 07/03/2024	-197.23
Liability Check	07/17/2024		QuickBooks Payroll Service	Created by Payroll Service on 07/15/2024	-67,240.33
Liability Check	07/31/2024		QuickBooks Payroll Service	Created by Payroll Service on 07/29/2024	-68,116.35
Liability Check	07/31/2024		QuickBooks Payroll Service	Created by Payroll Service on 07/30/2024	-194.15
Liability Check	07/01/2024	EFT	Florida Retirement System	420000041009- June 2024 Retirement C...	-32,351.88
Liability Check	07/05/2024	EFT	IRMCD-FICA,SS,Med	59-6001309	-21,702.04
Liability Check	07/03/2024	EFT	Child Support		-484.38
Liability Check	07/05/2024	EFT	Nationwide Retirement Solutions, Inc.	0025223001	-4,706.49
Liability Check	07/05/2024	EFT	Nationwide Retirement Solutions, Inc.	0025223001	-870.00
Liability Check	07/19/2024	EFT	IRMCD-FICA,SS,Med	59-6001309	-22,121.60
Liability Check	07/18/2024	EFT	Child Support		-484.38
Liability Check	07/19/2024	EFT	Nationwide Retirement Solutions, Inc.	0025223001	-2,458.34
Liability Check	07/19/2024	EFT	Nationwide Retirement Solutions, Inc.	0025223001	-870.00
Liability Check	07/19/2024	EFT	Texas Life Insurance Company	SS0A9H- July 2024 Premiums	-426.04
Liability Check	07/26/2024	EFT	American Fidelity-Products	MCP#64213 Inv#D743263 July 2024 Pre...	-3,073.76
Liability Check	07/26/2024	EFT	American Fidelity Assurance Company	MCP#64213 Inv#2316363A July 2024 Pr...	-1,349.90
Check	07/26/2024	EFT	Principal Financial Group	Acct#1037999-10001 August 2024 Prem...	-965.99
Liability Check	07/31/2024	EFT	Florida Retirement System	420000041009- July 2024 Retirement C...	-33,968.31
Check	07/03/2024	15378	Adapco, Inc	Inv # 137552	-54,096.00
Check	07/03/2024	15379	Cleaning By Mina, LLC	Inv # 73	-1,003.10
Check	07/03/2024	15380	Goodyear Auto Service # 6626	Inv # 0000050532	-182.58
Check	07/03/2024	15381	Grainger	Acct # 807931407 Inv # 9154189766	-873.43
Check	07/03/2024	15382	Image360	Inv # I-28217	-167.79
Check	07/03/2024	15383	Jimmy's Tree Service Inc.	Inv # 55655	-850.00
Check	07/03/2024	15384	Kelly Tractor Co	Inv # P101_0275514	-44.46
Check	07/03/2024	15385	McMaster-Carr Supply Co	Inv # 29354416	-89.29
Check	07/03/2024	15386	Sub-Zero Ice Services, Inc	Inv # 162419, Inv # 163058	-624.00
Check	07/03/2024	15387	Gannett Florida LocalIQ	Account # 1125235 Inv # 0006525070	-21.60
Check	07/03/2024	15388	Courtney Electric LLC	Inv # 15083	-8,901.94
Check	07/03/2024	15389	FedEx	Inv # 8-533-92043, Inv # 8-540-86376, In...	-27.63
Check	07/03/2024	15390	First-Citizens Bank & Trust Co	Customer # 2000350988 Inv # 45057591	-199.23
Check	07/03/2024	15391	Board of County Commissioners	Inv # 06/30/2024	-6,581.03
Check	07/03/2024	15392	Leading Edge Associates, Inc.	Inv # 3110	-2,338.40
Check	07/03/2024	15393	Summer Agro Services, LLC	Inv # 00454-M24-APL, Inv # 00455-M24-...	-23,721.60
Check	07/10/2024	15394	Lowe's	Inv # 999326	-86.28
Check	07/10/2024	15395	Home Depot Credit Services	Acct # 6035322501565166 Inv # 7525566	-23.15
Check	07/10/2024	15396	Cole Auto Supply	Acct # 1642 Closing Date 6/30/2024	-1,545.80
Check	07/10/2024	15397	AMCA	Inv # 3622	-5,484.99
Check	07/10/2024	15398	MasterCard	Acct # 1603 - Statement Closing Date 0...	-8,706.12
Check	07/10/2024	15399	Tommy's Trailer Service & Auto	Inv # 14731	-70.00
Check	07/10/2024	15400	Waste Management Inc. of Florida	Customer # 9-18548-52001 Inv # 13494...	-222.87
Check	07/10/2024	15401	Sub-Zero Ice Services, Inc	Inv # 163595	-312.00
Check	07/17/2024	15402	Apple Machine and Supply Co.	Inv # 0011583-IN	-476.25
Check	07/17/2024	15403	Ecological Associates, Inc.	Inv # 15855	-3,703.50
Check	07/17/2024	15404	Lewis, Longman, & Walker P.A.	Inv # JDR-158817	-520.00
Check	07/17/2024	15405	Sub-Zero Ice Services, Inc	Inv # 164069	-312.00

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Accrual Basis

IRMCD
Monthly Board Disbursement Report
As of July 31, 2024

Type	Date	Num	Name	Memo	Amount
Check	07/17/2024	15406	Summer Agro Services, LLC	Inv # 00462-M24-APL , Inv # 00461-M24...	-18,452.80
Check	07/17/2024	15407	University of Florida - FMEL	Inv # 500	-502.55
Check	07/17/2024	15408	Veseris	Customer # 832953 Inv # IN-4641909	-22,198.00
Check	07/17/2024	15409	AT&T Mobility	Acct # 823540712 Invoice # 823540712...	-948.65
Liability Check	07/26/2024	15410	FMIT	FH0273- July 2024 contributions/August ...	-55,042.01
Check	07/24/2024	15411	Cleaning By Mina, LLC	Inv # 74	-1,003.10
Check	07/24/2024	15412	Comcast	Acct # 8535115060598219	-163.80
Check	07/24/2024	15413	Grainger	Acct # 807931407 Inv # 9178359460	-403.95
Check	07/24/2024	15414	Staples Advantage	Acct # ATL1067547 Inv # 6006751117	-52.51
Check	07/24/2024	15415	Indian River County Utilities	Cust # 0012218-062300 Bill # 12288392	-50.01
Check	07/24/2024	15416	Sub-Zero Ice Services, Inc	Inv # 164760	-312.00
Check	07/24/2024	15417	Leading Edge Associates, Inc.	Inv # 3134	-2,338.40
Check	07/24/2024	15418	SHI International Corp.	Inv # B18576045	-124.00
Check	07/24/2024	15419	David Heating & Air Conditioning	Inv # 4580	-150.00
Check	07/31/2024	15420	City Electric Supply Company	Inv # VER/164265	-22.73
Check	07/31/2024	15421	Dell Marketing L.P.	Customer # 42258418 Inv # 10762668528	-1,397.22
Check	07/31/2024	15422	FedEx	Inv # 8-554-94298, Inv # 8-561-00120, In...	-30.85
Check	07/31/2024	15423	Kelly Tractor Co	Inv # P101_0276981	-26.45
Check	07/31/2024	15424	Stanley Steemer of Fort Pierce	Acct # 1253845 Inv # 531250	-2,785.00
Check	07/31/2024	15425	Sub-Zero Ice Services, Inc	Inv # 165378	-312.00
Check	07/31/2024	15426	David Heating & Air Conditioning	Inv # 4604	-120.00
Check	07/31/2024	15427	MasterCard	Acct # 1603 - Statement Closing Date 0...	-4,185.20
Total 1050 Seacoast Oper-4941 & 9831					-559,116.32
1060 Seacoast State Funds-5161					
Total 1060 Seacoast State Funds-5161					
TOTAL					-559,116.32

IRMCD Custom Transaction Detail Report July 2024

Type	Date	Num	Name	Memo	Account	Amount
Liability Check	07/01/2024	EFT	Florida Retirement System	420000041009- June 2024 Retirement Contribtuions	1050 Seacoast Oper-4941 & 9831	\$32,351.88
Liability Check	07/01/2024	EFT	Florida Retirement System	420000041009- June 2024 Retirement Contribtuions	2006 Payroll Liabilities	\$5,056.46
Liability Check	07/01/2024	EFT	Florida Retirement System	420000041009- June 2024 Retirement Contribtuions	20.2 FL Retirement Contrib	\$27,295.42
Liability Check	07/02/2024		QuickBooks Payroll Service	Created by Payroll Service on 07/01/2024	1050 Seacoast Oper-4941 & 9831	\$65,578.88
Liability Check	07/02/2024		QuickBooks Payroll Service	Created by Payroll Service on 07/01/2024	2111 Direct Deposit Liabilities	\$65,578.88
Check	07/03/2024	15378	Adapco, Inc	Inv # 137552	1050 Seacoast Oper-4941 & 9831	\$54,096.00
Check	07/03/2024	15378	Adapco, Inc	Inv # 137552 (24) Vectobac GS Supersack 1,200lb bags	52.2.16 Vectobac CG-GS/Bti (Granular larvicide on ground up corncobs typically applied by air bu...	\$46,368.00
Check	07/03/2024	15378	Adapco, Inc	(120) Vectobac GS 40lb bags	52.2.16 Vectobac CG-GS/Bti (Granular larvicide on ground up corncobs typically applied by air bu...	\$7,728.00
Check	07/03/2024	15379	Cleaning By Mina, LLC	Inv # 73	1050 Seacoast Oper-4941 & 9831	\$1,003.10
Check	07/03/2024	15379	Cleaning By Mina, LLC	Inv # 73 Jul 2024 Maintenance cleaning	30.4.1 Other Prof Svc/Janitor	\$1,003.10
Check	07/03/2024	15380	Goodyear Auto Service # 6626	Inv # 0000050532	1050 Seacoast Oper-4941 & 9831	\$182.58
Check	07/03/2024	15380	Goodyear Auto Service # 6626	Inv # 0000050532 Replace 265/70/17 tire on truck 254	46.2 Truck/Auto/ATV-Other	\$182.58
Check	07/03/2024	15381	Grainger	Acct # 807931407 Inv # 9154189766	1050 Seacoast Oper-4941 & 9831	\$873.43
Check	07/03/2024	15381	Grainger	Acct # 807931407 Inv # 9154189766 Fuel tank for bed of truck 452	46.6.1 Truck/Auto/ATV-IRMCD	\$873.43
Check	07/03/2024	15382	Image360	Inv # I-28217	1050 Seacoast Oper-4941 & 9831	\$167.79
Check	07/03/2024	15382	Image360	Inv # I-28217 (3) 1/4" Aluminum composite signs for Inlet - larvicide	52.4.6 Supl Larviciding (Includes tide gauge materials, rain gauges)	\$167.79
Check	07/03/2024	15383	Jimmy's Tree Service Inc.	Inv # 55655	1050 Seacoast Oper-4941 & 9831	\$850.00
Check	07/03/2024	15383	Jimmy's Tree Service Inc.	Inv # 55655 Remove rosewood tree plus hauling and landfill fees	46.1.2 Grounds-Other	\$850.00
Check	07/03/2024	15384	Kelly Tractor Co	Inv # P101_0275514	1050 Seacoast Oper-4941 & 9831	\$44.46
Check	07/03/2024	15384	Kelly Tractor Co	Inv # P101_0275514 15w40 oil for CAT # 3	52.1.1 Oil & Lubricants	\$44.46
Check	07/03/2024	15385	McMaster-Carr Supply Co	Inv # 29354416	1050 Seacoast Oper-4941 & 9831	\$89.29
Check	07/03/2024	15385	McMaster-Carr Supply Co	Inv # 29354416 low pressure pipe fittings, high pressure brass fittings, 1/4" brass valve, 1/9" ...	46.0.20 Maint by IRMCD	\$89.29
Check	07/03/2024	15386	Sub-Zero Ice Services, Inc	Inv # 162419, Inv # 163058	1050 Seacoast Oper-4941 & 9831	\$624.00
Check	07/03/2024	15386	Sub-Zero Ice Services, Inc	Inv # 162419 Dry ice pellets for traps - 250 lbs	52.4.5 Supl Arbovirus (CDC light traps, cloths for collection cups)	\$312.00
Liability Check	07/03/2024		QuickBooks Payroll Service	Created by Payroll Service on 07/01/2024	1050 Seacoast Oper-4941 & 9831	\$150.00
Liability Check	07/03/2024		QuickBooks Payroll Service	Created by Payroll Service on 07/01/2024	2111 Direct Deposit Liabilities	\$150.00
Liability Check	07/03/2024	EFT	Child Support		1050 Seacoast Oper-4941 & 9831	\$484.38
Liability Check	07/03/2024	EFT	Child Support		2006 Payroll Liabilities	\$484.38
Check	07/03/2024	15387	Gannett Florida LocaliQ	Account # 1125235 Inv # 0006525070	1050 Seacoast Oper-4941 & 9831	\$21.60
Check	07/03/2024	15387	Gannett Florida LocaliQ	Account # 1125235 Inv # 0006525070 Aerial Workshop Advertising	49.2 Advertising (Req'd by Law)	\$21.60
Check	07/03/2024	15388	Courtney Electric LLC	Inv # 15083	1050 Seacoast Oper-4941 & 9831	\$8,901.94
Check	07/03/2024	15388	Courtney Electric LLC	Inv # 15083 Electrical in the chicken building - supplemental grounding system for new panel, br...	46.1.1 Buildings-Other	\$8,901.94
Check	07/03/2024	15389	FedEx	Inv # 8-533-92043, Inv # 8-540-86376, Inv # 8-548-25708	1050 Seacoast Oper-4941 & 9831	\$27.63
Check	07/03/2024	15389	FedEx	Inv # 8-533-92043 Shipping Arbo samples	52.4.5 Supl Arbovirus (CDC light traps, cloths for collection cups)	\$9.21

IRMCD Custom Transaction Detail Report July 2024

Check	07/03/2024	15389	FedEx	Inv # 8-540-86376 Shipping Arbo samples	52.4.5 Supl Arbovirus (CDC light traps, cloths for collection cups)	\$9.21
Check	07/03/2024	15389	FedEx	Inv # 8-548-25708 Shipping Arbo samples	52.4.5 Supl Arbovirus (CDC light traps, cloths for collection cups)	\$9.21
Check	07/03/2024	15390	First-Citizens Bank & Trust Co	Customer # 2000350988 Inv # 45057591	1050 Seacoast Oper-4941 & 9831	\$199.23
Check	07/03/2024	15390	First-Citizens Bank & Trust Co	Customer # 2000350988 Inv # 45057591 June 2024 Monthly copier/printer lease pymt	44.1.2 Misc Rentals/Leases	\$199.23
Check	07/03/2024	15391	Board of County Commissioners	Inv # 06/30/2024	1050 Seacoast Oper-4941 & 9831	\$6,581.03
Check	07/03/2024	15391	Board of County Commissioners	Inv # 06/30/2024 Fuel charges for May 2024 Unleaded \$2.91/gal Diesel \$3.11/gal	52.1.2 Gas & Diesel	\$6,581.03
Check	07/03/2024	15392	Leading Edge Associates, Inc.	Inv # 3110	1050 Seacoast Oper-4941 & 9831	\$2,338.40
Check	07/03/2024	15392	Leading Edge Associates, Inc.	Inv # 3110 Aerial Application & Travel Expenses 66.28 acres	30.4.5/Contract Serv.-Aircraft	\$2,338.40
Check	07/03/2024	15393	Summer Agro Services, LLC	Inv # 00454-M24-APL, Inv # 00455-M24-APL	1050 Seacoast Oper-4941 & 9831	\$23,721.60
Check	07/03/2024	15393	Summer Agro Services, LLC	Inv # 00454-M24-APL Aerial Larviciding 343 acres	30.4.5/Contract Serv.-Aircraft	\$6,970.65
Check	07/03/2024	15393	Summer Agro Services, LLC	Inv # 00455-M24-APL Aerial Larviciding 1,070 acres	30.4.5/Contract Serv.-Aircraft	\$16,750.95
Liability Check	07/05/2024	EFT	IRMCD-FICA,SS,Med	59-6001309	1050 Seacoast Oper-4941 & 9831	\$21,702.04
Liability Check	07/05/2024	EFT	IRMCD-FICA,SS,Med	59-6001309	2006 Payroll Liabilities	\$7,901.00
Liability Check	07/05/2024	EFT	IRMCD-FICA,SS,Med	59-6001309	2006 Payroll Liabilities	\$1,307.97
Liability Check	07/05/2024	EFT	IRMCD-FICA,SS,Med	59-6001309	2006 Payroll Liabilities	\$1,307.97
Liability Check	07/05/2024	EFT	IRMCD-FICA,SS,Med	59-6001309	2006 Payroll Liabilities	\$5,592.55
Liability Check	07/05/2024	EFT	IRMCD-FICA,SS,Med	59-6001309	2006 Payroll Liabilities	\$5,592.55
Liability Check	07/05/2024	EFT	Nationwide Retirement Solutions, Inc.	0025223001	1050 Seacoast Oper-4941 & 9831	\$4,706.49
Liability Check	07/05/2024	EFT	Nationwide Retirement Solutions, Inc.	0025223001	2006 Payroll Liabilities	\$4,706.49
Liability Check	07/05/2024	EFT	Nationwide Retirement Solutions, Inc.	0025223001	1050 Seacoast Oper-4941 & 9831	\$870.00
Liability Check	07/05/2024	EFT	Nationwide Retirement Solutions, Inc.	0025223001	2006 Payroll Liabilities	\$870.00
Check	07/10/2024	15398	MasterCard	Acct # 1603 - Statement Closing Date 06/27/2024	1050 Seacoast Oper-4941 & 9831	\$8,706.12
Check	07/10/2024	15398	MasterCard	Acct # 1603 - Statement Closing Date 06/27/2024 Earthlink monthly	41.1 Communication Services	\$16.85
Check	07/10/2024	15398	MasterCard	Intuit QB Payroll Monthly Per Usage Fee	30.2.2 Direct Deposit Fees	\$218.28
Check	07/10/2024	15398	MasterCard	FASD lodging	40.1 Travel & Per Diem (Include Registrations)	\$1,797.80
Check	07/10/2024	15398	MasterCard	(2) 5 gal yellow diesel cans	46.0.20 Maint by IRMCD	\$43.98
Check	07/10/2024	15398	MasterCard	2 pack water filters for under kitchen sink	46.5.1 Buildings-IRMCD	\$54.98
Check	07/10/2024	15398	MasterCard	Liftmaster gate wireless Edge transmitter, Edge kit, & Edge sensor	46.5.2 Grounds-IRMCD	\$461.68
Check	07/10/2024	15398	MasterCard	steering wheel cover - tk 259, ATV boot bands, inner & outer tie rods, cargo boxes, ft axle - AT...	46.6.1 Truck/Auto/ATV-IRMCD	\$684.89
Check	07/10/2024	15398	MasterCard	For SeaArk # 2 - o ring, fuel filter & temp. sensor, bolts for CAT # 1, oil pressure switch for ...	46.6.3 Heavy Eqpt/Boats-IRMCD	\$190.24
Check	07/10/2024	15398	MasterCard	2 cases of water, heavy duty hole punches, pipe cleaners, coffee & donuts for Aerial Worskhop	48.1 Promo/Educational Activ	\$136.41
Check	07/10/2024	15398	MasterCard	credit for returned hole punch	48.1 Promo/Educational Activ	\$9.99
Check	07/10/2024	15398	MasterCard	tags & titles for 274 & 328	49.1 Pymts to Other Gov Agency (Tags & Titles)	\$238.93
Check	07/10/2024	15398	MasterCard	paper towels, toilet paper, batteries, flip phone chargers, grey binders, dividers for Budget books	51.1 Office Supplies (Include AT&T advertising)	\$216.34

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Check	07/10/2024	15398	MasterCard	QuickBooks Time per user fee, Renewal Polo PC program, 5 Acrobat Pro annual subscription	51.2 Computer Software	\$1,939.40
Check	07/10/2024	15398	MasterCard	2pk 32gb type C - USB, (2) 10' USB-Ext cables male - female	51.3 Computer Hardware	\$27.97
Check	07/10/2024	15398	MasterCard	Safety boots (KK, KK, KS) & nitrile gloves, Women's safety boots - HW, safety work shoes - VR...	52.3 Protective Clothing (Every form of PPD i.e. safety glasses, boots, raincoats, gloves)	\$537.63
Check	07/10/2024	15398	MasterCard	utility duct tape, sticker paper, wrap & mail tape	52.4 Misc Supplies (First aid kits and misc medical supplies, safety markings and decals)	\$28.56
Check	07/10/2024	15398	MasterCard	folded paper towels, adult rabbit food, Malathion-O analog, humidifier, insect mesh cage	52.4.3 Supl Research-General	\$342.29
Check	07/10/2024	15398	MasterCard	2pk ULV meter batteries	52.4.4 Supl ULV (Includes mosquito magnet supplies)	\$7.12
Check	07/10/2024	15398	MasterCard	(6) 50# bags Purina chicken feed, fish net, aquarium water conditioner, chicken feed, poultry dr...	52.4.5 Supl Arbovirus (CDC light traps, cloths for collection cups)	\$592.22
Check	07/10/2024	15398	MasterCard	(7) 2 gal. Igloo coolers, magnifying glasses, folding saws, (3) FlowZone battery backpack sprayers	52.4.6 Supl Larviciding (Includes tide gauge materials, rain gauges)	\$1,100.59
Check	07/10/2024	15398	MasterCard	Real World QB Training	55.2 Training (Training, core exam, Public Health exam)	\$29.95
Check	07/10/2024	15398	MasterCard	Prepaid replenishment	1315 Prepaid SunPass	\$50.00
Check	07/10/2024	15397	AMCA	Inv # 3622	1050 Seacoast Oper-4941 & 9831	\$5,484.99
Check	07/10/2024	15397	AMCA	Inv # 3622 Sustaining Government Membership Dues	54.1 Publications & Dues (Subscriptions, memberships, related educational and/or professional da...	\$5,484.99
Check	07/10/2024	15396	Cole Auto Supply	Acct # 1642 Closing Date 6/30/2024	1050 Seacoast Oper-4941 & 9831	\$1,545.80
Check	07/10/2024	15396	Cole Auto Supply	Acct # 1642 Closing Date 6/30/2024 Freon	46.0.20 Maint by IRMCD	\$95.28
Check	07/10/2024	15396	Cole Auto Supply	tire repair kit, a/c hose, compressor, tie rod ends & hub, blower motor resitors, ATV battery ca...	46.6.1 Truck/Auto/ATV-IRMCD	\$1,431.04
Check	07/10/2024	15396	Cole Auto Supply	returned rear brakes	46.6.1 Truck/Auto/ATV-IRMCD	\$110.00
Check	07/10/2024	15396	Cole Auto Supply	returned rear rotors	46.6.1 Truck/Auto/ATV-IRMCD	\$39.99
Check	07/10/2024	15396	Cole Auto Supply	battery for dump trailer, (2) v-belts for tractor	46.6.3 Heavy Eqpt/Boats-IRMCD	\$169.47
Check	07/10/2024	15395	Home Depot Credit Services	Acct # 6035322501565166 Inv # 7525566	1050 Seacoast Oper-4941 & 9831	\$23.15
Check	07/10/2024	15395	Home Depot Credit Services	Acct # 6035322501565166 Inv # 7525566 Duracell AA 24 count battery pack, (4) pvc caps	52.4.5 Supl Arbovirus (CDC light traps, cloths for collection cups)	\$23.15
Check	07/10/2024	15394	Lowe's	Inv # 999326	1050 Seacoast Oper-4941 & 9831	\$86.28
Check	07/10/2024	15394	Lowe's	Inv # 999326 Treated lumber, 2 lbs screws - Fish barn project	52.4.5 Supl Arbovirus (CDC light traps, cloths for collection cups)	\$86.28
Check	07/10/2024	15399	Tommy's Trailer Service & Auto	Inv # 14731	1050 Seacoast Oper-4941 & 9831	\$70.00
Check	07/10/2024	15399	Tommy's Trailer Service & Auto	Inv # 14731 (4) repair harnesses, (2) 7-4 adpters for small trailers	46.6.4 Mowers/Other Rprs-IRMCD	\$70.00
Check	07/10/2024	15400	Waste Management Inc. of Florida	Customer # 9-18548-52001 Inv # 1349420-4835-3, Customer # 13-91132-63000 Inv #1349727-4835-1	1050 Seacoast Oper-4941 & 9831	\$222.87
Check	07/10/2024	15400	Waste Management Inc. of Florida	Customer # 9-18548-52001 Inv # 1349420-4835-3 Dumpster Weekly Jun 2024	43.1 Utility Services	\$141.70
Check	07/10/2024	15400	Waste Management Inc. of Florida	Customer # 13-91132-63000 Inv #1349727-4835-1 Recycle Weekly Jun 2024	43.1 Utility Services	\$81.17
Check	07/10/2024	15401	Sub-Zero Ice Services, Inc	Inv # 163595	1050 Seacoast Oper-4941 & 9831	\$312.00
Check	07/10/2024	15401	Sub-Zero Ice Services, Inc	Inv # 163595 Dry ice pellets for traps - 250 lbs	52.4.5 Supl Arbovirus (CDC light traps, cloths for collection cups)	\$312.00
Liability Check	07/11/2024		QuickBooks Payroll Service	Created by Payroll Service on 07/03/2024	1050 Seacoast Oper-4941 & 9831	\$197.23
Liability Check	07/11/2024		QuickBooks Payroll Service	Created by Payroll Service on 07/03/2024	2111 Direct Deposit Liabilities	\$197.23
Check	07/17/2024	15402	Apple Machine and Supply Co.	Inv # 0011583-IN	1050 Seacoast Oper-4941 & 9831	\$476.25

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Check	07/17/2024	15402	Apple Machine and Supply Co.	Inv # 0011583-IN Aluminum channels and flat bars for track system in bed of truck # 328	46.6.1 Truck/Auto/ATV-IRMCD	\$476.25
Check	07/17/2024	15403	Ecological Associates, Inc.	Inv # 15855	1050 Seacoast Oper-4941 & 9831	\$3,703.50
Check	07/17/2024	15403	Ecological Associates, Inc.	Inv # 15855 Wet Season Sampling (37 stations x 6 events) - Year One, Event 8 - Jun 2024	30.4 Other Prof/Gov Fees/Permit	\$3,703.50
Check	07/17/2024	15404	Lewis, Longman, & Walker P.A.	Inv # JDR-158817	1050 Seacoast Oper-4941 & 9831	\$520.00
Check	07/17/2024	15404	Lewis, Longman, & Walker P.A.	Inv # JDR-158817 Telephone conference w/SB, review Federal law and regulations re: employment ma...	30.1.3 Legal Services	\$520.00
Check	07/17/2024	15405	Sub-Zero Ice Services, Inc	Inv # 164069	1050 Seacoast Oper-4941 & 9831	\$312.00
Check	07/17/2024	15405	Sub-Zero Ice Services, Inc	Inv # 164069 Dry ice pellets for traps - 250 lbs	52.4.5 Supl Arbovirus (CDC light traps, cloths for collection cups)	\$312.00
Check	07/17/2024	15406	Summer Agro Services, LLC	Inv # 00462-M24-APL , Inv # 00461-M24-APL	1050 Seacoast Oper-4941 & 9831	\$18,452.80
Check	07/17/2024	15406	Summer Agro Services, LLC	Inv # 00462-M24-APL Aerial Larviciding 380 acres	30.4.5/Contract Serv.-Aircraft	\$7,467.55
Check	07/17/2024	15406	Summer Agro Services, LLC	Inv # 00461-M24-APL Aerial Larviciding 819 acres	30.4.5/Contract Serv.-Aircraft	\$10,985.25
Check	07/17/2024	15407	University of Florida - FMEL	Inv # 500	1050 Seacoast Oper-4941 & 9831	\$502.55
Check	07/17/2024	15407	University of Florida - FMEL	Inv # 500 - 264.5 pounds of dry ice	52.4.5 Supl Arbovirus (CDC light traps, cloths for collection cups)	\$502.55
Liability Check	07/17/2024		QuickBooks Payroll Service	Created by Payroll Service on 07/15/2024	1050 Seacoast Oper-4941 & 9831	\$67,240.33
Liability Check	07/17/2024		QuickBooks Payroll Service	Created by Payroll Service on 07/15/2024	2111 Direct Deposit Liabilities	\$67,240.33
Check	07/17/2024	15408	Veseris	Customer # 832953 Inv # IN-4641909	1050 Seacoast Oper-4941 & 9831	\$22,198.00
Check	07/17/2024	15408	Veseris	Customer # 832953 Inv # IN-4641909 Kontrol 30-30 aduIticide - 275 gallon tote	52.2.23 Misc Chemicals	\$22,198.00
Check	07/17/2024	15409	AT&T Mobility	Acct # 823540712 Invoice # 823540712X07122024	1050 Seacoast Oper-4941 & 9831	\$948.65
Check	07/17/2024	15409	AT&T Mobility	Acct # 823540712 Invoice # 823540712X07122024	41.1 Communication Services	\$948.65
Liability Check	07/18/2024	EFT	Child Support		1050 Seacoast Oper-4941 & 9831	\$484.38
Liability Check	07/18/2024	EFT	Child Support		2006 Payroll Liabilities	\$484.38
Liability Check	07/19/2024	EFT	IRMCD-FICA,SS,Med	59-6001309	1050 Seacoast Oper-4941 & 9831	\$22,121.60
Liability Check	07/19/2024	EFT	IRMCD-FICA,SS,Med	59-6001309	2006 Payroll Liabilities	\$8,333.00
Liability Check	07/19/2024	EFT	IRMCD-FICA,SS,Med	59-6001309	2006 Payroll Liabilities	\$1,306.76
Liability Check	07/19/2024	EFT	IRMCD-FICA,SS,Med	59-6001309	2006 Payroll Liabilities	\$1,306.76
Liability Check	07/19/2024	EFT	IRMCD-FICA,SS,Med	59-6001309	2006 Payroll Liabilities	\$5,587.54
Liability Check	07/19/2024	EFT	IRMCD-FICA,SS,Med	59-6001309	2006 Payroll Liabilities	\$5,587.54
Liability Check	07/19/2024	EFT	Nationwide Retirement Solutions, Inc.	0025223001	1050 Seacoast Oper-4941 & 9831	\$2,458.34
Liability Check	07/19/2024	EFT	Nationwide Retirement Solutions, Inc.	0025223001	2006 Payroll Liabilities	\$2,458.34
Liability Check	07/19/2024	EFT	Nationwide Retirement Solutions, Inc.	0025223001	1050 Seacoast Oper-4941 & 9831	\$870.00
Liability Check	07/19/2024	EFT	Nationwide Retirement Solutions, Inc.	0025223001	2006 Payroll Liabilities	\$870.00
Liability Check	07/19/2024	EFT	Texas Life Insurance Company	SS0A9H- July 2024 Premiums	1050 Seacoast Oper-4941 & 9831	\$426.04
Liability Check	07/19/2024	EFT	Texas Life Insurance Company	SS0A9H- July 2024 Premiums	2006.7 Texas Life	\$426.04
Check	07/24/2024	15411	Cleaning By Mina, LLC	Inv # 74	1050 Seacoast Oper-4941 & 9831	\$1,003.10
Check	07/24/2024	15411	Cleaning By Mina, LLC	Inv # 74 Aug 2024 Maintenance cleaning	30.4.1 Other Prof Svc/Janitor	\$1,003.10
Check	07/24/2024	15412	Comcast	Acct # 8535115060598219	1050 Seacoast Oper-4941 & 9831	\$163.80
Check	07/24/2024	15412	Comcast	Acct # 8535115060598219 Internet services 07/27/2024-08/26/2024	41.1 Communication Services	\$163.80

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Check	07/24/2024	15413	Grainger	Acct # 807931407 Inv # 9178359460	1050 Seacoast Oper-4941 & 9831	\$403.95
Check	07/24/2024	15413	Grainger	Acct # 807931407 Inv # 9178359460 Miller circle cutting guide, 5pk plasma torch electrode, 5 p...	52.5 Tools & Small Implements (Cost of less than \$1000 and expected life of 1 year or more Incl...	\$403.95
Check	07/24/2024	15414	Staples Advantage	Acct # ATL1067547 Inv # 6006751117	1050 Seacoast Oper-4941 & 9831	\$52.51
Check	07/24/2024	15414	Staples Advantage	Acct # ATL1067547 Inv # 6006751117 2pk Avery business cards, copy paper	51.1 Office Supplies (Include AT&T advertising)	\$52.51
Check	07/24/2024	15415	Indian River County Utilities	Cust # 0012218-062300 Bill # 12288392	1050 Seacoast Oper-4941 & 9831	\$50.01
Check	07/24/2024	15415	Indian River County Utilities	Cust # 0012218-062300 Bill # 12288392 Water Service 6/5/2024-7/3/2024	43.1 Utility Services	\$50.01
Check	07/24/2024	15416	Sub-Zero Ice Services, Inc	Inv # 164760	1050 Seacoast Oper-4941 & 9831	\$312.00
Check	07/24/2024	15416	Sub-Zero Ice Services, Inc	Inv # 164760 Dry ice pellets for traps - 250 lbs	52.4.5 Supl Arbovirus (CDC light traps, cloths for collection cups)	\$312.00
Check	07/24/2024	15417	Leading Edge Associates, Inc.	Inv # 3134	1050 Seacoast Oper-4941 & 9831	\$2,338.40
Check	07/24/2024	15417	Leading Edge Associates, Inc.	Inv # 3134 Aerial Application & Travel Expenses 66.28 acres	30.4.5/Contract Serv.-Aircraft	\$2,338.40
Check	07/24/2024	15418	SHI International Corp.	Inv # B18576045	1050 Seacoast Oper-4941 & 9831	\$124.00
Check	07/24/2024	15418	SHI International Corp.	Inv # B18576045 (2) Logitech C920e web cameras	51.3 Computer Hardware	\$124.00
Check	07/24/2024	15419	David Heating & Air Conditioning	Inv # 4580	1050 Seacoast Oper-4941 & 9831	\$150.00
Check	07/24/2024	15419	David Heating & Air Conditioning	Inv # 4580 Service call to inspect a/c units for mold	46.1.1 Buildings-Other	\$150.00
Liability Check	07/26/2024	EFT	American Fidelity-Products	MCP#64213 Inv#D743263 July 2024 Premiums	1050 Seacoast Oper-4941 & 9831	\$3,073.76
Liability Check	07/26/2024	EFT	American Fidelity-Products	MCP#64213 Inv#D743263 July 2024 Premiums	2006.21 AFA/ Accident (post-tax)	\$65.26
Liability Check	07/26/2024	EFT	American Fidelity-Products	MCP#64213 Inv#D743263 July 2024 Premiums	2006.2 AFA/Accident	\$836.00
Liability Check	07/26/2024	EFT	American Fidelity-Products	MCP#64213 Inv#D743263 July 2024 Premiums	2006.3 AFA/Cancer (pre-tax)	\$384.80
Liability Check	07/26/2024	EFT	American Fidelity-Products	MCP#64213 Inv#D743263 July 2024 Premiums	2006.4 AFA/Cancer (post tax)	\$176.20
Liability Check	07/26/2024	EFT	American Fidelity-Products	MCP#64213 Inv#D743263 July 2024 Premiums	2006.83 AFA/Critical Care(post)	\$67.24
Liability Check	07/26/2024	EFT	American Fidelity-Products	MCP#64213 Inv#D743263 July 2024 Premiums	2006.5 AFA/Disability	\$1,298.20
Liability Check	07/26/2024	EFT	American Fidelity-Products	MCP#64213 Inv#D743263 July 2024 Premiums	2006.6 AFA/Life Insurance	\$246.06
Liability Check	07/26/2024	EFT	American Fidelity Assurance Company	MCP#64213 Inv#2316363A July 2024 Premiums	1050 Seacoast Oper-4941 & 9831	\$1,349.90
Liability Check	07/26/2024	EFT	American Fidelity Assurance Company	MCP#64213 Inv#2316363A July 2024 Premiums	2006.1 AFA/Medical Care FSA	\$1,349.90
Check	07/26/2024	EFT	Principal Financial Group	Acct#1037999-10001 August 2024 Premiums	1050 Seacoast Oper-4941 & 9831	\$965.99
Check	07/26/2024	EFT	Principal Financial Group	Acct#1037999-10001 August 2024 Premiums	20.3 Life/Health Insurance	\$965.99
Liability Check	07/26/2024	15410	FMIT	FH0273- July 2024 contributions/August 2024 premiums	1050 Seacoast Oper-4941 & 9831	\$55,042.01
Liability Check	07/26/2024	15410	FMIT	FH0273- July 2024 contributions/August 2024 premiums	2006.81 Emp. Dental Prem Cont (Employee Dental Coverage Contribution)	\$74.30
Liability Check	07/26/2024	15410	FMIT	FH0273- July 2024 contributions/August 2024 premiums	2006.81 Emp. Dental Prem Cont (Employee Dental Coverage Contribution)	\$175.00
Liability Check	07/26/2024	15410	FMIT	FH0273- July 2024 contributions/August 2024 premiums	2006.81 Emp. Dental Prem Cont (Employee Dental Coverage Contribution)	\$445.80
Liability Check	07/26/2024	15410	FMIT	FH0273- July 2024 contributions/August 2024 premiums	2006.81 Emp. Dental Prem Cont (Employee Dental Coverage Contribution)	\$457.92
Liability Check	07/26/2024	15410	FMIT	FH0273- July 2024 contributions/August 2024 premiums	2006.81 Emp. Dental Prem Cont (Employee Dental Coverage Contribution)	\$209.70
Liability Check	07/26/2024	15410	FMIT	FH0273- July 2024 contributions/August 2024 premiums	2006.8 Emp. Health Prem Contrib (Employee Health Care Premium Contribution)	\$139.42
Liability Check	07/26/2024	15410	FMIT	FH0273- July 2024 contributions/August 2024 premiums	2006.8 Emp. Health Prem Contrib (Employee Health Care Premium Contribution)	\$342.10

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Liability Check	07/26/2024	15410	FMIT	FH0273- July 2024 contributions/August 2024 premiums	2006.8 Emp. Health Prem Contrib (Employee Health Care Premium Contribution)	\$142.84
Liability Check	07/26/2024	15410	FMIT	FH0273- July 2024 contributions/August 2024 premiums	2006.8 Emp. Health Prem Contrib (Employee Health Care Premium Contribution)	\$543.04
Liability Check	07/26/2024	15410	FMIT	FH0273- July 2024 contributions/August 2024 premiums	2006.8 Emp. Health Prem Contrib (Employee Health Care Premium Contribution)	\$1,084.48
Liability Check	07/26/2024	15410	FMIT	FH0273- July 2024 contributions/August 2024 premiums	2006.8 Emp. Health Prem Contrib (Employee Health Care Premium Contribution)	\$1,026.30
Liability Check	07/26/2024	15410	FMIT	FH0273- July 2024 contributions/August 2024 premiums	2006.8 Emp. Health Prem Contrib (Employee Health Care Premium Contribution)	\$328.04
Liability Check	07/26/2024	15410	FMIT	FH0273- July 2024 contributions/August 2024 premiums	2006.8 Emp. Health Prem Contrib (Employee Health Care Premium Contribution)	\$906.23
Liability Check	07/26/2024	15410	FMIT	FH0273- July 2024 contributions/August 2024 premiums	2006.8 Emp. Health Prem Contrib (Employee Health Care Premium Contribution)	\$1,312.16
Liability Check	07/26/2024	15410	FMIT	FH0273- July 2024 contributions/August 2024 premiums	2006.8 Emp. Health Prem Contrib (Employee Health Care Premium Contribution)	\$188.62
Liability Check	07/26/2024	15410	FMIT	FH0273- July 2024 contributions/August 2024 premiums	2006.82 Emp Vision Prem Contr (Employee Vision Coverage Contribution)	\$22.03
Liability Check	07/26/2024	15410	FMIT	FH0273- July 2024 contributions/August 2024 premiums	2006.82 Emp Vision Prem Contr (Employee Vision Coverage Contribution)	\$62.32
Liability Check	07/26/2024	15410	FMIT	FH0273- July 2024 contributions/August 2024 premiums	2006.82 Emp Vision Prem Contr (Employee Vision Coverage Contribution)	\$43.05
Liability Check	07/26/2024	15410	FMIT	FH0273- July 2024 contributions/August 2024 premiums	2006.82 Emp Vision Prem Contr (Employee Vision Coverage Contribution)	\$110.20
Liability Check	07/26/2024	15410	FMIT	FH0273- July 2024 contributions/August 2024 premiums	2006.82 Emp Vision Prem Contr (Employee Vision Coverage Contribution)	\$36.30
Liability Check	07/26/2024	15410	FMIT	FH0273- July 2024 contributions/August 2024 premiums	20.3 Life/Health Insurance	\$47,392.16
Liability Check	07/31/2024	EFT	Florida Retirement System	420000041009- July 2024 Retirement Contribution	1050 Seacoast Oper-4941 & 9831	\$33,968.31
Liability Check	07/31/2024	EFT	Florida Retirement System	420000041009- July 2024 Retirement Contribution	2006 Payroll Liabilities	\$5,323.65
Liability Check	07/31/2024	EFT	Florida Retirement System	420000041009- July 2024 Retirement Contribution	20.2 FL Retirement Contrib	\$28,644.66
Check	07/31/2024	15420	City Electric Supply Company	Inv # VER/164265	1050 Seacoast Oper-4941 & 9831	\$22.73
Check	07/31/2024	15420	City Electric Supply Company	Inv # VER/164265 Two pole switch for ORCA pump	46.6.2 Pumps-IRMCD	\$22.73
Check	07/31/2024	15421	Dell Marketing L.P.	Customer # 42258418 Inv # 10762668528	1050 Seacoast Oper-4941 & 9831	\$1,397.22
Check	07/31/2024	15421	Dell Marketing L.P.	Customer # 42258418 Inv # 10762668528 Dell Precision 3490 laptop - LGR	51.3 Computer Hardware	\$1,397.22
Check	07/31/2024	15422	FedEx	Inv # 8-554-94298, Inv # 8-561-00120, Inv # 8-567-62361	1050 Seacoast Oper-4941 & 9831	\$30.85
Check	07/31/2024	15422	FedEx	Inv # 8-554-94298 Shipping Arbo samples	52.4.5 Supl Arbovirus (CDC light traps, cloths for collection cups)	\$9.21
Check	07/31/2024	15422	FedEx	Inv # 8-561-00120 Shipping Arbo samples	52.4.5 Supl Arbovirus (CDC light traps, cloths for collection cups)	\$9.21
Check	07/31/2024	5422	FedEx	Inv # 8-567-62361 Shipping Arbo samples	52.4.5 Supl Arbovirus (CDC light traps, cloths for collection cups)	\$12.43
Check	07/31/2024	15423	Kelly Tractor Co	Inv # P101_0276981	1050 Seacoast Oper-4941 & 9831	\$26.45
Check	07/31/2024	15423	Kelly Tractor Co	Inv # P101_0276981 Fuel sensor for CAT # 1	46.6.3 Heavy Eqpt/Boats-IRMCD	\$26.45
Check	07/31/2024	15424	Stanley Steemer of Fort Pierce	Acct # 1253845 Inv # 531250	1050 Seacoast Oper-4941 & 9831	\$2,785.00
Check	07/31/2024	15424	Stanley Steemer of Fort Pierce	Acct # 1253845 Inv # 531250 Air duct clean & Anti allergen 37 ducts, 3 supply fiberglass ductb...	46.1.1 Buildings-Other	\$2,785.00
Check	07/31/2024	15425	Sub-Zero Ice Services, Inc	Inv # 165378	1050 Seacoast Oper-4941 & 9831	\$312.00

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Check	07/31/2024	15425	Sub-Zero Ice Services, Inc	Inv # 165378 Dry ice pellets for traps - 250 lbs	52.4.5 Supl Arbovirus (CDC light traps, cloths for collection cups)	\$312.00
Liability Check	07/31/2024		QuickBooks Payroll Service	Created by Payroll Service on 07/29/2024	1050 Seacoast Oper-4941 & 9831	\$68,116.35
Liability Check	07/31/2024		QuickBooks Payroll Service	Created by Payroll Service on 07/29/2024	2111 Direct Deposit Liabilities	\$68,116.35
Check	07/31/2024	15426	David Heating & Air Conditioning	Inv # 4604	1050 Seacoast Oper-4941 & 9831	\$120.00
Check	07/31/2024	15426	David Heating & Air Conditioning	Inv # 4604 cleaned and flushed drain line & evaporator pan on north Admin a/c unit	46.1.1 Buildings-Other	\$120.00
Liability Check	07/31/2024		QuickBooks Payroll Service	Created by Payroll Service on 07/30/2024	1050 Seacoast Oper-4941 & 9831	\$194.15
Liability Check	07/31/2024		QuickBooks Payroll Service	Created by Payroll Service on 07/30/2024	2111 Direct Deposit Liabilities	\$194.15
Check	07/31/2024	15427	MasterCard	Acct # 1603 - Statement Closing Date 07/29/2024	1050 Seacoast Oper-4941 & 9831	\$4,185.20
Check	07/31/2024	15427	MasterCard	Acct # 1603 - Statement Closing Date 07/29/2024 Background screening DMV report	30.0 Professional Services	\$89.97
Check	07/31/2024	15427	MasterCard	Intuit QB Payroll Monthly Per Usage Fee	30.2.2 Direct Deposit Fees	\$224.70
Check	07/31/2024	15427	MasterCard	Sunpass - truck 354	40.1 Travel & Per Diem (Include Registrations)	\$12.86
Check	07/31/2024	15427	MasterCard	Earthlink monthly	41.1 Communication Services	\$16.85
Check	07/31/2024	15427	MasterCard	2 rolls Forever stamps	42.1 Freight/Transportation (Freight and express charges, drayage, postage, and messenger servic...	\$137.50
Check	07/31/2024	15427	MasterCard	used oil & oil filters pick up	46.0.10 Maint by Others	\$160.00
Check	07/31/2024	15427	MasterCard	window tinting - tk 274	46.2 Truck/Auto/ATV-Other	\$155.79
Check	07/31/2024	15427	MasterCard	tax credit	46.2 Truck/Auto/ATV-Other	\$10.19
Check	07/31/2024	15427	MasterCard	impeller, gaskets, screws & waterpump impeller for SeaArk # 2, descaler	46.6.3 Heavy Eqpt/Boats-IRMCD	\$518.35
Check	07/31/2024	15427	MasterCard	Farewell cake - LGR - District reimbursed by JMA, backpacks, pencils, shirts w/logo, name badges...	48.1 Promo/Educational Activ	\$967.85
Check	07/31/2024	15427	MasterCard	QuickBooks Time per user fee	51.2 Computer Software	\$300.00
Check	07/31/2024	15427	MasterCard	men's work safety boots x 2, cooling towels w/carry cases	52.3 Protective Clothing (Every form of PPD i.e. safety glasses, boots, raincoats, gloves)	\$266.95
Check	07/31/2024	15427	MasterCard	return safety boots	52.3 Protective Clothing (Every form of PPD i.e. safety glasses, boots, raincoats, gloves)	\$68.99
Check	07/31/2024	15427	MasterCard	5 Rest Cloud butterfly cages	52.4.3 Supl Research-General	\$119.95
Check	07/31/2024	15427	MasterCard	oil seals, 20pk CR2450 lithium batteries	52.4.4 Supl ULV (Includes mosquito magnet supplies)	\$22.94
Check	07/31/2024	15427	MasterCard	safety gloves, medicated chicken feed, electro micro motors & 6V batteries	52.4.5 Supl Arbovirus (CDC light traps, cloths for collection cups)	\$342.16
Check	07/31/2024	15427	MasterCard	hex key wrenches	52.4.6 Supl Larviciding (Includes tide gauge materials, rain gauges)	\$11.98
Check	07/31/2024	15427	MasterCard	tie downs, pound pump, drill bit	52.5 Tools & Small Implements (Cost of less than \$1000 and expected life of 1 year or more Incl...	\$74.73
Check	07/31/2024	15427	MasterCard	Fred Pryor membership - JMA	54.1 Publications & Dues (Subscriptions, memberships, related educational and/or professional da...	\$199.00
Check	07/31/2024	15427	MasterCard	Real World Training, FAA test prep online, 2024 remote pilot test & study guide	55.2 Training (Training, core exam, Public Health exam)	\$221.95
Check	07/31/2024	15427	MasterCard	Education screening - surcharge from University	30.0 Professional Services	\$18.00
Check	07/31/2024	15427	MasterCard	Intuit QB Payroll Monthly Per Usage Fee	30.2.2 Direct Deposit Fees	\$228.00
Check	07/31/2024	15427	MasterCard	coffee creamer, Poster guard renewal, magnetic label holders, 3pk USB-C wall chargers, iPhone case	51.1 Office Supplies (Include AT&T advertising)	\$174.85



Florida Department of Agriculture and Consumer Services
Division of Agricultural Environmental Services

MOSQUITO CONTROL MONTHLY REPORT - LOCAL FUNDS

Submit to:
Mosquito Control Program
3125 Conner Blvd, Suite E
Tallahassee, FL 32399-1650

WILTON SIMPSON
COMMISSIONER

Rule 5E-13.027, F.A.C.
Telephone: (850) 617-7911; Fax (850) 617-7939

COUNTY/ DISTRICT Indian River Mosquito Control FISCAL YEAR: 2023-24 MONTH: July

LOCAL FUNDS RECEIPTS AND BALANCES

ACCT NO	DESCRIPTION	Budgeted Receipts	Monthly Receipts	Receipts Year to Date	Balance to Be Collected
311	Ad Valorem (Current/Delinquent)	\$ 6,041,415.00	\$ 826.21	\$ 6,194,023.66	\$ (152,608.66)
334.1	State Grant	\$ -	\$ -	\$ -	\$ -
362	Equipment Rentals	\$ -	\$ -	\$ -	\$ -
337	Grants and Donations	\$ 10,000.00	\$ 5,000.00	\$ 191,875.84	\$ (181,875.84)
361	Interest Earnings	\$ 25,000.00	\$ 687.68	\$ 51,113.42	\$ (26,113.42)
364	Equipment and/or Other Sales	\$ -	\$ -	\$ -	\$ -
369	Misc./Refunds (prior yr expenditures)	\$ 6,000.00	\$ -	\$ 9,655.00	\$ (3,655.00)
380	Other Sources	\$ -	\$ -	\$ 10,007.39	\$ (10,007.39)
389	Loans	\$ -	\$ -	\$ -	\$ -
TOTAL RECEIPTS		\$ 6,082,415.00	\$ 6,513.89	\$ 6,456,675.31	\$ (374,260.31)
BEGINNING FUND BALANCE		\$ 3,903,323.48	\$ -	\$ -	\$ 3,903,323.48
Total Receipts & Balance		\$ 9,985,738.48	\$ 6,513.89	\$ 6,456,675.31	\$ 3,529,063.17

LOCAL FUNDS EXPENDITURES AND BALANCES

ACCT NO	Uniform Accounting System Transaction Code	Budgeted Expenditures	Monthly Expenditures	Expenditures Year to Date	Balance to Be Expended
10	Personal Services	\$ 2,482,908.70	\$ 190,544.82	\$ 1,771,228.72	\$ 711,679.98
20	Personal Service Benefits	\$ 1,286,508.71	\$ 118,021.64	\$ 909,804.33	\$ 376,704.38
30	Operating Expense	\$ 1,016,589.00	\$ 53,876.37	\$ 606,639.56	\$ 409,949.44
40	Travel & Per Diem	\$ 45,356.23	\$ 2,007.89	\$ 36,735.09	\$ 8,621.14
41	Communication Services	\$ 39,000.00	\$ 1,146.15	\$ 19,019.97	\$ 19,980.03
42	Freight Services	\$ 1,500.00	\$ 137.50	\$ 599.14	\$ 900.86
43	Utility Service	\$ 25,000.00	\$ 272.88	\$ 9,471.85	\$ 15,528.15
44	Rentals & Leases	\$ 27,669.00	\$ 199.23	\$ 15,668.12	\$ 12,000.88
45	Insurance	\$ 122,998.32	\$ -	\$ 105,447.62	\$ 17,550.70
46	Repairs & Maintenance	\$ 406,920.00	\$ 18,353.19	\$ 314,107.09	\$ 92,812.91
47	Printing and Binding	\$ 2,000.00	\$ -	\$ 545.91	\$ 1,454.09
48	Promotional Activities	\$ 8,000.00	\$ 1,094.27	\$ 4,782.58	\$ 3,217.42
49	Other Charges	\$ 4,000.00	\$ 260.53	\$ 1,854.40	\$ 2,145.60
51	Office Supplies	\$ 146,320.80	\$ 4,232.29	\$ 122,244.03	\$ 24,076.77
52.1	Gasoline/Oil/Lube	\$ 91,000.00	\$ 6,625.49	\$ 51,335.82	\$ 39,664.18
52.2	Chemicals	\$ 1,295,668.94	\$ 76,294.00	\$ 584,852.00	\$ 710,816.94
52.3	Protective Clothing	\$ 4,876.00	\$ 885.59	\$ 2,368.31	\$ 2,507.69
52.4	Misc. Supplies	\$ 71,205.78	\$ 5,278.06	\$ 44,642.83	\$ 26,562.95
52.5	Tools & Implements	\$ 5,500.00	\$ 478.68	\$ 1,852.88	\$ 3,647.12
54	Publications & Dues	\$ 19,968.00	\$ 5,683.99	\$ 18,756.01	\$ 1,211.99
55	Training	\$ 22,847.00	\$ 251.90	\$ 10,933.12	\$ 11,913.88
60	Capital Outlay	\$ 544,549.47	\$ -	\$ 510,924.14	\$ 33,625.33
71	Principal	\$ -	\$ -	\$ -	\$ -
72	Interest	\$ -	\$ -	\$ -	\$ -
81	Aids to Government Agencies	\$ -	\$ -	\$ -	\$ -
83	Other Grants and Aids	\$ -	\$ -	\$ -	\$ -
89	Contingency (Current Year)	\$ 455,525.00	\$ -	\$ -	\$ 455,525.00
99	Payment of Prior Year Accounts	\$ -	\$ -	\$ -	\$ -
TOTAL BUDGET AND CHARGES		\$ 8,125,910.95	\$ 485,644.47	\$ 5,143,813.52	\$ 2,982,097.43
0.001	Reserves - Future Capital Outlay	\$ 1,204,090.31	\$ -	\$ -	\$ 1,204,090.31
0.002	Reserves - Self-Insurance	\$ -	\$ -	\$ -	\$ -
0.003	Reserves - Cash Balance to be Carried Forward	\$ 583,211.00	\$ -	\$ -	\$ 583,211.00
0.004	Reserves - Sick and Annual Leave	\$ 72,526.22	\$ -	\$ -	\$ 72,526.22
TOTAL RESERVES ENDING BALANCE		\$ 1,859,827.53	\$ -	\$ -	\$ 1,859,827.53
TOTAL BUDGETARY EXPENDITURES and BALANCES		\$ 9,985,738.48	\$ 485,644.47	\$ 5,143,813.52	\$ 4,841,924.96
ENDING FUND BALANCE		\$ -	\$ (479,130.58)	\$ 1,312,861.79	\$ (1,312,861.79)

By submission of this monthly report of receipts, expenditures, and balances, I attest it is true and correct.



Florida Department of Agriculture and Consumer Services
 Division of Agricultural Environmental Services

MOSQUITO CONTROL MONTHLY REPORT - STATE FUNDS

Submit to:
 Mosquito Control Program
 3125 Conner Blvd, Suite E
 Tallahassee, FL 32399-1650

WILTON SIMPSON
 COMMISSIONER

Rule 5E-13.027, F.A.C.
 Telephone: (850) 617-7911; Fax (850) 617-7939

COUNTY/DISTRICT Indian River Mosquito Control

FISCAL YEAR: 2023-2024

MONTH: July

STATE FUNDS RECEIPTS AND BALANCES

ACCT NO	DESCRIPTION	Budgeted Receipts	Monthly Receipts	Receipts Year to Date	Balance to Be Collected
311	Ad Valorem (Current/Delinquent)	\$ -	\$ -	\$ -	\$ -
334.1	State Grant	\$ -	\$ -	\$ -	\$ -
362	Equipment Rentals	\$ -	\$ -	\$ -	\$ -
337	Grants and Donations	\$ -	\$ -	\$ -	\$ -
361	Interest Earnings	\$ 15.00	\$ -	\$ 1.45	\$ 13.55
364	Equipment and/or Other Sales	\$ 5,000.00	\$ -	\$ 2,079.40	\$ 2,920.60
369	Misc./Refunds (prior yr expenditures)	\$ -	\$ -	\$ -	\$ -
380	Other Sources	\$ -	\$ -	\$ -	\$ -
389	Loans	\$ -	\$ -	\$ -	\$ -
TOTAL RECEIPTS		\$ 5,015.00	\$ -	\$ 2,080.85	\$ 2,934.15
BEGINNING FUND BALANCE		\$ 500.00	\$ -	\$ -	\$ 500.00
Total Receipts & Balance		\$ 5,515.00	\$ -	\$ 2,080.85	\$ 3,434.15

STATE FUNDS EXPENDITURES AND BALANCES

ACCT NO	Uniform Accounting System Transaction Code	Budgeted Expenditures	Monthly Expenditures	Expenditures Year to Date	Balance to Be Expended
10	Personal Services	\$ -	\$ -	\$ -	\$ -
20	Personal Service Benefits	\$ -	\$ -	\$ -	\$ -
30	Operating Expense	\$ -	\$ -	\$ -	\$ -
40	Travel & Per Diem	\$ -	\$ -	\$ -	\$ -
41	Communication Services	\$ -	\$ -	\$ -	\$ -
42	Freight Services	\$ -	\$ -	\$ -	\$ -
43	Utility Service	\$ -	\$ -	\$ -	\$ -
44	Rentals & Leases	\$ -	\$ -	\$ -	\$ -
45	Insurance	\$ -	\$ -	\$ -	\$ -
46	Repairs & Maintenance	\$ -	\$ -	\$ -	\$ -
47	Printing and Binding	\$ -	\$ -	\$ -	\$ -
48	Promotional Activities	\$ -	\$ -	\$ -	\$ -
49	Other Charges	\$ -	\$ -	\$ -	\$ -
51	Office Supplies	\$ -	\$ -	\$ -	\$ -
52.1	Gasoline/Oil/Lube	\$ -	\$ -	\$ -	\$ -
52.2	Chemicals	\$ 5,515.00	\$ -	\$ -	\$ 5,515.00
52.3	Protective Clothing	\$ -	\$ -	\$ -	\$ -
52.4	Misc. Supplies	\$ -	\$ -	\$ -	\$ -
52.5	Tools & Implements	\$ -	\$ -	\$ -	\$ -
54	Publications & Dues	\$ -	\$ -	\$ -	\$ -
55	Training	\$ -	\$ -	\$ -	\$ -
60	Capital Outlay	\$ -	\$ -	\$ -	\$ -
71	Principal	\$ -	\$ -	\$ -	\$ -
72	Interest	\$ -	\$ -	\$ -	\$ -
81	Aids to Government Agencies	\$ -	\$ -	\$ -	\$ -
83	Other Grants and Aids	\$ -	\$ -	\$ -	\$ -
89	Contingency (Current Year)	\$ -	\$ -	\$ -	\$ -
99	Payment of Prior Year Accounts	\$ -	\$ -	\$ -	\$ -
TOTAL BUDGET AND CHARGES		\$ 5,515.00	\$ -	\$ -	\$ 5,515.00
0.001	Reserves - Future Capital Outlay	\$ -	\$ -	\$ -	\$ -
0.002	Reserves - Self-Insurance	\$ -	\$ -	\$ -	\$ -
0.003	Reserves - Cash Balance to be Carried Forward	\$ -	\$ -	\$ -	\$ -
0.004	Reserves - Sick and Annual Leave	\$ -	\$ -	\$ -	\$ -
TOTAL RESERVES ENDING BALANCE		\$ -	\$ -	\$ -	\$ -
TOTAL BUDGETARY EXPENDITURES and BALANCES		\$ 5,515.00	\$ -	\$ -	\$ 5,515.00
ENDING FUND BALANCE		\$ -	\$ -	\$ 2,080.85	\$ (2,080.85)

By submission of this monthly report of receipts, expenditures, and balances, I attest it is true and correct.

MASTERCARD 06/24 STATEMENT			
41.1 Communications			51.1 Office Supplies
\$16.85	Earthlink monthly		\$168.80 paper towels, toilet paper, batteries,
			\$8.99 6pk USB-USB C flip phone chargers
\$16.85			\$38.55 grey binders and dividers for Budget books
30.2.2 Direct Deposit Fees			
\$218.28	Intuit QB Payroll Monthly Per Usage Fee		
\$218.28			
40.1 Travel/ Per Diem		\$216.34	
\$313.10	FASD 2 nights lodging - LGR		51.2 Computer Software
\$388.85	FASD 2 nights lodging - TR	\$300.00	QuickBooks Time per user fee
\$469.65	FASD 3 nights lodging - ME	\$200.00	Renewal Polo pc program
\$626.20	FASD 6/9-6/13/2024 - SB	\$1,439.40	5 Acrobat Pro annual subscription
		\$1,939.40	
\$1,797.80			51.3 Computer Hardware
46.0.2 Maintenance by IRMCD		\$13.99	2pk 32gb type C -USB
\$43.98	(2) 5 gal yellow diesel cans	\$13.98	(2) 10' USB-Ext cables male - female
		\$27.97	
\$43.98			52.3 Protective Clothing
46.5.1 Buildings-IRMCD		\$416.84	Safety boots (KK,KK,KS) & nitrile gloves
\$54.98	2 pack water filters for under kitchen sink	\$51.80	Women's safety boots - HW
		\$68.99	safety work shoes - VR
\$54.98		\$537.63	
46.5.2 Maintenance/Grounds - IRMCD			52.4 Miscellaneous Supplies
\$114.70	Liftmaster gate wireless Edge transmitter	\$28.56	utility duct tape, sticker paper, wrap & mail tape
\$199.98	Liftmaster gate wireless Edge kit		
\$147.00	Liftmaster Edge sensor	\$28.56	
			52.4.3 Supply Research General
		\$33.98	folded paper towels
\$461.68		\$18.32	adult rabbit food
46.6.1 Trucks/Auto/ATV-IRMCD		\$130.55	Malathion-O-analog
\$13.29	steering wheel cover - truck 259	\$39.99	humidifier
\$152.61	for ATVs-boot bands & inner and outer boot sets	\$119.45	insect mesh cage
\$64.99	ATV cargo box		
\$289.92	front axle for ATV 73	\$342.29	
\$129.98	2 ATV cargo boxes		52.4.4 ULV
\$34.10	(2) ATV winch solenoids	\$7.12	2 pk ULV meter batteries
\$684.89		\$7.12	
46.6.3 Heavy Eqpt/Boats-IRMCD			52.4.5 Arbovirus
\$126.99	for SeaArk # 2 - o ring, fuel filter & temp. sensor	\$78.57	(3) 50# bags Purina chicken feed
\$19.20	(3) M12x150mm bolts for CAT # 1	\$78.57	(3) 50# bags medicated Purina chicken feed
\$44.05	oil pressure switch for SeaArk # 2	\$25.76	fish net, aquarium water conditioner
		\$409.32	chicken feed, poultry drinker
		\$592.22	
			52.4.6 Larvicide
\$190.24		\$118.93	(7) 2 gal. Igloo coolers for larvicide
48.1 Outreach		\$147.69	magnifying glasses and folding saws
\$8.56	2 cases of water	\$833.97	(3) FlowZone battery backpack sprayers
\$9.99	3 pk heavy duty hole punch	\$1,100.59	
-\$9.99	return 3 pk heavy duty hole punch		55.2 Training
\$14.99	heavy duty hole punch	\$29.95	Real World QB Training
\$15.98	(2) 300 pk pipe cleaners		
\$86.89	coffee & donuts for Aerial workshop	\$29.95	
\$126.42			1315 Sunpass
49.1 Payments to Other Government Agencies		\$25.00	Prepaid replenishment
\$238.93	Tags & tittles for 274 & 328	\$25.00	Prepaid replenishment
		\$50.00	
\$238.93			Total for MasterCard
			\$8,706.12



FIFTH THIRD BANK

Account Number: XXXX XXXX XXXX 1603

INDIAN RIVR MOSQUITO CTR

Statement Closing Date: 06/27/24

Corporate Account Summary

Previous Balance		\$6,405.73
Payments	-	\$6,405.73
Credits	-	\$9.99
Purchases and Other Charges	+	\$8,716.11
Cash Advances	+	\$0.00
Late Payment Charge	+	\$0.00
Cash Advance Fees	+	\$0.00
Finance Charges	+	\$0.00
New Balance		\$8,706.12
Disputed Amount		\$0.00
Past Due Amount		\$0.00
Credit Limit		\$25,000.00
Available Credit Limit		\$16,293.88
Cash Advance Credit Limit		\$0.00
Available Cash Advance Credit Limit		\$0.00
Statement Closing Date		06/27/24
Days in Billing Cycle		31

Payment Information

New Balance	\$8,706.12
Minimum Payment Due	\$8,706.12
Payment Due Date	07/22/24

QUESTIONS OR TO REPORT LOST/STOLEN CARDS?

Call Customer Service 1-800-375-1747

Please send billing inquiries and correspondence to:
FIFTH THIRD BANK
PO BOX 740523
CINCINNATI, OH 45274-0523

Or email inquires to CommercialSupport@53.com

Corporate Account Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
06/11	06/11	75569264163240611000094	PAYMENT RECEIVED - THANK YOU	-\$6,405.73

Indian River Mosquito Control District



Commissioner Janice Broda ♦ Commissioner Matt Erpenbeck ♦ Commissioner Anna Kirkland
Sherry Burroughs, Executive Director
5655 41st Street, Vero Beach, FL 32967 ♦ 772-562-2393
<http://irmosquito.com> ♦ irmcd@irmosquito2.org

IRMCD RFP 2024-01 Request for Proposals Legal Services: Labor Relations and Employment Law

Sealed proposals must be received by the Indian River Mosquito Control District at the District's office located at 5655 41st Street (South Gifford Road), before **TIME on DATE**. Proposals will be opened publicly on **DATE at TIME**. Recommendations for the award will be announced at the District's Board of Commissioners meeting held on Tuesday, **DATE at TIME**.

Detailed specifications for proposals, and all necessary information and instructions for submitting proposals may be obtained in person from District office, Monday through Friday, between the hours of 7:30 AM and 3:30 PM or by phone or e-mail request to:

*Indian River Mosquito Control District
5655 41st Street
Vero Beach, FL 32967
Phone: 772-562-2393
e-mail: irmcd@irmcd.org*

INDIAN RIVER MOSQUITO CONTROL DISTRICT
ISSUED at Vero Beach, Florida this ____ day of DATE
BY: Sherry Burroughs, Executive Director

CONDITIONS APPLICABLE TO PROPOSALS FOR LEGAL SERVICES

Introduction: The Indian River Mosquito Control District (District) is accepting proposals for legal services relating to labor relations and employment law. The selected attorney or firm will be expected to conduct an employee feedback survey, audit the District's percent turnover, and complete a comprehensive review of the employee handbook. The selected attorney will be expected to make compliance recommendations relating to labor relations and employment law if required. Pursuant to section 287.057(3)(e)(4), Florida Statutes, contracts for legal services are not subject to competitive solicitation requirements.

Scope of Services:

- Conduct an independent employee feedback survey with each District Employee. The survey should include an assessment of employee morale, working conditions, employee engagement, employee retention, and management.
- Audit the District's percent turnover ratio for the last (3) fiscal years as compared to other governmental entities and mosquito control programs and report findings.
- Review the employee handbook in its entirety and provide recommendations to improve policy clarity and ensure legal compliance. Identify which policies are required by Federal and State Law. It is expected that policies may be simplified, de-conflicted, updated and rendered best practice
- Provide specific recommendations to simplify the policies and ensure they are consistent and flexible while protecting the District from liability.
- Submit a written report with employee feedback survey findings. The report should include feedback questions, and any recommendations resulting from feedback conclusions. The report should detail findings from the percent turnover ratio audit and provide recommendations for employee retention if required.
- Submit a draft revision of the current Employee Handbook to ensure legal compliance with current regulation, legislation, and best practices.
- Submit a final Employee Handbook incorporating revisions resulting from the review.

Schedule/Timeframe:

Action Item	Milestone Date
Written Report/Survey Findings/ Audit Recommendations	May 14, 2024
Draft Revision of Employee Handbook	June 2, 2024
Final Employee Handbook with revision review incorporations	July 9, 2024

Proposal Content:

The proposal should include a detailed description of the services and methods by which the work set forth in the RFP will be performed. The proposal should include the following items:

- Proposers understanding of the services to be provided
- Complete methodology to be used for the employee handbook review
- Description of the firms approach to completing the employee feedback survey
- Description of the firms approach to completing the turnover ratio audit

Legal Experience

The Proposer must be in good standing with the Florida Bar. Experience, related to the areas outlined in the introduction and scope of services above, should be described. The proposer should describe its organization in terms of the following:

- Size
- Structure
- Area of Practice
- Office Location

The Proposer must include the names, addresses, contact persons, and telephone number of at least three clients, preferably including clients with similar scope of services.

Attorney Qualifications

The Proposer should include a description of qualifications of attorneys to be assigned for representation. Descriptions should include:

- Professional and educational background
- Exercised supervision
- Prior experience with requested scope of services.

Only include resumes of attorneys likely to be assigned to the representation. Education, position in firm, years, and types of experience as well as continuing professional education will be considered.

Price

This section should contain a complete breakdown of all costs relating to the content of the proposal, including the maximized total cost, as well as an itemized breakdown of the compensation required to accomplish the full performance of all tasks outlined in the proposal. The proposed pricing should include the hourly billing rates of each attorney or other legal staff who are expected to work on this representation and charges for any and all expenses.

Evaluation Procedure and Criteria

The Governing Board will make selection based on the following criteria:

Evaluation Criteria	Maximum Rating Points
Geographic location and accessibility	15
Past experience with similar assignments	30
Evidence of respondent’s expertise and experience with Labor Relations and Employment Law	20
Key Personnel	15
Proposal Contents	20
Cost	20
Total Possible	120

Insurance Coverage

Proof of insurance coverage shall be provided as part of the submittal and shall include the insurance types and required coverage specified below:

- Workers’ Compensation as required by Florida Statute
- Professional and general liability with limits of at least \$1,000,000

Proposal Package Instructions

1. Proposals shall be submitted in sealed envelopes and must be received no later than the time and date specified on the advertisement enclosed as Page 1. Proposals may be delivered or sent to:

Indian River Mosquito Control District
 5655 41st Street
 Vero Beach, Florida 32967
 Phone: 772-562-2393

2. Envelopes shall be clearly marked as "Proposal to Provide Legal Services" and the Firm name shall be clearly marked on the envelope.
3. (1) Original Proposal and (3) Copies.
4. The District will make every effort to inform prospective proposers of amendments or clarifications of the original specifications. However, the District does not guarantee to provide such amendments to all prospective proposers. IT IS THE PROPOSER’S RESPONSIBILITY TO REQUEST ANY AMENDMENTS OR CLARIFICATIONS TO THE ORIGINAL SPECIFICATIONS PRIOR TO SUBMITTING A PROPOSAL.
5. No proposal shall be withdrawn for a period of (30) days after the scheduled closing time for receipt. The proposal shall be on a firm, net delivered price basis with no escalator clause. The District agrees to furnish any tax exemption certificates to which it is entitled.
6. Proposers must meet all requirements.

7. Should the service performed differ in any respect from specifications, payment shall be withheld until such time as the supplier takes necessary corrective action.
8. IRS Form W-9 should be included with the package.
9. Proof of required insurance coverage should be included with the package.
10. Qualifications must be satisfactory to the District's Board of Commissioners, and the District reserves the right to reject any and all proposals, to accept at its discretion the lowest and/or best proposal, to waive any or all technicalities in awarding, and to re-advertise.
11. Payment and Invoicing – All Invoices shall be submitted to Indian River Mosquito Control District. Failure to submit accurate and complete invoices may cause invoices to be rejected. All invoices shall list a single unique invoice number for processing, it may contain letters and/or numbers. Partial payments may be made upon satisfactory delivery of items/services and receipt of invoices. Invoices are normally paid within twenty calendar days of receipt, except in the case where items being billed are called into question. IRMCD will notify the contractor within five days of receipt of an invoice for any items questioned. The contractor shall prepare verification data for the amount claimed and provide complete cooperation during such investigation.

Note

12. RESPONSIBLE VENDOR DETERMINATION: Respondent is hereby notified that Section 287.05701, Florida Statutes, requires that the District may not request documentation of or consider a vendor's social, political, or ideological interests when determining if the vendor is a responsible vendor.
13. Public Records - Florida law provides that the District records shall, at all times, be open for personal inspection by any person. Information and materials received by the District in connection with an RFP response shall be deemed to be public records subject to public inspection upon award, recommendation for award, or 10 days after proposals opening, whichever occurs first. However, certain exceptions to the public records law are statutorily provided in Section 119.07, Florida Statutes. If the Proposer believes any of the information contained in its response is exempt from disclosure, then the Proposer must in its response specifically identify the material which is deemed to be exempt and cite the legal authority for the exemption. Otherwise, the District will treat all materials received as public records.

Indian River Mosquito Control District



Commissioner Janice Broda ♦ Commissioner Matt Erpenbeck ♦ Commissioner Anna Kirkland
Sherry Burroughs, Executive Director
5655 41st Street, Vero Beach, FL 32967 ♦ 772-562-2393
<http://irmosquito.com> ♦ irmcd@irmosquito2.org

IRMCD RFQ 2024-01 Request for Qualifications Legal Services

Sealed requests for qualifications must be received by the Indian River Mosquito Control District at the District's office located at 5655 41st Street (South Gifford Road), before **TIME** on **DATE**. Proposals will be opened publicly on **DATE** at **TIME**. Recommendations for the award will be announced at the District's Board of Commissioners meeting held on Tuesday, **DATE** at **TIME**.

Detailed specifications for proposals, and all necessary information and instructions for submitting proposals may be obtained in person from District office, Monday through Friday, between the hours of 7:30 AM and 3:30 PM or by phone or e-mail request to:

*Indian River Mosquito Control District
5655 41st Street
Vero Beach, FL 32967
Phone: 772-562-2393
e-mail: irmcd@irmcd.org*

INDIAN RIVER MOSQUITO CONTROL DISTRICT
ISSUED at Vero Beach, Florida this ____ day of **DATE**
BY: Sherry Burroughs, Executive Director

CONDITIONS APPLICABLE TO REQUEST FOR QUALIFICATIONS FOR LEGAL SERVICES

INTRODUCTION: The Indian River Mosquito Control District (District) is accepting qualifications for legal counsel on an as-needed basis for service in varied matters of general law. The services requested include providing legal counsel in the form of written and verbal opinions. Counsel may make presentations if requested, monitor, and represent the District's interests in any forum. Specialized legal services include all areas of general law to include but not limited to governance, finance, labor and employment, tax assessment, tax collection, land use and acquisition. Pursuant to section 287.057(3)(e)(4), Florida Statutes, contracts for legal services are not subject to competitive solicitation requirements.

Description of Entity:

The Indian River Mosquito Control District is an independent taxing district legislatively established in 1925 providing mosquito control services in Indian River County. The District government has been organized according to the Council-Administrator form of government. As such the Board of Commissioners sets policy, adopts legislation, and approves the budget. The Board of Commissioners appoints an administrator to conduct the day-to-day district business. The District is governed by three Commissioners elected at large in the general election by qualified electors residing within the District. Each member serves a four-year term, non-partisan office. The District employees 33 full-time employees.

Scope of Services:

- Counsel will act as an Attorney for the Indian River Mosquito Control District.
- Counsel will provide legal advice and interpret local, state, and federal law as it applies to the District.
- Counsel will represent the District by conducting legal research, finding relevant facts, developing, and reviewing documents.
- Counsel will act as a legal advisor to the Executive Director and Governing Board on District matters in all areas of law.
- Counsel will prepare and review resolutions, contracts, deeds, leases, and other written legal documents generated in the course of District business as requested.
- Counsel will review and redraft various policies for legal correctness and acceptability.
- Occasionally attend meetings to offer legal advice and opinions.
- Perform other legal services as assigned.

Legal Experience

Must be in good standing with The Florida Bar. The respondent should describe experience related to the areas outlined in the introduction and scope of services above. The respondent should describe its organization in terms of the following:

- Size
- Structure
- Area of Practice
- Firm experience in Florida with independent special districts and general law

- Hourly response time for all urgent and routine matters
- Office Location

The respondent **must** include the names, addresses, contact persons, and telephone number of at least three clients with similar scope of services. Services must have been performed within the last three years.

Attorney Qualifications

The proposer should include a description of qualifications of attorneys to be assigned for representation. Descriptions should include:

- Professional and educational background
- Exercised supervision
- Prior experience with requested scope of services. Only include resumes of attorneys likely to be assigned to the representation. Position in firm, years, and types of experience as well as continuing professional education will be considered.

Price

Respondents proposed price schedule should include information on the hourly billing rates of each attorney or other legal staff expected to perform representation and charges for expenses, if any, such as legal research, and copies. The District reserves the right to negotiate the structure of billing and /or retainer fee.

Evaluation Procedure and Criteria

Respondents proposed documentation meeting eligibility requirements will be evaluated by District Administrative staff. Administrative staff will review respondent documents for final approval to the Governing Board. The Governing Board may request a meeting with qualified respondents prior to final selection.

The Governing Board will make selection based on the following criteria:

Evaluation Criteria	Maximum Rating Points
Geographic location and accessibility	20
References	15
Evidence of respondent’s expertise and experience with independent special districts and general law	20
Key Personnel: Qualifications, past record, experience to perform the required services.	25
Response time	20

Insurance Coverage

Proof of insurance coverage shall be provided as part of the submittal and shall include the insurance types and required coverage specified below:

- Workers’ Compensation as required by Florida Statute
- Professional and general liability with limits of at least \$1,000,000

Package Instructions:

1. Qualifications shall be submitted in sealed envelopes and must be received no later than the time and date specified on the advertisement enclosed as Page 1. Packages may be delivered or sent to:

Indian River Mosquito Control District
5655 41st Street
Vero Beach, Florida 32967
Phone: 772-562-2393

2. Envelopes shall be clearly marked as "IRMCD RFQ 2024-01 Legal Services" and the Firm name shall be clearly marked on the envelope.
3. (1) Original Proposal and (4) Copies.
4. The District will make every effort to inform prospective proposers of amendments or clarifications to the original specifications. However, the District does not guarantee to provide such amendments to all prospective respondents. IT IS THE RESPONDENT'S RESPONSIBILITY TO REQUEST ANY AMENDMENTS OR CLARIFICATIONS TO THE ORIGINAL SPECIFICATIONS PRIOR TO SUBMISSION.
5. No RFQ shall be withdrawn for a period of (30) days after the scheduled closing time for receipt. The proposed fee schedule shall be on a firm, net delivered price basis with no escalator clause. The District agrees to furnish any tax exemption certificates to which it is entitled.
6. Respondent must meet all requirements.
7. Should the service performed differ in any respect from specifications, payment shall be withheld until such time as the supplier takes necessary corrective action.
8. IRS Form W-9 should be included with the package.
9. Proof of required insurance coverage should be included with the package.
10. Qualifications must be satisfactory to the District's Board of Commissioners, and the District reserves the right to reject any and all qualification , to accept at its discretion the lowest and/or best qualification package, to waive any or all technicalities in awarding, and to re-advertise.
11. Payment and Invoicing – All Invoices shall be submitted to Indian River Mosquito Control District. Failure to submit accurate and complete invoices may cause invoices to be rejected. All invoices shall list a single unique invoice number for processing, it may contain letters and/or numbers. Partial payments may be made upon satisfactory delivery of items/services and receipt of invoices. Invoices are normally paid within twenty calendar days of receipt, except in the case where items being billed are called into question. IRMCD will notify the contractor within five days of receipt of an invoice for any items questioned. The contractor shall prepare verification data for the amount claimed and provide complete cooperation during such investigation.

Note

12. RESPONSIBLE VENDOR DETERMINATION: Respondent is hereby notified that Section 287.05701, Florida Statutes, requires that the District may not request documentation of or consider a vendor's social, political, or ideological interests when determining if the vendor is a responsible vendor.

13. Public Records - Florida law provides that the District records shall, at all times, be open for personal inspection by any person. Information and materials received by the District in connection with an RFP response shall be deemed to be public records subject to public inspection upon award, recommendation for award, or 10 days after proposals opening, whichever occurs first. However, certain exceptions to the public records law are statutorily provided in Section 119.07, Florida Statutes. If the Proposer believes any of the information contained in its response is exempt from disclosure, then the Proposer must in its response specifically identify the material which is deemed to be exempt and cite the legal authority for the exemption. Otherwise, the District will treat all materials received as public records.



IRMCD Policy

P-2024-003
Social Media

Adopted:

Reviewed:

8/13/2024

I. Purpose

To address the fast-changing landscape of the Internet and the way residents communicate and obtain information online, the District will be using social media tools to reach a broader audience to further the goals of the organization and the missions of its departments, where appropriate. The District has an overriding interest and expectation in deciding what is “spoken” on its behalf on social media sites. This policy establishes guidelines for the use of social media.

II. Acceptable Use

A. Professional Use

All official District-related communication through social media, Web 2.0 and social networking outlets should remain professional in nature and should always be conducted in accordance with the District's communications policy, practices, and expectations. Employees must not use official District social media, Web 2.0, or social networking sites for political purposes, to conduct private commercial transactions, or to engage in private business activities.

1. District employees should be mindful that inappropriate usage of official District social media, Web 2.0, and social networking sites can be grounds for disciplinary action. If any of these sites are used for official District business, the entire District site, regardless of any personal views, is subject to social media best practices, employee handbook guidelines, and standards of conduct.
2. Only individuals authorized by the District may publish content to a District website or a District social media platform.
3. Employees should be mindful that photographs or video may be captured by the Department during its activities, and that this content may be posted to District social media accounts or the District website, which are available to the public. Employees should also be mindful that once content is posted to social media it frequently is disseminated by others beyond the District's control.
4. Employees should be advised that they should not use the company logo, seal, trademark, or other symbol without the written consent of the administrator.
5. The District has the right to monitor employee's social media use on District equipment and will exercise this right as necessary. Users do not and should not expect privacy. Social media is not a secure means of communication.

B. Personal Use

District employees may have personal social networking, Web 2.0, and/or social media sites. These sites should remain personal in nature and be used to share personal opinions or non-work-related information. Following this principle helps ensure a distinction between sharing personal and District views.

The following guidance is for District employees who have a personal social media, Web 2.0, or social networking site or decide to comment on posts about official District business:

1. State your name and title when discussing District business.
2. Use a disclaimer such as: "The postings on this site are my own and don't reflect or represent the opinions of the District for which I work."
3. District employees shall not use their District e-mail account or password in conjunction with a personal social networking, Web 2.0, or social media site.
4. Employees shall ensure their conduct on social networking sites is compliant with the Florida Ethics Law, Ch. 112, Fla. Stat. (2022) and the District's employee policy manual.
5. Employees may be subject to disciplinary action if there is policy violation or evidence of employee misconduct that impacts or has a nexus to the reputation of the District or the District's ability to deliver services to the public.

III. Approval and Registration

All District social media sites shall be (1) approved by the District's Board of Commissioners; (2) published using approved social networking platforms and tools; and (3) administered by the contact or their designee.

IV. Oversight and Enforcement

Employees representing the District through social media outlets or participating in social media features on District websites must maintain a high level of ethical conduct and professional decorum. Failure to do so is grounds for revoking the privilege to participate in District social media sites, blogs, or other social media features. Employees should be mindful that inappropriate use of social media can be grounds for disciplinary action, up to and including dismissal.

Information must be presented following professional standards for good grammar, spelling, brevity, clarity, and accuracy, and avoid jargon, obscure terminology, or acronyms.

District employees recognize that the content and messages they post on social media websites are public and may be cited as official District statements. Social media should not be used to circumvent other District communication policies.

District employees may not publish information on District social media sites that includes:

- Confidential information
- Copyright violations
- Profanity, racist, sexist, or derogatory content or comments
- Partisan political views
- Commercial endorsements or SPAM

V. Records Retention

Social media sites contain communications sent to or received by the District and its employees, and such communications are therefore public records subject to the Florida Public Records Act, Ch. 119, Florida Statutes (2024). These retention requirements apply regardless of the form of the record (for example, digital text, photos, audio, and video). The Department maintaining a site shall preserve

records pursuant to a relevant records retention schedule for the required retention period in a format that preserves the integrity of the original record and is easily accessible.

Furthermore, retention of social media records shall fulfill the following requirements:

- Social media records are captured in a continuous, automated fashion throughout the day to minimize a potential loss of data due to deletion and/or changes on the social networking site.
- Social media records are maintained in an authentic format (i.e. ideally the native technical format provided by the social network, such as XML or JSON) along with complete metadata.
- Social media records are archived in a system that preserves the context of communications, including conversation threads and rich media, to ensure completeness and availability of relevant information when records are accessed.
- Social media records are indexed based on specific criteria such as date, content type, and keywords to ensure that records can be quickly located and produced in an appropriate format for distribution (e.g. PDF).
- Each employee who administers one or more social networking sites on behalf of the District has self-service, read-only access to search and produce relevant social media records to fulfill public information and legal discovery requests as needed.

The District utilizes an automated archiving solution to comply with applicable public records law and fulfill the above record retention requirements.

A. Accounts to be Archived

All official District social media accounts. Future accounts may be added at any time.

B. Accounts Not Archived

1. Campaign accounts of those running for office against an incumbent and campaign accounts of incumbents
2. Personal accounts of elected officials, and employees.
3. Public pages and profiles that are followed by official District pages and profiles.

VI. External Policy

The following guidelines must be displayed to users on all social media sites or made available by hyperlink.

A. Moderation of Third-Party Content

This district social media site serves as a limited public forum and all content published is subject to monitoring. User-generated posts will be rejected or removed (if possible) when the content

- Is off-subject or out of context
- Contains obscenity or material that appeals to the prurient interest
- Contains personal identifying information or sensitive personal information
- Contains offensive terms that target protected classes
- Is threatening, harassing, or discriminatory

- Incites or promotes violence or illegal activities
- Contains information that reasonably could compromise individual or public safety
- Advertises or promotes a commercial product or service, or any entity or individual
- Promotes or endorses political campaigns or candidates

The District does not endorse any content, viewpoint, products, or services linked from its social networking sites and shall not be held liable for any losses caused by reliance on the accuracy, reliability, or timeliness of such information. The District does not warrant the accuracy or reliability of or endorse any products or service providers listed or linked to its site.

B. Facebook's Community of Standards

All comments posted to any District Facebook site are bound by Facebook's Community of Standards, located at <http://www.facebook.com/communitystandards> and the District reserves the right to report any violation of Facebook's Community of Standards to Facebook with the intent of Facebook taking appropriate and reasonable responsive action.

C. YouTube Community Guidelines

When applicable, the District reserves the right to report any violation of the YouTube Community Guidelines, located at <https://www.youtube.com/howyoutubeworks/policies/community-guidelines/> with the intent of YouTube taking appropriate and reasonable responsive action.

D. Questions

Please contact the District's Community Relations Specialist at 772-562-2393 with any questions regarding the Terms of Use.

E. Public Records Law

District social media sites are subject to applicable public records laws. Any content maintained in a social media format related to District business, including communication posted by the District and communication received from citizens, is a public record.