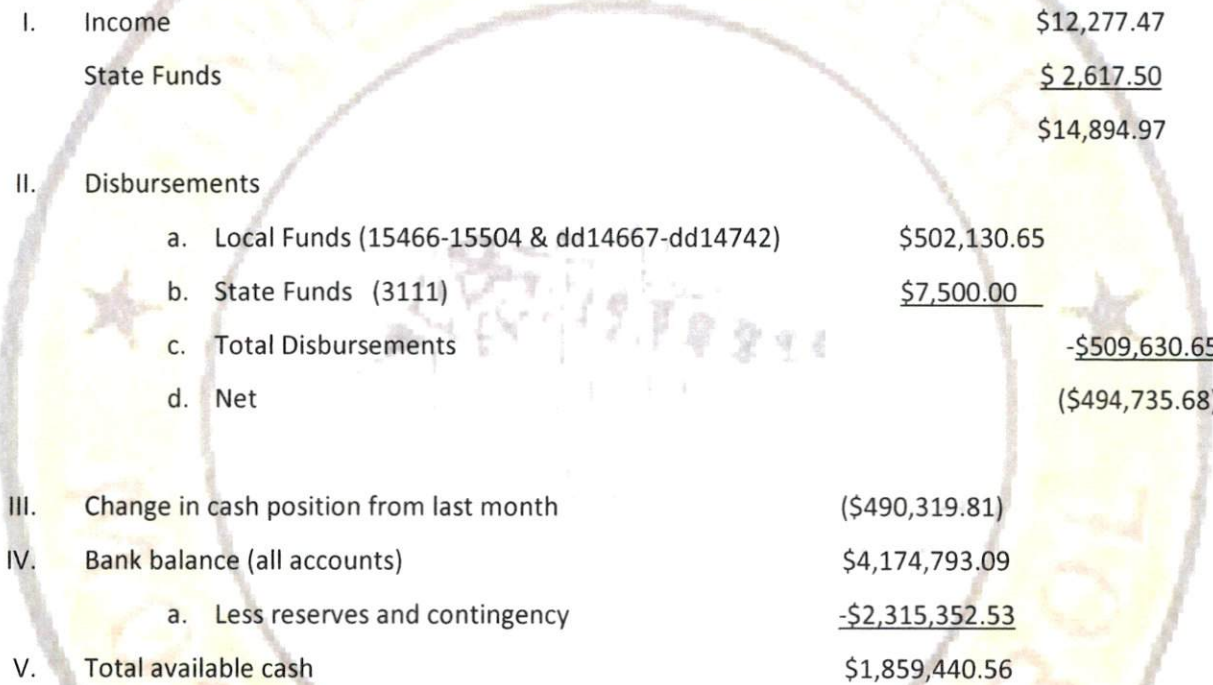


INDIAN RIVER MOSQUITO CONTROL DISTRICT  
Financial Report  
for  
September 1- September 30, 2024



I.	Income	\$12,277.47
	State Funds	<u>\$ 2,617.50</u>
		\$14,894.97
II.	Disbursements	
	a. Local Funds (15466-15504 & dd14667-dd14742)	\$502,130.65
	b. State Funds (3111)	<u>\$7,500.00</u>
	c. Total Disbursements	<u>-\$509,630.65</u>
	d. Net	(\$494,735.68)
III.	Change in cash position from last month	(\$490,319.81)
IV.	Bank balance (all accounts)	\$4,174,793.09
	a. Less reserves and contingency	<u>-\$2,315,352.53</u>
V.	Total available cash	\$1,859,440.56

2:02 PM

10/01/24

Accrual Basis

IRMCD

# Monthly Board Disbursement Report As of September 30, 2024

Type	Date	Num	Memo	Credit
<b>1050 Seacoast Oper-4941 &amp; 9831</b>				
Paycheck	09/11/2024	Sept 24	Direct Deposit	
Paycheck	09/11/2024	dd14667	Direct Deposit	
Paycheck	09/11/2024	dd14668	Direct Deposit	
Paycheck	09/11/2024	dd14669	Direct Deposit	
Paycheck	09/11/2024	dd14670	Direct Deposit	
Paycheck	09/11/2024	dd14671	Direct Deposit	
Paycheck	09/11/2024	dd14672	Direct Deposit	
Paycheck	09/11/2024	dd14673	Direct Deposit	
Paycheck	09/11/2024	dd14674	Direct Deposit	
Paycheck	09/11/2024	dd14675	Direct Deposit	
Paycheck	09/11/2024	dd14676	Direct Deposit	
Paycheck	09/11/2024	dd14677	Direct Deposit	
Paycheck	09/11/2024	dd14678	Direct Deposit	
Paycheck	09/11/2024	dd14679	Direct Deposit	
Paycheck	09/11/2024	dd14680	Direct Deposit	
Paycheck	09/11/2024	dd14681	Direct Deposit	
Paycheck	09/11/2024	dd14682	Direct Deposit	
Paycheck	09/11/2024	dd14683	Direct Deposit	
Paycheck	09/11/2024	dd14684	Direct Deposit	
Paycheck	09/11/2024	dd14685	Direct Deposit	
Paycheck	09/11/2024	dd14686	Direct Deposit	
Paycheck	09/11/2024	dd14687	Direct Deposit	
Paycheck	09/11/2024	dd14688	Direct Deposit	
Paycheck	09/11/2024	dd14689	Direct Deposit	
Paycheck	09/11/2024	dd14690	Direct Deposit	
Paycheck	09/11/2024	dd14691	Direct Deposit	
Paycheck	09/11/2024	dd14692	Direct Deposit	
Paycheck	09/11/2024	dd14693	Direct Deposit	
Paycheck	09/11/2024	dd14694	Direct Deposit	
Paycheck	09/11/2024	dd14695	Direct Deposit	
Paycheck	09/11/2024	dd14696	Direct Deposit	
Paycheck	09/11/2024	dd14697	Direct Deposit	
Paycheck	09/11/2024	dd14698	Direct Deposit	
Paycheck	09/11/2024	dd14699	Direct Deposit	
Paycheck	09/11/2024	dd14700	Direct Deposit	
Paycheck	09/11/2024	dd14701	Direct Deposit	
Paycheck	09/11/2024	dd14702	Direct Deposit	
Paycheck	09/11/2024	dd14703	Direct Deposit	
Paycheck	09/11/2024	dd14704	Direct Deposit	
Paycheck	09/25/2024	dd14705	Direct Deposit	
Paycheck	09/25/2024	dd14706	Direct Deposit	
Paycheck	09/25/2024	dd14707	Direct Deposit	
Paycheck	09/25/2024	dd14708	Direct Deposit	

2:02 PM  
10/01/24  
Accrual Basis

**IRMCD**  
**Monthly Board Disbursement Report**  
As of September 30, 2024

Type	Date	Num	Memo	Credit
Paycheck	09/25/2024	dd14709	Direct Deposit	
Paycheck	09/25/2024	dd14710	Direct Deposit	
Paycheck	09/25/2024	dd14711	Direct Deposit	
Paycheck	09/25/2024	dd14712	Direct Deposit	
Paycheck	09/25/2024	dd14713	Direct Deposit	
Paycheck	09/25/2024	dd14714	Direct Deposit	
Paycheck	09/25/2024	dd14715	Direct Deposit	
Paycheck	09/25/2024	dd14716	Direct Deposit	
Paycheck	09/25/2024	dd14717	Direct Deposit	
Paycheck	09/25/2024	dd14718	Direct Deposit	
Paycheck	09/25/2024	dd14719	Direct Deposit	
Paycheck	09/25/2024	dd14720	Direct Deposit	
Paycheck	09/25/2024	dd14721	Direct Deposit	
Paycheck	09/25/2024	dd14722	Direct Deposit	
Paycheck	09/25/2024	dd14723	Direct Deposit	
Paycheck	09/25/2024	dd14724	Direct Deposit	
Paycheck	09/25/2024	dd14725	Direct Deposit	
Paycheck	09/25/2024	dd14726	Direct Deposit	
Paycheck	09/25/2024	dd14727	Direct Deposit	
Paycheck	09/25/2024	dd14728	Direct Deposit	
Paycheck	09/25/2024	dd14729	Direct Deposit	
Paycheck	09/25/2024	dd14730	Direct Deposit	
Paycheck	09/25/2024	dd14731	Direct Deposit	
Paycheck	09/25/2024	dd14732	Direct Deposit	
Paycheck	09/25/2024	dd14733	Direct Deposit	
Paycheck	09/25/2024	dd14734	Direct Deposit	
Paycheck	09/25/2024	dd14735	Direct Deposit	
Paycheck	09/25/2024	dd14736	Direct Deposit	
Paycheck	09/25/2024	dd14737	Direct Deposit	
Paycheck	09/25/2024	dd14738	Direct Deposit	
Paycheck	09/25/2024	dd14739	Direct Deposit	
Paycheck	09/25/2024	dd14740	Direct Deposit	
Paycheck	09/27/2024	dd14741	Direct Deposit	
Paycheck	09/27/2024	dd14742	Direct Deposit	
Total 1050 Seacoast Oper-4941 & 9831				0.00
<b>1070 RBC Operating Acct</b>				
Total 1070 RBC Operating Acct				
<b>TOTAL</b>				<b>0.00</b>

2:01 PM

10/01/24

Accrual Basis

# IRMCD

## Monthly Board Disbursement Report

### As of September 30, 2024

Type	Date	Num	Name	Memo	Amount
<b>1050 Seacoast Oper-4941 &amp; 9831</b>					
Liability Check	09/10/2024		QuickBooks Payroll Service	Created by Payroll Service on 09/04/2024	-129.00
Liability Check	09/10/2024		QuickBooks Payroll Service	Created by Payroll Service on 09/09/2024	-64,142.95
Liability Check	09/24/2024		QuickBooks Payroll Service	Created by Payroll Service on 09/23/2024	-64,562.23
Liability Check	09/26/2024		QuickBooks Payroll Service	Created by Payroll Service on 09/23/2024	-216.54
Liability Check	09/03/2024	EFT	Florida Retirement System	420000041009- August 2024 Retirement...	-50,994.51
Liability Check	09/13/2024	EFT	IRMCD-FICA,SS,Med	59-6001309	-20,322.36
Liability Check	09/12/2024	EFT	Child Support		-484.38
Liability Check	09/13/2024	EFT	Nationwide Retirement Solutions, Inc.	0025223001	-1,408.34
Liability Check	09/13/2024	EFT	Nationwide Retirement Solutions, Inc.	0025223001	-870.00
Liability Check	09/27/2024	EFT	IRMCD-FICA,SS,Med	59-6001309	-20,322.84
Liability Check	09/27/2024	EFT	Child Support		-484.38
Liability Check	09/27/2024	EFT	Nationwide Retirement Solutions, Inc.	0025223001	-1,408.34
Liability Check	09/27/2024	EFT	Nationwide Retirement Solutions, Inc.	0025223001	-870.00
Liability Check	09/27/2024	EFT	American Fidelity-Products	MCP#64213 Inv#D764147 September 2...	-3,036.26
Liability Check	09/27/2024	EFT	American Fidelity Assurance Company	MCP#64213 Inv#2316365A September ...	-1,349.90
Check	09/27/2024	EFT	Principal Financial Group	Acct#1037999-10001 October 2024 Pre...	-964.80
Liability Check	09/27/2024	EFT	Texas Life Insurance Company	SS0A9H- September 2024 Premiums	-370.24
Check	09/04/2024	15466	Mullinax Ford of Vero Beach	Inv # 153655	-32.89
Check	09/04/2024	15467	Sea Sea Marine Enterprises	Inv # 455279	-6,190.00
Check	09/04/2024	15468	Summer Agro Services, LLC	Inv # 00523-M24-APL	-9,152.65
Check	09/11/2024	15469	Board of County Commissioners	Inv # 08/31/2024	-6,664.62
Check	09/11/2024	15470	Como Oil and Propane	Acct # 1003327 Inv # 2684562	-40.00
Check	09/11/2024	15471	Cintas Corporation No. 2	Payer # 14087358 Inv # 4203126331, In...	-1,024.22
Check	09/11/2024	15472	Cole Auto Supply	Acct # 1642 Closing Date 8/31/2024	-891.05
Check	09/11/2024	15473	First-Citizens Bank & Trust Co	Customer # 2000350988 Inv # 45450525	-199.23
Check	09/11/2024	15474	Lowe's	Inv # 974424, Inv # 979913, Inv # 971672	-159.02
Check	09/11/2024	15475	SHI International Corp.	Inv # B18776565	-42.00
Check	09/11/2024	15476	Waste Management Inc. of Florida	Customer # 9-18548-52001 Inv # 13716...	-222.87
Check	09/11/2024	15477	MasterCard	Acct # 1603 - Statement Closing Date 0...	-7,221.38
Check	09/11/2024	15478	Summer Agro Services, LLC	Inv # 00524-M24-APL, Inv # 00525-M24-...	-25,675.99
Check	09/18/2024	15479	AT&T Mobility	Acct # 823540712 Invoice # 823540712...	-1,007.17
Check	09/18/2024	15480	Adapco, Inc	Inv # 138422	-1,671.00
Check	09/18/2024	15481	Benson's Lock Service, Inc	Inv # 2194325, Inv # 2194333	-354.00
Check	09/18/2024	15482	Clarke Mosquito Control Products	Inv # 005110375, Inv # 005110459	-102,808.00
Check	09/18/2024	15483	FedEx	Inv # 8-615-98447, Inv # 8-609-41422, In...	-27.63
Check	09/18/2024	15484	Fisher Scientific Co. LLC	Acct # 212441-001 Inv # 4909135	-151.54
Check	09/18/2024	15485	Jordan Power Equipment Corp.	Inv # 155933	-153.87
Check	09/18/2024	15486	Leading Edge Associates, Inc.	Inv # 3183	-2,338.40
Check	09/18/2024	15487	Lowe's	Inv # 983064	-254.48
Check	09/18/2024	15488	Sub-Zero Ice Services, Inc	Inv # 169490	-499.20
Check	09/18/2024	15489	Summer Agro Services, LLC	Inv # 00535-M24-APL	-11,947.00
Check	09/18/2024	15490	Indian River County Utilities	Cust # 0012218-062300 Bill # 12405282	-165.19
Check	09/18/2024	15491	Cintas Corporation No. 2	Payer # 14087358 Inv # 4204551128, In...	-993.46
Check	09/18/2024	15492	Staples Advantage	Acct # ATL1067547 Inv # 6011478006	-54.90
Check	09/18/2024	15493	Veseris	Customer # 832953 Inv # IN-4724644	-4,268.00
Check	09/25/2024	15494	Cintas Corporation No. 2	Payer # 14087358 Inv # 4205992367	-524.33
Check	09/25/2024	15495	Cleaning By Mina, LLC	Inv # 76	-1,003.10
Check	09/25/2024	15496	Adapco, Inc	Inv # 138478	-42,674.00

2:01 PM

10/01/24

Accrual Basis

**IRMCD**  
**Monthly Board Disbursement Report**  
**As of September 30, 2024**

Type	Date	Num	Name	Memo	Amount
Check	09/25/2024	15497	Comcast	Acct # 8535115060598219	-163.80
Check	09/25/2024	15498	Consolidated Electrical Distributors, Inc	Inv # 9070-1119098	-227.15
Check	09/25/2024	15499	Grainger	Acct # 807931407 Inv # 9241776021	-134.33
Check	09/25/2024	15500	Image360	Inv # I-28767	-470.67
Check	09/25/2024	15501	Lewis, Longman, & Walker P.A.	Inv # JDR-159658	-2,730.00
Check	09/25/2024	15502	Lowe's	Inv # 977914	-39.84
Check	09/25/2024	15503	Sub-Zero Ice Services, Inc	Inv # 170509	-561.60
Check	09/25/2024	15504	Summer Agro Services, LLC	Inv # 00540-M24-APL, Inv # 00538-M24-...	-37,455.00
Total 1050 Seacoast Oper-4941 & 9831					-502,130.65
<b>1060 Seacoast State Funds-5161</b>					
Check	09/25/2024	3111	Adapco, Inc	Inv # 138478	-7,500.00
Total 1060 Seacoast State Funds-5161					-7,500.00
<b>TOTAL</b>					<b>-509,630.65</b>

## Custom Transaction Detail Report

September 2024

Check	09/18/2024	15480	Adapco, Inc	Inv # 138422 (4) 1 gallon jugs Sunset adulticide odor reducer	52.2.23 Misc Chemicals	1,671.00
Check	09/18/2024	15481	Benson's Lock Service, Inc	Inv # 2194325, Inv # 2194333	1050 Seacoast Oper-4941 & 9831	-354.00
Check	09/18/2024	15481	Benson's Lock Service, Inc	Inv # 2194325 (2) keyed gate locks for District's gates	46.5.2 Grounds-IRMCD	148.00
Check	09/18/2024	15481	Benson's Lock Service, Inc	Inv # 2194333 L100 Serires Lever door handle, lock cylinder, cylinder re-key	46.1.1 Buildings-Other	206.00
Check	09/18/2024	15482	Clarke Mosquito Control Products	Inv # 005110375 , Inv # 005110459	1050 Seacoast Oper-4941 & 9831	-102,808.00
Check	09/18/2024	15482	Clarke Mosquito Control Products	Inv # 005110375 (14) 1,000 lb CensorG (larvicide)	52.2.45 Censor (52.2.45 Censor)	53,340.00
Check	09/18/2024	15482	Clarke Mosquito Control Products	Inv # 005110375 (70) 40lb bags of CensorG (larvicide)	52.2.45 Censor (52.2.45 Censor)	11,368.00
Check	09/18/2024	15482	Clarke Mosquito Control Products	Inv # 005110459 (10) 1,000 lb CensorG (larvicide)	52.2.45 Censor (52.2.45 Censor)	38,100.00
Check	09/18/2024	15483	FedEx	Inv # 8-615-98447, Inv # 8-609-41422, Inv # 8-602-85838	1050 Seacoast Oper-4941 & 9831	-27.63
Check	09/18/2024	15483	FedEx	Inv # 8-615-98447 Shipping Arbo samples	52.4.5 Supl Arbovirus ( CDC light traps, clotl	9.21
Check	09/18/2024	15483	FedEx	Inv # 8-609-41422 Shipping Arbo samples	52.4.5 Supl Arbovirus ( CDC light traps, clotl	9.21
Check	09/18/2024	15483	FedEx	Inv # 8-602-85838 Shipping Arbo samples	52.4.5 Supl Arbovirus ( CDC light traps, clotl	9.21
Check	09/18/2024	15484	Fisher Scientific Co. LLC	Acct # 212441-001 Inv # 4909135	1050 Seacoast Oper-4941 & 9831	-151.54
Check	09/18/2024	15484	Fisher Scientific Co. LLC	Acct # 212441-001 Inv # 4909135 case of syringes - 14-826-82	52.4.5 Supl Arbovirus ( CDC light traps, clotl	151.54
Check	09/18/2024	15485	Jordan Power Equipment Corp.	Inv # 155933	1050 Seacoast Oper-4941 & 9831	-153.87
Check	09/18/2024	15485	Jordan Power Equipment Corp.	Inv # 155933 starter, throttle link, spring-governor link - for ULV spray system	52.4.4 Supl ULV (Includes mosquito magne	153.87
Check	09/18/2024	15486	Leading Edge Associates, Inc.	Inv # 3183	1050 Seacoast Oper-4941 & 9831	-2,338.40
Check	09/18/2024	15486	Leading Edge Associates, Inc.	Inv # 3183 Aerial Application & Travel Expenses 66.28 acres	30.4.5/Contract Serv.-Aircraft	2,338.40
Check	09/18/2024	15487	Lowe's	Inv # 983064	1050 Seacoast Oper-4941 & 9831	-254.48
Check	09/18/2024	15487	Lowe's	Inv # 983064 PVC for the shop	46.0.20 Maint by IRMCD	10.91
Check	09/18/2024	15487	Lowe's	eye bolts, 30' vinyl	46.5.3 Dikes-IRMCD	23.33
Check	09/18/2024	15487	Lowe's	bow rake, shovel, liquid ant for pumps	46.6.2 Pumps-IRMCD	51.18
Check	09/18/2024	15487	Lowe's	measuring tape, 250pc tool set, screwdriver set	52.5 Tools & Small Implements (Cost of les	169.06
Check	09/18/2024	15488	Sub-Zero Ice Services, Inc	Inv # 169490	1050 Seacoast Oper-4941 & 9831	-499.20
Check	09/18/2024	15488	Sub-Zero Ice Services, Inc	Inv # 169490 Dry ice pellets for traps - 400 lbs	52.4.5 Supl Arbovirus ( CDC light traps, clotl	499.20
Check	09/18/2024	15489	Summer Agro Services, LLC	Inv # 00535-M24-APL	1050 Seacoast Oper-4941 & 9831	-11,947.00
Check	09/18/2024	15489	Summer Agro Services, LLC	Inv # 00535-M24-APL Aerial Larviciding 713 acres	30.4.5/Contract Serv.-Aircraft	11,947.00
Check	09/18/2024	15490	Indian River County Utilities	Cust # 0012218-062300 Bill # 12405282	1050 Seacoast Oper-4941 & 9831	-165.19
Check	09/18/2024	15490	Indian River County Utilities	Cust # 0012218-062300 Bill # 12405282 Water Service 8/6/2024-9/5/2024	43.1 Utility Services	165.19
Check	09/18/2024	15491	Cintas Corporation No. 2	Payer # 14087358 Inv # 4204551128, Inv # 4205274940	1050 Seacoast Oper-4941 & 9831	-993.46
Check	09/18/2024	15491	Cintas Corporation No. 2	Payer # 14087358 Inv # 4204551128 09/09/2024 Uniform Services	30.4.2 Other Prof Svc/Uniforms	483.27
Check	09/18/2024	15491	Cintas Corporation No. 2	Inv # 4205274940 9/16/2024 Uniform Services	30.4.2 Other Prof Svc/Uniforms	510.19
Check	09/18/2024	15492	Staples Advantage	Acct # ATL1067547 Inv # 6011478006	1050 Seacoast Oper-4941 & 9831	-54.90
Check	09/18/2024	15492	Staples Advantage	Acct # ATL1067547 Inv # 6011478006 memo pads, Avery write erase dividers, Payroll envelopes,	51.1 Office Supplies (Include AT&T advertis	54.90
Check	09/18/2024	15493	Veseris	Customer # 832953 Inv # IN-4724644	1050 Seacoast Oper-4941 & 9831	-4,268.00
Check	09/18/2024	15493	Veseris	Customer # 832953 Inv # IN-4724644 Fyfanon ULV Adulticide 55 gal NR drum	52.2.23 Misc Chemicals	4,268.00
Liability Check	09/24/2024		QuickBooks Payroll Service	Created by Payroll Service on 09/23/2024	1050 Seacoast Oper-4941 & 9831	-64,562.23
Liability Check	09/24/2024		QuickBooks Payroll Service	Created by Payroll Service on 09/23/2024	2111 Direct Deposit Liabilities	64,562.23
Check	09/25/2024	15494	Cintas Corporation No. 2	Payer # 14087358 Inv # 4205992367	1050 Seacoast Oper-4941 & 9831	-524.33
Check	09/25/2024	15494	Cintas Corporation No. 2	Payer # 14087358 Inv # 4205992367 9/23/2024 Uniform Services	30.4.2 Other Prof Svc/Uniforms	524.33

**IRMCD**  
**Custom Transaction Detail Report**  
**September 2024**

Check	09/25/2024	15495	Cleaning By Mina, LLC	Inv # 76	1050 Seacoast Oper-4941 & 9831	-1,003.10
Check	09/25/2024	15495	Cleaning By Mina, LLC	Prepaid Inv # 76 Oct 2024 Maintenance cleaning	30.4.1 Other Prof Svc/Janitor	1,003.10
Check	09/25/2024	15496	Adapco, Inc	Inv # 138478	1050 Seacoast Oper-4941 & 9831	-42,674.00
Check	09/25/2024	15496	Adapco, Inc	Inv # 138478 (20+) Vectobac GS Supersack 1,200lb bags	52.2.16 Vectobac CG-GS/Bti (Granular larvi	38,868.00
Check	09/25/2024	15496	Adapco, Inc	20 cases Vectobac 12AS larvicide - 5 gals. per case	52.2.17 Vectobac 12AS/Bti (Liquid larvicide	3,806.00
Check	09/25/2024	3111	Adapco, Inc	Inv # 138478	1060 Seacoast State Funds-5161	-7,500.00
Check	09/25/2024	3111	Adapco, Inc	Inv # 138478 (3+)Vectobac GS Supersack 1,200lb bags	52.2.16 Vectobac CG-GS/Bti (Granular larvi	7,500.00
Check	09/25/2024	15497	Comcast	Acct # 8535115060598219	1050 Seacoast Oper-4941 & 9831	-163.80
Check	09/25/2024	15497	Comcast	Prepaid Acct # 8535115060598219 Internet services 09/27/2024-10/26/2024	41.1 Communication Services	163.80
Check	09/25/2024	15498	Consolidated Electrical Distributors, Inc	Inv # 9070-1119098	1050 Seacoast Oper-4941 & 9831	-227.15
Check	09/25/2024	15498	Consolidated Electrical Distributors, Inc	Inv # 9070-1119098 Unistrut - 10', (4) 3/8 spring nuts - Vero Shores pump	46.6.2 Pumps-IRMCD	227.15
Check	09/25/2024	15499	Grainger	Acct # 807931407 Inv # 9241776021	1050 Seacoast Oper-4941 & 9831	-134.33
Check	09/25/2024	15499	Grainger	Acct # 807931407 Inv # 9241776021 Door window frame kit	46.5.1 Buildings-IRMCD	134.33
Check	09/25/2024	15500	Image360	Inv # I-28767	1050 Seacoast Oper-4941 & 9831	-470.67
Check	09/25/2024	15500	Image360	Inv # I-28767 20x24 Aluminum Composite Welcome sign - grounds	46.5.2 Grounds-IRMCD	134.76
Check	09/25/2024	15500	Image360	12' Circular logo decals, truck decals, truck numbers	46.6.1 Truck/Auto/ATV-IRMCD	335.91
Check	09/25/2024	15501	Lewis, Longman, & Walker P.A.	Inv # JDR-159658	1050 Seacoast Oper-4941 & 9831	-2,730.00
Check	09/25/2024	15501	Lewis, Longman, & Walker P.A.	Inv # JDR-159658 Telephone conferences, reviewing policies, email correspondence	30.1.3 Legal Services	2,730.00
Check	09/25/2024	15502	Lowe's	Inv # 977914	1050 Seacoast Oper-4941 & 9831	-39.84
Check	09/25/2024	15502	Lowe's	Inv # 977914 (3) rolls of rope for impoundments	46.5.3 Dikes-IRMCD	39.84
Check	09/25/2024	15503	Sub-Zero Ice Services, Inc	Inv # 170509	1050 Seacoast Oper-4941 & 9831	-561.60
Check	09/25/2024	15503	Sub-Zero Ice Services, Inc	Inv # 170509 Dry ice pellets for traps - 450 lbs	52.4.5 Supl Arbovirus ( CDC light traps, clot	561.60
Check	09/25/2024	15504	Summer Agro Services, LLC	Inv # 00540-M24-APL,Inv # 00538-M24-APL,Inv # 00539-M24-APL,Inv # 00546-M24-APL,Inv # 00	1050 Seacoast Oper-4941 & 9831	-37,455.00
Check	09/25/2024	15504	Summer Agro Services, LLC	Inv # 00540-M24-APL Aerial Larviciding 965 acres	30.4.5/Contract Serv.-Aircraft	13,019.00
Check	09/25/2024	15504	Summer Agro Services, LLC	Inv # 00538-M24-APL Aerial Larviciding 296 acres	30.4.5/Contract Serv.-Aircraft	6,322.00
Check	09/25/2024	15504	Summer Agro Services, LLC	Inv # 00539-M24-APL Aerial Larviciding 271 acres	30.4.5/Contract Serv.-Aircraft	3,661.00
Check	09/25/2024	15504	Summer Agro Services, LLC	Inv # 00546-M24-APL Aerial Larviciding 278 acres	30.4.5/Contract Serv.-Aircraft	6,064.00
Check	09/25/2024	15504	Summer Agro Services, LLC	Inv # 00547-M24-APL Aerial Larviciding 619 acres	30.4.5/Contract Serv.-Aircraft	8,389.00
Liability Check	09/26/2024		QuickBooks Payroll Service	Created by Payroll Service on 09/23/2024	1050 Seacoast Oper-4941 & 9831	-216.54
Liability Check	09/26/2024		QuickBooks Payroll Service	Created by Payroll Service on 09/23/2024	2111 Direct Deposit Liabilities	216.54
Liability Check	09/27/2024	EFT	IRMCD-FICA,SS,Med	59-6001309	1050 Seacoast Oper-4941 & 9831	-20,322.84
Liability Check	09/27/2024	EFT	IRMCD-FICA,SS,Med	59-6001309	2006 Payroll Liabilities	7,351.00
Liability Check	09/27/2024	EFT	IRMCD-FICA,SS,Med	59-6001309	2006 Payroll Liabilities	1,229.42
Liability Check	09/27/2024	EFT	IRMCD-FICA,SS,Med	59-6001309	2006 Payroll Liabilities	1,229.42
Liability Check	09/27/2024	EFT	IRMCD-FICA,SS,Med	59-6001309	2006 Payroll Liabilities	5,256.50
Liability Check	09/27/2024	EFT	IRMCD-FICA,SS,Med	59-6001309	2006 Payroll Liabilities	5,256.50
Liability Check	09/27/2024	EFT	Child Support		1050 Seacoast Oper-4941 & 9831	-484.38
Liability Check	09/27/2024	EFT	Child Support		2006 Payroll Liabilities	484.38
Liability Check	09/27/2024	EFT	Nationwide Retirement Solutions, Inc.	0025223001	1050 Seacoast Oper-4941 & 9831	-1,408.34
Liability Check	09/27/2024	EFT	Nationwide Retirement Solutions, Inc.	0025223001	2006 Payroll Liabilities	1,408.34

### Custom Transaction Detail Report September 2024

Liability Check	09/27/2024 EFT	Nationwide Retirement Solutions, Inc.	0025223001	1050 Seacoast Oper-4941 & 9831	-870.00
Liability Check	09/27/2024 EFT	Nationwide Retirement Solutions, Inc.	0025223001	2006 Payroll Liabilities	870.00
Liability Check	09/27/2024 EFT	American Fidelity-Products	MCP#64213 Inv#D764147 September 2024 Premiums	1050 Seacoast Oper-4941 & 9831	-3,036.26
Liability Check	09/27/2024 EFT	American Fidelity-Products	MCP#64213 Inv#D764147 September 2024 Premiums	2006.21 AFA/ Accident (post-tax)	65.26
Liability Check	09/27/2024 EFT	American Fidelity-Products	MCP#64213 Inv#D764147 September 2024 Premiums	2006.2 AFA/Accident	836.00
Liability Check	09/27/2024 EFT	American Fidelity-Products	MCP#64213 Inv#D764147 September 2024 Premiums	2006.3 AFA/Cancer (pre-tax)	384.80
Liability Check	09/27/2024 EFT	American Fidelity-Products	MCP#64213 Inv#D764147 September 2024 Premiums	2006.4 AFA/Cancer (post tax)	176.20
Liability Check	09/27/2024 EFT	American Fidelity-Products	MCP#64213 Inv#D764147 September 2024 Premiums	2006.83 AFA/Critical Care(post)	67.24
Liability Check	09/27/2024 EFT	American Fidelity-Products	MCP#64213 Inv#D764147 September 2024 Premiums	2006.5 AFA/Disability	1,298.20
Liability Check	09/27/2024 EFT	American Fidelity Assurance Company	MCP#64213 Inv#2316365A September 2024 Premiums	2006.6 AFA/Life Insurance	208.56
Liability Check	09/27/2024 EFT	American Fidelity Assurance Company	MCP#64213 Inv#2316365A September 2024 Premiums	1050 Seacoast Oper-4941 & 9831	-1,349.90
Liability Check	09/27/2024 EFT	American Fidelity Assurance Company	MCP#64213 Inv#2316365A September 2024 Premiums	2006.1 AFA/Medical Care FSA	1,349.90
Check	09/27/2024 EFT	Principal Financial Group	Acct#1037999-10001 October 2024 Premiums	1050 Seacoast Oper-4941 & 9831	-964.80
Check	09/27/2024 EFT	Principal Financial Group	Acct#1037999-10001 October 2024 Premiums	20.3 Life/Health Insurance	964.80
Liability Check	09/27/2024 EFT	Texas Life Insurance Company	SS0A9H- September 2024 Premiums	1050 Seacoast Oper-4941 & 9831	-370.24
Liability Check	09/27/2024 EFT	Texas Life Insurance Company	SS0A9H- September 2024 Premiums	2006.7 Texas Life	370.24
					0.00
					<b>0.00</b>



**IRMCD**  
**Custom Transaction Detail Report**

**September 2024**

Check	09/11/2024	15476	Waste Management Inc. of Florida	Customer # 9-18548-52001 Inv # 1371640-4835-7 Dumpster Weekly Jul 2024	43.1 Utility Services	141.70
Check	09/11/2024	15476	Waste Management Inc. of Florida	Customer # 13-91132-63000 Inv # 1371946-4835-8 Recycle Weekly Jul 2024	43.1 Utility Services	81.17
Check	09/11/2024	15477	MasterCard	Acct # 1603 - Statement Closing Date 08/27/2024	1050 Seacoast Oper-4941 & 9831	-7,221.38
Check	09/11/2024	15477	MasterCard	Acct # 1603 - Statement Closing Date 08/27/2024 Background screening DMV report, education v	30.0 Professional Services	94.97
Check	09/11/2024	15477	MasterCard	Lee County toll - Science Dept, SHRM parking - SB	40.1 Travel & Per Diem (Include Registration)	41.95
Check	09/11/2024	15477	MasterCard	Earthlink monthly, text-em-all 1000 credits	41.1 Communication Services	76.85
Check	09/11/2024	15477	MasterCard	(3) 6pk a/c filters	46.5.1 Buildings-IRMCD	180.52
Check	09/11/2024	15477	MasterCard	returned damaged a/c filters	46.5.1 Buildings-IRMCD	-59.78
Check	09/11/2024	15477	MasterCard	3 outside yard keys, 35 American flag	46.5.2 Grounds-IRMCD	43.23
Check	09/11/2024	15477	MasterCard	transfer case motor tk 355, circlips, brgs, x joint comp 2 & 3 for ATVs, 8 ATV tires, light bar ...	46.6.1 Truck/Auto/ATV-IRMCD	2,370.94
Check	09/11/2024	15477	MasterCard	screws & bolts for pumps	46.6.2 Pumps-IRMCD	9.48
Check	09/11/2024	15477	MasterCard	marine descaler, SeaArk # 3 control box, pontoon boat trailer winch, Seaark # 3 zinc anode, wate...	46.6.3 Heavy Eqpt/Boats-IRMCD	573.25
Check	09/11/2024	15477	MasterCard	2 cases of water, retirement cake for B. Mallory, stylus pens, 6x4 notepads, yellow pencils, adj...	48.1 Promo/Educational Activ	836.17
Check	09/11/2024	15477	MasterCard	trash bags, tissues, paper towels, t/paper, creamer, retirement plaque for B. Mallory	51.1 Office Supplies (Include AT&T advertis	239.48
Check	09/11/2024	15477	MasterCard	Dropbox document sharing, QuickBooks time per user fee	51.2 Computer Software	427.88
Check	09/11/2024	15477	MasterCard	methoprene, 10# sugar, plastic canister, braided cotton roll	52.4.3 Supl Research-General	226.09
Check	09/11/2024	15477	MasterCard	Eggmaker feed, Layena chicken feed, chlorine refills, algae solution, scrub brushes, poultry wate...	52.4.5 Supl Arbovirus ( CDC light traps, clot	729.18
Check	09/11/2024	15477	MasterCard	(2) 4x6 welding blankets	52.5 Tools & Small Implements (Cost of les	45.98
Check	09/11/2024	15477	MasterCard	Natural Areas license renewal for Brandon	55.2 Training (Training, core exam, Public H	102.50
Check	09/11/2024	15477	MasterCard	9 Chem Spill Response trng-JT,CS,FC,BL,DL,FT,VR,PB,CR, 2 Aerial Application Study Guides	55.2 Training (Training, core exam, Public H	1,282.69
Check	09/11/2024	15474	Lowe's	Inv # 971672 Marine adhesive 5200 for SeaArk # 2	46.6.3 Heavy Eqpt/Boats-IRMCD	24.68
Check	09/11/2024	15478	Summer Agro Services, LLC	Inv # 00524-M24-APL, Inv # 00525-M24-APL	1050 Seacoast Oper-4941 & 9831	-25,675.99
Check	09/11/2024	15478	Summer Agro Services, LLC	Inv # 00524-M24-APL Aerial Larviciding 567 acres	30.4.5/Contract Serv -Aircraft	8,917.00
Check	09/11/2024	15478	Summer Agro Services, LLC	Inv # 00525-M24-APL Aerial Larviciding 1161 acres	30.4.5/Contract Serv -Aircraft	16,758.99
Liability Check	09/12/2024	EFT	Child Support		1050 Seacoast Oper-4941 & 9831	-484.38
Liability Check	09/12/2024	EFT	Child Support		2006 Payroll Liabilities	484.38
Liability Check	09/13/2024	EFT	IRMCD-FICA,SS,Med	59-6001309	1050 Seacoast Oper-4941 & 9831	-20,322.36
Liability Check	09/13/2024	EFT	IRMCD-FICA,SS,Med	59-6001309	2006 Payroll Liabilities	7,409.00
Liability Check	09/13/2024	EFT	IRMCD-FICA,SS,Med	59-6001309	2006 Payroll Liabilities	5,232.87
Liability Check	09/13/2024	EFT	IRMCD-FICA,SS,Med	59-6001309	2006 Payroll Liabilities	5,232.87
Liability Check	09/13/2024	EFT	IRMCD-FICA,SS,Med	59-6001309	2006 Payroll Liabilities	1,223.81
Liability Check	09/13/2024	EFT	IRMCD-FICA,SS,Med	59-6001309	2006 Payroll Liabilities	1,223.81
Liability Check	09/13/2024	EFT	IRMCD-FICA,SS,Med	59-6001309	2006 Payroll Liabilities	0.00
Liability Check	09/13/2024	EFT	Nationwide Retirement Solutions, Inc.	0025223001	1050 Seacoast Oper-4941 & 9831	-1,408.34
Liability Check	09/13/2024	EFT	Nationwide Retirement Solutions, Inc.	0025223001	2006 Payroll Liabilities	1,408.34
Liability Check	09/13/2024	EFT	Nationwide Retirement Solutions, Inc.	0025223001	1050 Seacoast Oper-4941 & 9831	-870.00
Liability Check	09/13/2024	EFT	Nationwide Retirement Solutions, Inc.	0025223001	2006 Payroll Liabilities	870.00
Check	09/18/2024	15479	AT&T Mobility	Acct # 823540712 Invoice # 823540712X09122024	1050 Seacoast Oper-4941 & 9831	-1,007.17
Check	09/18/2024	15479	AT&T Mobility	Acct # 823540712 Invoice # 823540712X09122024 Cellular service	41.1 Communication Services	1,007.17
Check	09/18/2024	15480	Adapco, Inc	Inv # 138422	1050 Seacoast Oper-4941 & 9831	-1,671.00

**IRMCD**  
**Custom Transaction Detail Report**  
September 2024

Type	Date	Num	Name	Memo	Account	Amount
Liability Check	09/03/2024	EFT	Florida Retirement System	420000041009- August 2024 Retirement Contributions	1050 Seacoast Oper-4941 & 9831	-50,994.51
Liability Check	09/03/2024	EFT	Florida Retirement System	420000041009- August 2024 Retirement Contributions	2006 Payroll Liabilities	8,045.08
Liability Check	09/03/2024	EFT	Florida Retirement System	420000041009- August 2024 Retirement Contributions	20.2 FL Retirement Contrib	42,942.68
Liability Check	09/03/2024	EFT	Florida Retirement System	420000041009- August 2024 Retirement Contributions/Ridley contribution change	2006 Payroll Liabilities	6.75
Check	09/04/2024	15466	Mullinax Ford of Vero Beach	Inv # 153655	1050 Seacoast Oper-4941 & 9831	-32.89
Check	09/04/2024	15466	Mullinax Ford of Vero Beach	Inv # 153655 Differential cover for truck 259	46.6.1 Truck/Auto/ATV-IRMCD	32.89
Check	09/04/2024	15467	Sea Sea Marine Enterprises	Inv # 455279	1050 Seacoast Oper-4941 & 9831	-6,190.00
Check	09/04/2024	15467	Sea Sea Marine Enterprises	Inv # 455279 Honda Outboard Motor BF40D4LRTA Ser # BBDS 1319820, Wire harness main 20'	64.6 Capital Other (Includes land acquisition	6,190.00
Check	09/04/2024	15468	Summer Agro Services, LLC	Inv # 00523-M24-APL	1050 Seacoast Oper-4941 & 9831	-9,152.65
Check	09/04/2024	15468	Summer Agro Services, LLC	Inv # 00523-M24-APL Aerial Larviciding 503 acres	30.4.5/Contract Serv.-Aircraft	9,152.65
Liability Check	09/10/2024		QuickBooks Payroll Service	Created by Payroll Service on 09/04/2024	1050 Seacoast Oper-4941 & 9831	-129.00
Liability Check	09/10/2024		QuickBooks Payroll Service	Created by Payroll Service on 09/04/2024	2111 Direct Deposit Liabilities	129.00
Liability Check	09/10/2024		QuickBooks Payroll Service	Created by Payroll Service on 09/09/2024	1050 Seacoast Oper-4941 & 9831	-64,142.95
Liability Check	09/10/2024		QuickBooks Payroll Service	Created by Payroll Service on 09/09/2024	2111 Direct Deposit Liabilities	64,142.95
Check	09/11/2024	15469	Board of County Commissioners	Inv # 08/31/2024	1050 Seacoast Oper-4941 & 9831	-6,664.62
Check	09/11/2024	15469	Board of County Commissioners	Inv # 08/31/2024 Fuel charges for Aug 2024 Unleaded \$2.88/gal Diesel \$3.07/gal	52.1.2 Gas & Diesel	6,664.62
Check	09/11/2024	15470	Como Oil and Propane	Acct # 1003327 Inv # 2684562	1050 Seacoast Oper-4941 & 9831	-40.00
Check	09/11/2024	15470	Como Oil and Propane	Acct # 1003327 Inv # 2684562 Forklift cylinder refill	52.1.2 Gas & Diesel	40.00
Check	09/11/2024	15471	Cintas Corporation No. 2	Payer # 14087358 Inv # 4203126331, Inv # 4203895886	1050 Seacoast Oper-4941 & 9831	-1,024.22
Check	09/11/2024	15471	Cintas Corporation No. 2	Payer # 14087358 Inv # 4203126331 08/26/2024 Uniform Services	30.4.2 Other Prof Svc/Uniforms	594.16
Check	09/11/2024	15471	Cintas Corporation No. 2	Inv # 4203895886 09/03/2024 Uniform Services	30.4.2 Other Prof Svc/Uniforms	430.06
Check	09/11/2024	15472	Cole Auto Supply	Acct # 1642 Closing Date 8/31/2024	1050 Seacoast Oper-4941 & 9831	-891.05
Check	09/11/2024	15472	Cole Auto Supply	Acct # 1642 Closing Date 8/31/2024 mud flap, antifreeze, fuel lines	46.0.20 Maint by IRMCD	210.23
Check	09/11/2024	15472	Cole Auto Supply	batteries for tks 321,265,317; TPMS tk 265, fuel fittings & connectors - tk 328	46.6.1 Truck/Auto/ATV-IRMCD	611.16
Check	09/11/2024	15472	Cole Auto Supply	returned TPMS for tk 265	46.6.1 Truck/Auto/ATV-IRMCD	-10.24
Check	09/11/2024	15472	Cole Auto Supply	returned TPMS for tk 265	46.6.1 Truck/Auto/ATV-IRMCD	-20.27
Check	09/11/2024	15472	Cole Auto Supply	refund for battery core charge	46.6.1 Truck/Auto/ATV-IRMCD	-18.00
Check	09/11/2024	15472	Cole Auto Supply	radiator cap for CAT # 1	46.6.3 Heavy Eqpt/Boats-IRMCD	5.42
Check	09/11/2024	15472	Cole Auto Supply	75w140 gear oil	52.1.1 Oil & Lubricants	149.52
Check	09/11/2024	15472	Cole Auto Supply	refund for gear oil - charged twice	52.1.1 Oil & Lubricants	-74.76
Check	09/11/2024	15472	Cole Auto Supply	outboard motor flusher, gasket maker	52.5 Tools & Small Implements (Cost of les:	37.99
Check	09/11/2024	15473	First-Citizens Bank & Trust Co	Customer # 2000350988 Inv # 45450525	1050 Seacoast Oper-4941 & 9831	-199.23
Check	09/11/2024	15473	First-Citizens Bank & Trust Co	Customer # 2000350988 Inv # 45450525 Aug 2024 Monthly copier/printer lease pymt	44.1.2 Misc Rentals/Leases	199.23
Check	09/11/2024	15474	Lowe's	Inv # 974424, Inv # 979913, Inv # 971672	1050 Seacoast Oper-4941 & 9831	-159.02
Check	09/11/2024	15474	Lowe's	Inv # 974424 rope, screws	46.5.2 Grounds-IRMCD	19.44
Check	09/11/2024	15474	Lowe's	Inv # 979913 Brinks commercial door closer, 2 extension cords	46.1.1 Buildings-Other	114.90
Check	09/11/2024	15475	SHI International Corp.	Inv # B18776565	1050 Seacoast Oper-4941 & 9831	-42.00
Check	09/11/2024	15475	SHI International Corp.	Inv # B18776565 cyber acoustics speakers for PC	51.3 Computer Hardware	42.00
Check	09/11/2024	15476	Waste Management Inc. of Florida	Customer # 9-18548-52001 Inv # 1371640-4835-7, Customer # 13-91132-63000 Inv # 1371946-4:	1050 Seacoast Oper-4941 & 9831	-222.87



Florida Department of Agriculture and Consumer Services  
Division of Agricultural Environmental Services

**MOSQUITO CONTROL MONTHLY REPORT - LOCAL FUNDS**

Submit to:  
Mosquito Control Program  
3125 Conner Blvd, Suite E  
Tallahassee, FL 32399-1650

WILTON SIMPSON  
COMMISSIONER

Rule 5E-13.027, F.A.C.  
Telephone: (850) 617-7911; Fax (850) 617-7939

COUNTY/ DISTRICT Indian River Mosquito Control

FISCAL YEAR: 2023-24

MONTH: September

**LOCAL FUNDS RECEIPTS AND BALANCES**

ACCT NO	DESCRIPTION	Budgeted Receipts	Monthly Receipts	Receipts Year to Date	Balance to Be Collected
311	Ad Valorem (Current/Delinquent)	\$ 6,041,415.00	\$ -	\$ 6,195,130.26	\$ (153,715.26)
334.1	State Grant	\$ -	\$ -	\$ -	\$ -
362	Equipment Rentals	\$ -	\$ -	\$ -	\$ -
337	Grants and Donations	\$ 10,000.00	\$ -	\$ 191,875.84	\$ (181,875.84)
361	Interest Earnings	\$ 25,000.00	\$ 3,467.01	\$ 63,662.61	\$ (38,662.61)
364	Equipment and/or Other Sales	\$ -	\$ -	\$ -	\$ -
369	Misc./Refunds (prior yr expenditures)	\$ 6,000.00	\$ -	\$ 9,655.00	\$ (3,655.00)
380	Other Sources	\$ -	\$ 12,277.47	\$ 22,284.86	\$ (22,284.86)
389	Loans	\$ -	\$ -	\$ -	\$ -
<b>TOTAL RECEIPTS</b>		\$ 6,082,415.00	\$ 15,744.48	\$ 6,482,608.57	\$ (400,193.57)
<b>BEGINNING FUND BALANCE</b>		\$ 3,903,323.48	\$ -	\$ -	\$ 3,903,323.48
<b>Total Receipts &amp; Balance</b>		\$ 9,985,738.48	\$ 15,744.48	\$ 6,482,608.57	\$ 3,503,129.91

**LOCAL FUNDS EXPENDITURES AND BALANCES**

ACCT NO	Uniform Accounting System Transaction Code	Budgeted Expenditures	Monthly Expenditures	Expenditures Year to Date	Balance to Be Expended
10	Personal Services	\$ 2,482,908.70	\$ 178,683.78	\$ 2,244,803.24	\$ 238,105.46
20	Personal Services Benefits	\$ 1,286,508.71	\$ 56,774.38	\$ 1,033,185.62	\$ 253,323.09
30	Operating Expense	\$ 1,016,589.00	\$ 92,939.12	\$ 749,825.66	\$ 266,763.34
40	Travel & Per Diem	\$ 45,356.23	\$ 434.92	\$ 37,170.01	\$ 8,186.22
41	Communication Services	\$ 39,000.00	\$ 1,247.82	\$ 21,412.05	\$ 17,587.95
42	Freight Services	\$ 1,500.00	\$ -	\$ 599.14	\$ 900.86
43	Utility Service	\$ 25,000.00	\$ 388.06	\$ 16,032.78	\$ 8,967.22
44	Rentals & Leases	\$ 27,669.00	\$ 199.23	\$ 16,844.97	\$ 10,824.03
45	Insurance	\$ 122,998.32	\$ -	\$ 105,447.62	\$ 17,550.70
46	Repairs & Maintenance	\$ 406,920.00	\$ 5,399.26	\$ 323,946.26	\$ 82,973.74
47	Printing and Binding	\$ 2,000.00	\$ -	\$ 545.91	\$ 1,454.09
48	Promotional Activities	\$ 8,000.00	\$ 836.17	\$ 5,571.76	\$ 2,428.24
49	Other Charges	\$ 4,000.00	\$ -	\$ 1,854.40	\$ 2,145.60
51	Office Supplies	\$ 146,320.80	\$ 764.26	\$ 123,426.64	\$ 22,894.16
52.1	Gasoline/Oil/Lube	\$ 91,000.00	\$ 6,779.38	\$ 74,192.29	\$ 16,807.71
52.2	Chemicals	\$ 1,295,668.94	\$ 158,921.00	\$ 795,293.00	\$ 500,375.94
52.3	Protective Clothing	\$ 4,876.00	\$ -	\$ 2,368.31	\$ 2,507.69
52.4	Misc. Supplies	\$ 71,205.78	\$ 2,349.11	\$ 48,835.08	\$ 22,370.70
52.5	Tools & Implements	\$ 5,500.00	\$ 253.03	\$ 2,218.15	\$ 3,281.85
54	Publications & Dues	\$ 19,968.00	\$ -	\$ 18,756.01	\$ 1,211.99
55	Training	\$ 22,847.00	\$ 1,385.19	\$ 12,318.31	\$ 10,528.69
60	Capital Outlay	\$ 544,549.47	\$ 6,190.00	\$ 517,114.14	\$ 27,435.33
71	Principal	\$ -	\$ -	\$ -	\$ -
72	Interest	\$ -	\$ -	\$ -	\$ -
81	Aids to Government Agencies	\$ -	\$ -	\$ -	\$ -
83	Other Grants and Aids	\$ -	\$ -	\$ -	\$ -
89	Contingency (Current Year)	\$ 455,525.00	\$ -	\$ -	\$ 455,525.00
99	Payment of Prior Year Accounts	\$ -	\$ -	\$ -	\$ -
<b>TOTAL BUDGET AND CHARGES</b>		\$ 8,125,910.95	\$ 513,544.71	\$ 6,151,761.35	\$ 1,974,149.60
0.001	Reserves - Future Capital Outlay	\$ 1,204,090.31	\$ -	\$ -	\$ 1,204,090.31
0.002	Reserves - Self-Insurance	\$ -	\$ -	\$ -	\$ -
0.003	Reserves - Cash Balance to be Carried Forward	\$ 583,211.00	\$ -	\$ -	\$ 583,211.00
0.004	Reserves - Sick and Annual Leave	\$ 72,526.22	\$ -	\$ -	\$ 72,526.22
<b>TOTAL RESERVES</b>		\$ 1,859,827.53	\$ -	\$ -	\$ 1,859,827.53
<b>TOTAL BUDGETARY EXPENDITURES and BALANCES</b>		\$ 9,985,738.48	\$ 513,544.71	\$ 6,151,761.35	\$ 3,833,977.13
<b>ENDING FUND BALANCE</b>		\$ -	\$ (497,800.23)	\$ 330,847.22	\$ (330,847.22)

By submission of this monthly report of receipts, expenditures, and balances, I attest it is true and correct.

*S. Burroughs* 10/7/2024  
Director Signature Date



Florida Department of Agriculture and Consumer Services  
Division of Agricultural Environmental Services

**MOSQUITO CONTROL MONTHLY REPORT - STATE FUNDS**

Submit to:  
Mosquito Control Program  
3125 Conner Blvd, Suite E  
Tallahassee, FL 32399-1650

WILTON SIMPSON  
COMMISSIONER

Rule 5E-13.027, F.A.C.  
Telephone: (850) 617-7911; Fax (850) 617-7939

COUNTY/ DISTRICT Indian River Mosquito Control

FISCAL YEAR: 2023-2024

MONTH: September

**STATE FUNDS RECEIPTS AND BALANCES**

ACCT NO	DESCRIPTION	Budgeted Receipts	Monthly Receipts	Receipts Year to Date	Balance to Be Collected
311	Ad Valorem (Current/Delinquent)	\$ -	\$ -	\$ -	\$ -
334.1	State Grant	\$ -	\$ -	\$ -	\$ -
362	Equipment Rentals	\$ -	\$ -	\$ -	\$ -
337	Grants and Donations	\$ -	\$ -	\$ -	\$ -
361	Interest Earnings	\$ 15.00	\$ 0.53	\$ 2.50	\$ 12.50
364	Equipment and/or Other Sales	\$ 5,000.00	\$ 2,617.50	\$ 7,573.90	\$ (2,573.90)
369	Misc./Refunds (prior yr expenditures)	\$ -	\$ -	\$ -	\$ -
380	Other Sources	\$ -	\$ -	\$ -	\$ -
389	Loans	\$ -	\$ -	\$ -	\$ -
<b>TOTAL RECEIPTS</b>		\$ 5,015.00	\$ 2,618.03	\$ 7,576.40	\$ (2,561.40)
<b>BEGINNING FUND BALANCE</b>		\$ 500.00	\$ -	\$ -	\$ 500.00
<b>Total Receipts &amp; Balance</b>		\$ 5,515.00	\$ 2,618.03	\$ 7,576.40	\$ (2,061.40)

**STATE FUNDS EXPENDITURES AND BALANCES**

ACCT NO	Uniform Accounting System Transaction Code	Budgeted Expenditures	Monthly Expenditures	Expenditures Year to Date	Balance to Be Expended
10	Personal Services	\$ -	\$ -	\$ -	\$ -
20	Personal Services Benefits	\$ -	\$ -	\$ -	\$ -
30	Operating Expense	\$ -	\$ -	\$ -	\$ -
40	Travel & Per Diem	\$ -	\$ -	\$ -	\$ -
41	Communication Services	\$ -	\$ -	\$ -	\$ -
42	Freight Services	\$ -	\$ -	\$ -	\$ -
43	Utility Service	\$ -	\$ -	\$ -	\$ -
44	Rentals & Leases	\$ -	\$ -	\$ -	\$ -
45	Insurance	\$ -	\$ -	\$ -	\$ -
46	Repairs & Maintenance	\$ -	\$ -	\$ -	\$ -
47	Printing and Binding	\$ -	\$ -	\$ -	\$ -
48	Promotional Activities	\$ -	\$ -	\$ -	\$ -
49	Other Charges	\$ -	\$ -	\$ -	\$ -
51	Office Supplies	\$ -	\$ -	\$ -	\$ -
52.1	Gasoline/Oil/Lube	\$ -	\$ -	\$ -	\$ -
52.2	Chemicals	\$ 5,515.00	\$ -	\$ -	\$ 5,515.00
52.3	Protective Clothing	\$ -	\$ -	\$ -	\$ -
52.4	Misc. Supplies	\$ -	\$ -	\$ -	\$ -
52.5	Tools & Implements	\$ -	\$ -	\$ -	\$ -
54	Publications & Dues	\$ -	\$ -	\$ -	\$ -
55	Training	\$ -	\$ -	\$ -	\$ -
60	Capital Outlay	\$ -	\$ -	\$ -	\$ -
71	Principal	\$ -	\$ -	\$ -	\$ -
72	Interest	\$ -	\$ -	\$ -	\$ -
81	Aids to Government Agencies	\$ -	\$ -	\$ -	\$ -
83	Other Grants and Aids	\$ -	\$ -	\$ -	\$ -
89	Contingency (Current Year)	\$ -	\$ -	\$ -	\$ -
99	Payment of Prior Year Accounts	\$ -	\$ -	\$ -	\$ -
<b>TOTAL BUDGET AND CHARGES</b>		\$ 5,515.00	\$ -	\$ -	\$ 5,515.00
0.001	Reserves - Future Capital Outlay	\$ -	\$ -	\$ -	\$ -
0.002	Reserves - Self-Insurance	\$ -	\$ -	\$ -	\$ -
0.003	Reserves - Cash Balance to be Carried Forward	\$ -	\$ -	\$ -	\$ -
0.004	Reserves - Sick and Annual Leave	\$ -	\$ -	\$ -	\$ -
<b>TOTAL RESERVES</b>		\$ -	\$ -	\$ -	\$ -
<b>TOTAL BUDGETARY EXPENDITURES and BALANCES</b>		\$ 5,515.00	\$ -	\$ -	\$ 5,515.00
<b>ENDING FUND BALANCE</b>		\$ -	\$ 2,618.03	\$ 7,576.40	\$ (7,576.40)

By submission of this monthly report of receipts, expenditures, and balances, I attest it is true and correct.

*S. Brumby* 10/7/2024  
Director Signature Date



WILTON SIMPSON  
COMMISSIONER

Florida Department of Agriculture and Consumer Services  
Division of Agricultural Environmental Services

MOSQUITO CONTROL MONTHLY REPORT - PESTICIDE ACTIVITY

Section 388.341, F.S. and Rule 5E-13.027, F.A.C.  
Telephone: (850) 617-7911; Fax: (850) 617-7939

Submit to:  
MosquitoControlReport@FDACS.gov  
or  
Mosquito Control Reports  
3125 Conner Blvd, Suite E  
Tallahassee, FL 32399-1650

I. General Information

Program:	Indian River Mosquito Control District
Completed by:	Daniel Long

Month:	September
Fiscal Year:	2023-2024

II. Adulticides

Product Name	Active Ingredient(s) and Percentage	EPA Registration Number	G R N D	A I R	Mix Ratio (see Calculation Tab)	R T U	Total Output Monthly in Gallons	Acres Treated Monthly	Total Undiluted Yearly in Gallons	Acres Treated Yearly
Aqua Zenivex E20	Etofenprox 20%	89459-81	x		1.00					
Aqua-Reslin	Permethrin 20% Piperonyl Butoxide 20%	432-796	x		1.00					
DeltAGard	Deltamethrin 2%	432-1534	x		1.00		0.099	1.520	0.324	1.864
Dibrom Concentrate	Naled 87.4%	5481-480		x	1.00					
Evolver 30-30	Permethrin 30% Piperonyl Butoxide 30%	769-983	x		1.00				0.244	28.027
Fyfanon EW	Malathion 40.9%	279-3622	x		1.00					
Permanone 30-30	Permethrin 30% Piperonyl Butoxide 30%	432-1235	x		1.00		60.358	27592.229	465.826	201686.370
PermaSease 4-4	Permethrin 4.6% Piperonyl Butoxide 4.6%	86291-3-96263	x		1.00				0.500	21.000
Pyronyl Crop Spray	Pyrethrins 6% Piperonyl Butoxide 60%	89459-26	x		1.00					
Pyronyl 525 Oil Concentrate	Pyrethrins 5% Piperonyl Butoxide 25%	89459-24	x		1.00					
Zenivex E4 RTU	Etofenprox 4%	2724-807	x		1.00					
					1.00					
					1.00					
					1.00					
					1.00					
					1.00					
					1.00					
					1.00					

III. Larvicides: Liquids

Product Name	Active Ingredient(s) and Percentage	EPA Registration Number	G R N D	A I R	Mix Ratio (see Calculation Tab)	R T U	Total Output Monthly in Gallons	Acres Treated Monthly	Total Undiluted Yearly in Gallons	Acres Treated Yearly
Altosid SR20	(S)-Methoprene 20%	2724-446	x		1.00					
Aquabac XT	Bti 8%	62637-1	x		1.00				26.125	306.100
Natular SC	Spinosad 22.5%	62719-748-8329	x		1.00		2.000	127.968	11.000	646.591
Vectobac 12AS	Bti 11.61%	73049-38	x		1.00		25.406	406.498	46.797	712.873
					1.00				0.375	3.000
					1.00					
					1.00					
					1.00					
					1.00					
					1.00					
					1.00					
					1.00					
					1.00					
					1.00					
					1.00					
					1.00					



MASTERCARD 08/24 STATEMENT			
1315 Sunpass			48.1 Outreach
		\$8.56	2 cases of water
		\$20.98	Retirement cake for Bob Mallory
\$0.00		301.32	300 Stylus pens
30.0 Professional Services		\$303.17	250 6x4 notepads
\$5.00	Education verification	\$173.65	500 yellow pencils
\$89.97	Background screening, DMV, Education Verification - CA	\$28.49	adjustable sign stand
\$94.97		\$836.17	
30.2.2 Direct Deposit Fees			51.1 Office Supplies
		\$183.52	trash bags, tissues, paper towels, t.paper, creamer
		\$5.96	creamer
		\$50.00	Retirement plaque for Bob Mallory
\$0.00		\$239.48	
40.1 Travel/ Per Diem			51.2 Computer Software
\$10.00	Lee County Toll - Science Dept.	\$119.88	Dropbox Document sharing
\$31.95	SHRM Parking - SB	\$308.00	QuickBooks Time per user fee
		\$427.88	
\$41.95			52.1.2 Gas/Diesel
41.1 Communications			
\$60.00	1000 text/call credits for notifications		
\$16.85	Earthlink monthly		
\$76.85		\$0.00	
46.0.2 Maintenance by IRMCD			52.3 Protective Clothing
		\$0.00	
\$0.00			52.4.3 Supply Research General
46.5.1 Buildings-IRMCD		\$181.55	methoprene
\$60.96	6pk a/c filters	\$12.14	10# sugar, plastic canister
\$119.56	(2) 6pk a/c filters	\$32.40	braided cotton roll
-\$59.78	return damaged a/c filters 6pk	\$226.09	
\$120.74			52.4.5 Arbovirus
46.5.2 Maintenance/Grounds - IRMCD		\$436.20	Eggmaker chicken feed, Purina Layena chicken feed
\$8.25	3 outside yard keys	\$5.40	chlorine refills
\$34.98	3x5 American flag	\$38.85	algae solution, scrub brushes, poultry watering cups
\$43.23		\$112.82	chicken watering system in chicken house
		\$130.92	long shackle locks re-keyed
		\$4.99	3 in one lock dry lube
46.6.1 Trucks/Auto/ATV-IRMCD		\$729.18	
\$117.78	transfer case motor for trk 355		52.5 Tools and Small Implements
\$559.62	circlips, bearings, cross joint comp 2 & 3 for ATVs	\$45.98	(2) 4x6 welding blankets
\$879.92	8 ATV tires		
\$615.73	tk-238 light bar & drill-free mount		
\$174.18	6 brake pad kits for ATVs		
\$23.71	tie rod for ATV		
\$2,370.94		\$45.98	
46.6.2 Pumps-IRMCD			54.1 Subscriptions/Memberships/Educational Costs
\$9.48	screws & bolts for pumps	\$102.50	Natural Areas license renewal for Brandon
\$9.48			
46.6.3 Heavy Eqpt/Boats-IRMCD		\$102.50	
\$55.00	Marine descaler		55.2 Training
\$389.99	SeaArk # 3-Yamaha side mount control box	\$1,215.00	9 Chem Spill Response trng-JT,CS,FC,BL,DL,FT,VR,PB,CR
\$44.61	pontoon boat trailer winch	\$67.69	2 Aerial Application Study Guides
\$83.65	SeaArk#3 -Int. zinc anode, water pump kit, hose nipple		
		\$1,282.69	
\$573.25			Total for MasterCard \$7,221.38



**FIFTH THIRD BANK**

Account Number: XXXX XXXX XXXX 1603

DIAN RIVR MOSQUITO CTR

Statement Closing Date: 08/27/24

**Corporate Account Summary**

Previous Balance		\$4,185.20
Payments	-	\$4,185.20
Credits	-	\$59.78
Purchases and Other Charges	+	\$7,281.16
Cash Advances	+	\$0.00
Late Payment Charge	+	\$0.00
Cash Advance Fees	+	\$0.00
Finance Charges	+	\$0.00
<b>New Balance</b>		<b>\$7,221.38</b>
Disputed Amount		\$0.00
Past Due Amount		\$0.00
Credit Limit		\$25,000.00
Available Credit Limit		\$17,778.62
Cash Advance Credit Limit		\$0.00
Available Cash Advance Credit Limit		\$0.00
Statement Closing Date		08/27/24
Days in Billing Cycle		29

**Payment Information**

New Balance	\$7,221.38
Minimum Payment Due	\$7,221.38
Payment Due Date	09/23/24

**QUESTIONS OR TO REPORT LOST/STOLEN CARDS?**

Call Customer Service 1-800-375-1747

Please send billing inquiries and correspondence to:

FIFTH THIRD BANK  
PO BOX 740523  
CINCINNATI, OH 45274-0523

Or email inquiries to [CommercialSupport@53.com](mailto:CommercialSupport@53.com)

**Corporate Account Activity**

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08/06	08/06	75569264219240806000051	PAYMENT RECEIVED - THANK YOU	-\$4,185.20



**Summary of Responses to RFQ2024-01 for Legal Services**

ATTORNEY (FIRM NAME)	<p align="center"><b>Rossway Swan</b>                      2101 Indian River Blvd, Suite 200                      Vero Beach, FL 32960                      772-231-4440</p>	<p align="center"><b>Lewis, Longman &amp; Walker P.A.</b>                      360 South Rosemary Ave, Suite 1100                      West Palm Beach, FL 33401                      561-640-0820</p>
1. PRIMARY ATTORNEY	Paul R. Amos	Janice Rustin
2. QUALIFICATIONS Professional & Education Background	J.D., Nova Southeastern University, 1995 B.S., Political Science, FL State University, 1990	J.D., summa cum laude, Nova Southeastern University, 2011 M.A., English, University of Victoria, 1996
Certifications and Associations	FL Bar 1996 to present Member in Good Standing Indian River County Bar Assoc – 2006 to present St. Lucie County Bar Assoc - 2024	FL Bar 2012 to present Board Certified Specialist in City, County & Local Government Law Member in Good Standing FL Bar Section Memberships: <ul style="list-style-type: none"> <li>• City, County &amp; Local Government Law</li> <li>• Labor and Employment Law</li> </ul> FL Municipal /Attorneys Assoc American Bar Assoc, Public Contract Law Section Palm Beach County Bar Assoc
Practices/Experience	<p><u>Practices:</u>                      Special district representation, sunshine law, civil litigation, permitting, wetland mitigation, asset purchase, land use, mitigation bank transactions, real estate and eminent domain,</p> <p><u>Focus:</u> structural defect litigation, homeowner and condominium association law, quiet title experience, real estate transactions, and title insurance law, real estate property interests and transactions, interpretation of applicable laws, conducting research and analysis, providing legal advice to special district leadership, sunshine law, thorough review of legal documentation and policies, and meeting attendance</p>	<p><u>Practices:</u>                      Governmental law, administrative, civil and appellate litigation and land use and real estate law</p> <p><u>Focus:</u> public procurement, contract management, employment law, ethics, public records, sunshine law, quasi-judicial hearings, drafting ordinances, resolutions, land development regulations, zoning codes, board orders, easement agreements, interlocal agreements, vendor agreements, and public pensions</p>

**Summary of Responses to RFQ2024-01 for Legal Services**

<p><b>ATTORNEY (FIRM NAME)</b></p>	<p align="center"><b>Rossway Swan</b> 2101 Indian River Blvd, Suite 200 Vero Beach, FL 32960 772-231-4440</p>	<p align="center"><b>Lewis, Longman &amp; Walker P.A.</b> 360 South Rosemary Ave, Suite 1100 West Palm Beach, FL 33401 561-640-0820</p>
<p><b>Additional Attorneys</b></p>	<p>Firm employs several attorneys who are able to provide added legal assistance. However, the position is not for general assignment within the Firm.</p>	<p><b>Seth Behn</b> J.D. Cum Laude, Nova Southeastern University, 2014 Masters, Urban &amp; Regional Planning, Florida Atlantic University, 2005</p> <p>FL Bar 2015 to present Board Certified Specialist in City, County &amp; Local Government Law Member in Good Standing FL Bar Section Memberships:</p> <ul style="list-style-type: none"> <li>• City, County &amp; Local Government Law</li> <li>• Environmental &amp; Land Use Law</li> <li>• Government Lawyer</li> </ul> <p>Practices:</p> <ul style="list-style-type: none"> <li>• Environmental &amp; Natural Resources Law</li> <li>• Land Use &amp; Real Estate Law</li> <li>• Administrative, Civil &amp; Appellate Litigation</li> <li>• Governmental Law</li> </ul> <p>Focus: governmental affairs, land use law and environmental permitting, property rights, easements, and real estate matters.</p> <p><b>Chris Lyons</b> J.D. Florida State University, 2000 B.S. University of Florida, 1996</p> <p>FL Bar 2000 to present Member in Good Standing FL Assoc of Professional Lobbyists Practices:</p> <ul style="list-style-type: none"> <li>• Government Law</li> </ul>

**Summary of Responses to RFQ2024-01 for Legal Services**

ATTORNEY (FIRM NAME)	<p align="center"><b>Rossway Swan</b>                      2101 Indian River Blvd, Suite 200                      Vero Beach, FL 32960                      772-231-4440</p>	<p align="center"><b>Lewis, Longman &amp; Walker P.A.</b>                      360 South Rosemary Ave, Suite 1100                      West Palm Beach, FL 33401                      561-640-0820</p>
		<ul style="list-style-type: none"> <li>• Legislative, Lobbying and Governmental Affairs</li> <li>• Environmental &amp; Natural Resources Law</li> </ul> <p><u>Focus:</u> represents statewide associations, local government entities, LLW’s primary lobbyist, legislative and executive branches of government, agencies, cabinet, legislative and gubernatorial commissions land use and real estate development, transportation and infrastructure</p>
<p><b>3. CAPACITY AND CAPABILITY</b>                      Perform on short notice and in a timely manner</p> <p>If the appointed Attorney is not available are there other means of responding to requests?</p>	<p>Able to respond as necessary; 13-minute travel time</p> <p>No specific response</p>	<p>Goal addressing requests within 48 hours</p> <p>No specific response</p>
<p><b>4. APPROACH TO COMMUNICATING WITH THE DISTRICT</b>                      in regard to progress reports, status reports, recommendations, status of opinions, etc.</p>	<p>Regularly available for meetings, emails and telephone communications and able to respond as necessary to time sensitive matters</p>	<p>Provide timely updates through concise reports, memos and in-person briefings, prioritize direct engagement with the Board and Executive Director</p>
<p><b>5. UNDERSTANDING OF SERVICES TO BE PROVIDED</b>                      Describe the attorney or firm's understanding of the scope of work.</p>	<p>Provides services consistent with the scope of serves</p>	<p>Referenced previous responses</p>
<p><b>6. AVOIDANCE OF CONFLICT OF INTEREST</b>                      As such, responders are requested to positively state that they are able to eliminate or reduce the potential for conflict of interest.</p>	<p>No conflicts</p>	<p>As of 9/13/2024, no existing real or apparent conflicts of interest</p>

**Summary of Responses to RFQ2024-01 for Legal Services**

<b>ATTORNEY (FIRM NAME)</b>	<p align="center"><b>Rossway Swan</b>                      2101 Indian River Blvd, Suite 200                      Vero Beach, FL 32960                      772-231-4440</p>	<p align="center"><b>Lewis, Longman &amp; Walker P.A.</b>                      360 South Rosemary Ave, Suite 1100                      West Palm Beach, FL 33401                      561-640-0820</p>
<b>7. COST FOR PROVIDING SERVICES</b>		
Firm's Assigned Attorney	\$410/hour <i>(noted will attend Board meeting for a flat fee of \$600/meeting)</i>	\$405/hour
Senior Associate	Associates \$200 - \$375/hour <i>(no differentiation of senior vs junior)</i>	\$325 – \$385/hour
Junior Associate		\$275 – \$320/hour
Paralegal	\$150 - \$195/hour	\$240/hour
Specialized Paralegal	N/A	N/A
Other	Law Clerks \$125/hour Assistants \$124-150/hour Legal Representation Agreement notates fees, charges and expenses as well as additional costs for out-of-pocket costs, and processing fee of 2.5% is payment made via credit card	The hourly rate quoted shall include all salary and compensation, and all overhead expenses, profits and other employee costs, including but not limited to clerical and word processing
<b>8. INSURANCE REQUIREMENTS</b>		
Workers' Compensation Employers Liability Statutory - \$500,000	\$500,000	\$500,000
Commercial General Liability - \$1,000,000 per each claim \$1,000,000 General and Aggregate Limit	Not provided	\$1,000,000
Automobile Liability - \$1,000,000 per occurrence	Not provided	\$1,000,000
Professional Liability - \$1,000,000 each claim and \$1,000,000 all claims	\$5,000,000	\$1,000,000

**Summary of Responses to RFQ2024-01 for Legal Services**

ATTORNEY (FIRM NAME)	<p align="center"><b>Rossway Swan</b>                      2101 Indian River Blvd, Suite 200                      Vero Beach, FL 32960                      772-231-4440</p>	<p align="center"><b>Lewis, Longman &amp; Walker P.A.</b>                      360 South Rosemary Ave, Suite 1100                      West Palm Beach, FL 33401                      561-640-0820</p>
<p><b>9. REFERENCES</b>  <b>3 Client References</b></p>	<p>St. Johns Improvement District</p> <ul style="list-style-type: none"> <li>• Cody Estes, Chairman</li> <li>• John Lang, Administrator</li> </ul> <p>Indian River Farms Water Control District</p> <ul style="list-style-type: none"> <li>• Daivd Gunter, Administrator</li> <li>• Robert Lindsey, Supervisor</li> <li>• Will Barker, Sr., Chairman</li> </ul>	<p>Coral Springs Improvement District</p> <ul style="list-style-type: none"> <li>• Curtis Tiefenbrun, Board of Supervisors</li> <li>• Richard Weaver, President</li> </ul> <p>Florida Mosquito Control Association</p> <p>Ranger Drainage District                      Dawn Mullens, General Manager</p>
<p><b>ADDITIONAL INFORMATION in RFQ</b>  <b>Office Locations</b></p>	<p>Vero Beach, Melbourne and Coral Gables</p>	<p>West Palm Beach, Tampa, St. Petersburg, Jacksonville and Tallahassee</p>
<p><b>Size/Structure</b></p>	<p>15 lawyers and 19 support team members</p>	<p>35 lawyers</p>
<p><b>Firms Areas of Practice</b></p>	<p>Not specified</p>	<p>General and special counsel to governments, counties, municipalities, utilities, ports, and airport authorities, community redevelopment agencies, school districts, and other special districts; over 100 governmental clients statewide; advising on public contracts and procurement, public-private partnerships, ethics law, public records law and sunshine law matters, legislative representation, public finance, environmental regulation and permitting, land use, including comprehensive planning, zoning and economic development incentives and handling litigation and appeals.</p>
<p><b>Firm Experience in FL with Independent special district</b></p>	<p>St. Johns Improvement District                      Indian River Farms Water Control District                      Sebastian River Improvement District</p>	<p>Numerous: fire, water, drainage, municipal, community development, improvement, airport, ports, inlet (client list provided as Exhibit C)</p>
<p><b>Firm Experience in Fl with mosquito control</b></p>	<p>IRMCD</p>	<p>IRMCD, Lee County MCD. Citrus County MCD</p>

### Summary of Responses to RFQ2024-01 for Legal Services

<b>Evaluation Criteria</b>	<b>Maximum Rating Points</b>	<b>Rossway Swan</b>	<b>Lewis, Longman &amp; Walker</b>
Geographic location and accessibility	20		
References	15		
Evidence of respondent's expertise and experience with independent special districts and general law	20		
Key Personnel: Qualifications, past record, experience to perform the required services.	25		
Response time	20		

**ATTACHMENT C-**  
**Legal Responses RFQ**  
**2024-01**  
**(separate cover)**

**LEGAL SERVICES**

RFQ 2024-01

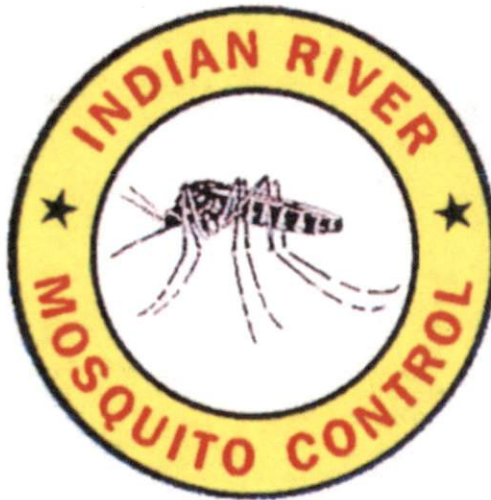
September 13, 2024

LEWIS, LONGMAN & WALKER, P.A.



**LLW**

**LEWIS  
LONGMAN  
WALKER**







Reply To: West Palm Beach

September 13, 2024

Sherry Burroughs, Executive Director  
Indian River Mosquito Control District  
5655 41<sup>st</sup> Street  
Very Beach, FL 32967

RE: Request for Qualifications 2024-001 Legal Services

Dear Ms. Burroughs,

On behalf of Lewis, Longman & Walker, P.A., I am pleased to submit our response to the Indian River Mosquito Control District Request for Qualifications for Legal Services. With over three decades of experience representing governmental entities throughout Florida, we believe that our firm is uniquely qualified to provide comprehensive legal counsel to the District. Our team of experienced attorneys has extensive expertise in local government, land use, and environmental law, with a deep understanding of the legal and operational needs of mosquito control districts and other special districts.

We are confident that the breadth and depth of our team's experience, will allow us to deliver exceptional legal services to the Indian River Mosquito Control District. We welcome the opportunity to present our qualifications to the District Board and to provide any additional information that may be helpful in your evaluation of our proposal. Thank you for considering us.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Janice Rustin', is written over a light blue horizontal line.

Janice Rustin, Esq.

**JACKSONVILLE**

245 Riverside Ave.  
Suite 510  
Jacksonville, Florida 32202  
T: 904.353.6410  
F: 904.353.7619

**ST. PETERSBURG**

100 Second Ave. South  
Suite 501-S  
St. Petersburg, Florida 33701  
T: 727.245.0820  
F: 727.290.4057

**TALLAHASSEE**

106 East College Avenue  
Suite 1500  
Tallahassee, Florida 32301  
T: 850.222.5702  
F: 850.224.9242

**TAMPA**

301 West Platt St.  
Suite A364  
Tampa, Florida 33606  
T: 813.775.2331

**WEST PALM BEACH**

360 South Rosemary Ave.  
Suite 1100  
West Palm Beach, Florida 33401  
T: 561.640.0820  
F: 561.640.8202

Lewis Longman & Walker, P.A.

1. Name of firm, owner, address, and telephone number.

Lewis, Longman & Walker, P.A.  
360 South Rosemary Avenue, Suite 1100  
West Palm Beach, FL 33401  
561-640-0820

2. **Personnel qualifications. Identify the key attorney who will serve as attorney for the District; provide their resume and summarize their experience. Provide the same for other attorneys (if any) in the firm who may assist with the provision of services.**

**Janice Rustin**

Janice Rustin would serve as Lead Counsel. She has over 12 years of experience in all aspects of local government including direct experience representing Florida special districts, including mosquito control districts. Ms. Rustin is certified by the Florida Bar in City, County, Local Government Law.

She has been providing legal services to the Indian River Mosquito Control District since 2019. During this time, she provided comprehensive legal support to the District Board of Commissioners and the Executive Director, offering both general advice and counsel on day-to-day matters and specialized matters such as employment matters, ethics, and public records issues.

In addition to being knowledgeable in all areas of government law, Ms. Rustin specializes in government contracting and procurement. She currently assists a wide range of special districts with the preparation solicitation and contract documents for the acquisition of a range of goods and services, including professional and public construction services, and provides guidance on the procurement process. She has assisted a number of LLW special district clients in adopting a procurement policy, which includes training staff to implement the new policy. She also has experience with complex procurements such as design-build construction projects and projects that receive state and federal grants. As part of her procurement work, she regularly consults with finance directors to address legal questions related to budgeting for and financing purchases, including lease purchase agreements.

**Seth Behn**

Ms. Rustin will be supported by Seth Behn. Mr. Behn's practice focuses on governmental affairs, land use law and environmental permitting. Mr. Behn is certified by the Florida Bar in City, County, Local Government Law and has a Master's degree in Urban and Regional Planning. He serves as general and special counsel to government clients around the state, guiding them on all aspects of the sunshine laws, public records, permitting, and statutory compliance. With a background in Urban Planning, his work also involves zoning entitlements, riparian rights, and real estate.

**Christopher Lyon**

Ms. Rustin will be supported by Christopher Lyon. Mr. Lyon is a member of the Firm's Legislative and Governmental Affairs Practice Group and serves as the primary lobbyist for many of the Firm's clients, including the Florida Mosquito Control Association. In addition to his lobbyist work, he also provides legal services to the Florida Mosquito Control Association. Together with Seth Behn, he regularly provides the required four-hour official training on the Florida Ethics Code, the Sunshine Law, and the Florida Public Records Act at the Florida Association of Special Districts annual meeting.

For more information about the qualifications for the above referenced attorneys, see the resumes attached as **Exhibit A**.

3. **Qualifications. Minimum qualifications include a Juris Doctorate from an accredited law school, a license to practice law in the State of Florida and be a member in good standing of the Florida Bar.**

See **Exhibit B**.

**Experience with local governmental operations, contract law, Sunshine Law, and establishing easements and right-of-way is preferable. Provide information about the attorney and firm's experience in providing legal services to governmental and special district organizations; experience with mosquito control programs is especially desirable.**

Lewis, Longman & Walker is a state-wide law firm, with 35 lawyers and offices in West Palm Beach, Tampa, St. Petersburg, Jacksonville, and Tallahassee. For more than 30 years, Lewis, Longman & Walker's attorneys have had the privilege to serve as general and special counsel to governments in Florida, including large and small counties, municipalities, utilities, ports and airport authorities, community redevelopment agencies, school districts, mosquito control districts, water control districts, and a variety of other special districts. With more than 100 local government clients statewide, the Firm has developed substantial expertise in responding to the daily and unique issues facing our government clients. See **Exhibit C** for our list of government clients.

Lewis, Longman & Walker is dedicated to serving as the "one-stop shop" for local governments seeking general counsel services, as well as providing specialized representation for our clients, including advising on public contracts and procurement; public-private partnerships; ethics law, Public Records Law, and Sunshine Law matters; legislative representation; public finance; environmental regulation and permitting; land use, including comprehensive planning, zoning and economic development incentives; and handling litigation and appeals.

Because the Firm represents so many government clients, the lawyers at Lewis, Longman & Walker are well versed in government administrative matters, including the organization of agendas, preparation of resolutions and ordinances, contracts, deeds, easements, leases, development agreements, and interlocal agreements. Lewis, Longman & Walker is frequently

called upon to prepare reports, memoranda, opinions, and the Firm is sensitive to the public nature of the work performed on behalf of public clients. The Firm's full service approach to local government allows Lewis, Longman & Walker the ability to provide smaller governmental entities with the same level of specialized knowledge enjoyed by larger local governments with in-house counsel.

4. **Capacity and capability. Provide information about the attorney and firms' capacity and capability to perform on short notice and in a timely manner. If the appointed attorney is not available, are there other means of responding to requests?**

At LLW, we understand that special districts often encounter urgent and complex legal challenges that require immediate attention. To address this need, our firm is committed to providing prompt responses to all client inquiries, with a goal of addressing requests within 48 hours. Our attorneys are well-versed in managing time-sensitive matters, leveraging our deep expertise and collaborative approach to deliver effective solutions quickly. Additionally, our close collaboration with our in-house lobbyist team ensures that we are always informed of the latest legislative developments, enabling us to act swiftly and proactively on behalf of our clients.

5. **Approach to communicating with the District. Describe the attorney and firm's approach to communicating with the District in regard to progress reports, status reports, recommendations, status of opinions, etc.**

Our approach to advising the Board of Commissioners and Executive Director is rooted in clear, proactive communication. We regularly monitor legal developments that could impact our clients and provide timely updates through concise reports, memos, and in-person briefings. Our lobbyist team plays a crucial role in this process, ensuring that we remain ahead of any legislative changes or emerging issues that may affect our clients. We also prioritize direct engagement with the Board and Executive Director, offering strategic advice tailored to their specific concerns and operational goals.

6. **Understanding of services to be provided. Describe the attorney or firm's understanding of the scope of work.**

See answers to question 2 and 3 above.

7. **Avoidance of Conflict of Interest. The District routinely carries out activities on property belonging to owners such as the Indian River Land Trust, Lost Tree Village, Florida Inland Navigation District and St. Johns Water Management District. As part of the exchange of value between Indian River Mosquito Control District and the selected legal services provider, and in pursuit of implementing a "best practices" philosophy, the District wants its legal support to be free of conflicts of interest in fact and in appearance. As such, responders are requested to positively state that they are able to eliminate or reduce the potential for conflict of interest.**

We have carefully reviewed our client list and any potential interactions with the entities mentioned, including the Indian River Land Trust, Lost Tree Village, Florida Inland Navigation District, and St. Johns Water Management District.

LLW hereby confirms that as of September 13, 2024, LLW does not have any existing real or apparent conflicts of interest that would impede our ability to represent the District effectively. Our firm has implemented comprehensive conflict-checking procedures and internal controls to ensure that any potential conflicts are identified and addressed promptly. Additionally, we are committed to further reducing the potential for conflicts through ongoing monitoring. Should any potential conflicts arise in the future, we will proactively disclose such matters to the District and work collaboratively to resolve them in a manner that protects the interests of all parties involved.

8. **Costs for Providing Services.** Please provide an estimate of the costs for providing the services described above. Respondents should provide the following rate information:

<u>Hourly Rate</u>	
Firm's Assigned Attorney	\$ 405.00
Senior Associate	\$ 325.00 - \$ 385.00
Junior Associate	\$ 275.00 - \$ 320.00
Paralegal	\$ 240.00
Specialized Paralegal	\$N/A
Other	\$N/A

These rates include travel expenses.

The hourly rate quoted shall include all salary and compensation, and all overhead expenses, profits, and other employee costs, including but not limited to clerical and word processing expenses. Respondents must indicate what expenses they propose to bill in addition to the legal fees, and the basis for the charges for such expenses. The District will pay for usual and customary reimbursement of third-party costs.

9. **Insurance Requirements.** Respondents will be expected to have in place at the time of execution of any contract liability insurance naming the Indian River Mosquito Control District as a covered party with a carrier satisfactory to the Indian River Mosquito Control District. Please respond that you are prepared to have the insurances in amounts and of the type set forth below:

See Exhibit D attached.

<u>Required Insurance</u>	<u>Minimum Liability of Liability</u>
Workers' Compensation	Statutory - \$500,000
Employers Liability	
Commercial General Liability	\$1,000,000 per each claim (the

policy shall be primary  
include coverage for bodily  
injury, broad form property damage,  
personal injury, product/completed  
operations, and blanket contractual.  
Automobile Liability  
Professional Liability

with a \$1,000,000 General and  
Aggregate Limit.

\$1,000,000 per occurrence  
\$1,000,000 each claim and  
\$1,000,000 all claims

10. **References.** Provide a minimum of three (3) references for the designated attorney and any team alternates. Please note that the District prefers references relating to governmental and special district experience as well as knowledge of local environmentally sensitive lands. Naming of a reference is considered permission to contact the reference. The District may contact outside individuals, whether offered as references or not. The District retains the right to use such information in its decision. Submittal of a proposal is agreement that the District may contact and use such information.

- Curtis J. Tiefenbrun, President, Board of Supervisors, Coral Springs Improvement, District(954) 753-0380
- Richard Weaver, President, Florida Mosquito Control Association, (904) 471-3107
- Dawn Mullens, General Manager, Ranger Drainage District , (407) 568-5582

**EXHIBIT A**



**LLW**

LEWIS  
LONGMAN  
WALKER



**JANICE D. RUSTIN**  
Attorney

561.640.0820 | [jrustin@llw-law.com](mailto:jrustin@llw-law.com) | 360 S. Rosemary Avenue, Suite 1100 | West Palm Beach FL 33401

Ms. Rustin is board certified by the Florida Bar as a specialist in City, County and Local Government Law. Ms. Rustin's practice focuses on public procurement, public pension, and local government matters.

#### **AREAS OF PRACTICE**

- Represents local government in matters concerning state and federal procurement procedures, contract management, employment law, ethics, public records, Sunshine Law, quasi-judicial hearings, land use and real property issues.
- Advises public employers and pension boards on federal and state laws pertaining to governmental retirement plans and works closely with local governments and pension actuaries in restructuring retirement benefit programs and preparing pension plan documents and amendments.
- Assists local government in drafting ordinances, resolutions, land development regulations, zoning codes, board orders, easement agreements, interlocal agreements and vendor agreements.

#### **PROFESSIONAL, CIVIC, AND COMMUNITY INVOLVEMENT**

- Board certified by the Florida Bar as a specialist in City, County and Local Government Law
- Florida Municipal Attorneys Association, Member
- The Florida Bar, City, County and Local Government Law Section Member
- American Bar Association, Public Contract Law Section, Member
- Palm Beach County Bar Association, Member

#### **AWARDS AND RECOGNITIONS**

- Best Lawyers in America: Ones to Watch, Labor and Employment Law, 2024

#### **VICE CHAIR**

Governmental Law Practice Group

#### **PRACTICES**

Governmental Law

Administrative, Civil and Appellate Litigation

Land Use and Real Estate Law

#### **INDUSTRIES**

Government

#### **EDUCATION**

J.D., summa cum laude, Nova Southeastern University, 2011

M.A., (English), University of Victoria, 1996

#### **ADMISSIONS**

United States District Court, Southern District of Florida



**LLW****LEWIS  
LONGMAN  
WALKER**

## **PUBLICATIONS AND PRESENTATIONS**

- New Requirements for Florida Government Contracts, August 2024
- Public Procurement Using Federal Funds, Florida Association of Special Districts (FASD) Annual Conference, June 2023
- Lessons from the Great Recession: How Actions Taken After the Great Recession Have Helped Prepare Local Pension Plans for Future Economic Downturns, Public Employment Labor Relations Forum, October 2022
- Implementing and Administering Firefighter Cancer Benefits, Florida Association of County Attorneys (FACA) Annual CLE Seminar, July 2021
- Firefighter Cancer Benefits: A Case for Prospective Application, The Florida Bar Journal, July 2020
- Moving Toward Reopening Government, LLW Lunch & Learn, June 2020
- Understanding the Force Majeure Clause and Its Role in Contacts with Special Districts During the Pandemic, June 2020
- Emerging Issues in Florida Pension Law 2020, Florida Public Employers Labor Relations (FPELRA) 46<sup>th</sup> Annual Training Conference, February 2020
- Emerging Issues in Florida Pension Law: Firefighter Cancer Benefits, 45<sup>th</sup> Annual Public Employment Labor Relations Forum (PERLF) CLE Seminar, October 2019
- Overview of Public Pensions and Retirement Plans, Florida Public Human Resources Association (FPHRA) 83<sup>rd</sup> Annual Training Conference, July 2019
- Emerging Issues in Florida Pension Law 2019, Florida Public Employers Labor Relations (FPELRA) 45<sup>th</sup> Annual Training Conference, February 2019

## **PREVIOUS PROFESSIONAL EXPERIENCE**

- Served as an Assistant City Attorney from 2012 to 2018.
- City of Boca Raton Planning and Zoning Board, Member, 2013-2018.
- City of West Palm Beach, City Attorney Office, Certified Legal Intern, 2011.
- Legal Aid Service of Broward County, Inc., Legal Intern, 2010-2011.

## **REPRESENTATIVE COURT DECISIONS AND TRIAL VERDICTS**

- *O'Boyle v. City of Delray Beach*, 260 So. 3d 271 (Fla. 4th DCA 2018) Successfully defended City against a citizen lawsuit alleging unlawful refusal to produce public records and unreasonable delay.
- *Casserly v. City of Delray Beach*, 228 So. 3d 135 (Fla. 4th DCA 2017) Successfully argued at hearing and on appeal that the City has statutory immunity against claims related to inline skating accidents in the public right-of-way.
- *Richard v. City of Delray Beach and the Delray Beach Community Redevelopment Agency (CRA)* (2018) Obtained a defense jury verdict for a pedestrian fall in a City park that was being used by another governmental agency.
- *Brown v. City of Delray Beach* (2013) Obtained a defense jury verdict for a pedestrian fall on the City sidewalk.

**LLW****LEWIS  
LONGMAN  
WALKER****SETH C. BEHN**  
Shareholder

561.640.0820 | sbehn@llw-law.com | 360 S. Rosemary Avenue, Suite 1100 | West Palm Beach, FL 33401

Mr. Behn is Florida Bar board certified as a specialist in City, County and Local Government Law. His practice focuses on governmental affairs, land use law and environmental permitting. He works closely with and for local governments, using his background as an AICP Certified Land Use Planner to support his law practice and bring multiple perspectives to complex issues. With his extensive experience in local government processes and his planning background, he is well versed in property rights, easements, and real estate matters, allowing him to guide his clients to efficient solutions for their constituents.

**AREAS OF PRACTICE**

- Board certified by the Florida Bar as a specialist in City, County and Local Government Law
- Serves as general counsel to the Lehigh Acres Municipal Services District and Coral Springs Improvement District and assistant general counsel to several other special districts including Seminole Improvement District, South Indian River Water Control District, and Ranger Drainage District.
- Represents both public and private clients before circuit court and administrative tribunals.
- Counsels property owners in local government entitlements, environmental permitting and construction.
- Provides review and analysis to both public and private clients in the field of platting, surveying, easements, and title disputes.
- Has advised and litigated riparian rights disputes throughout the state.

**CO-CHAIR**

Governmental Law Practice Group

**PRACTICES**

Environmental and Natural Resources Law

Land Use and Real Estate Law

Administrative, Civil, and Appellate Litigation

Governmental Law

**INDUSTRIES**

Government

Real Estate Development

Transportation and Infrastructure

**EDUCATION**

Juris Doctor, Cum Laude, Nova Southeastern University, 2014

Masters, Urban &amp; Regional Planning, Florida Atlantic University, 2005

Graduate Studies, School of Architecture, University of Miami, 2002-2003

Bachelor of Fine Arts, Florida Atlantic University, 1995

**LLW****LEWIS  
LONGMAN  
WALKER****PROFESSIONAL, CIVIC, AND COMMUNITY INVOLVEMENT**

- Central Palm Beach County Chamber of Commerce, Board Member, 2023-present.
- Florida Atlantic University-Leroy Collins Public Ethics Academy, Advisory Board Member, 2023-present.
- Leadership Palm Beach County, 2016.
- American Institute of Certified Planners (AICP), Member, 2006-present.
- American Planning Association, Florida Chapter, Member, 2005-present.
- Palm Beach County Planning Congress:
  - Board Member, 2010-present
  - President, 2011

**PRESENTATIONS AND PUBLICATIONS**

- Government Entities Must Pay 298 Drainage District Assessments, December 2021
- Court Confirms Docking Rights in Artificial Canals – Even When No Riparian Rights Exist, August 2021
- Moving Toward Reopening Government, LLW Lunch & Learn, June 2020
- Understanding the Force Majeure Clause and Its Role in Contracts with Special Districts During the Pandemic, June 2020
- COVID-19 and Its Impact on Special Districts, LLW Virtual Lunch & Learn, April 2020
- Mangroves and Florida Residential Homeowners: Your Rights Under the Mangrove Trimming and Preservation Act, October 2019
- Emerging Trends in Transportation Planning and Infrastructure, presented at the Florida Chamber Environmental Permitting Summer School, July 2019
- Legal Problems – GIS Solutions, presented at the Esri User Conference, July 2017
- Looking Out to Sea: Resurging Interest in Seawater Desalination Projects Face the Twin Specters of Technical Challenges and Permitting Complexity, American Bar Association, May 2015
- GIS and the Law: Opportunities and Pitfalls, presented at the South Florida Geographic Information Systems Expo, 2014
- Recent Developments in Land Use and Environmental Permitting Case Law, November 10, 2013
- Where Do Property Rights Fit into Sustainability? Recent Developments Affecting Planners, presented at the American Planning Association Florida Conference, September 2013
- The Importance of the Water-Energy Nexus in Florida's Future, The Florida Bar Journal, May 2013
- Steeplechase Research and Medical Center height compatibility analysis, 2010
- Regional Mega Yacht Facility DEP Alternative Locations Analysis for Palm Beach County, 2007
- Utility Plant Siting Analysis, Okeechobee and DeSoto Counties, 2006
- A Coastal Management Plan for the Treasure Coast: Seeking a Regional Context for Local Coastal Planning, presented at the American Planning Association Florida Conference, 2005
- Towards a Literary Theory Appraisal of the Planning Canon, presented at the Association of Collegiate Schools Planning Conference, 2004

**AWARDS AND RECOGNITIONS**

- Best Lawyers in America: Ones to Watch, Environmental Law, 2024

**PRIOR PROFESSIONAL EXPERIENCE**

- Senior Land Use Planner at Greenberg Traurig, P.A., 2005-2012
- Land Use Planner at Land Design South, 2004-2005
- Planning Intern, City of Miami Beach, 2003-2004



**CHRIS LYON**  
Executive Shareholder

850.222.5702 | clyon@llw-law.com | 106 East College Avenue, Suite 1500 | Tallahassee, FL 32301

Mr. Lyon's practice focuses on representing his clients' interests before the Florida Legislature, Governor and Cabinet, and agency personnel. He represents statewide associations, local government entities and corporations with interests in the fields of health care, technology, economic development, transportation, environment and land use.

#### AREAS OF PRACTICE

- Serves as LLW's primary lobbyist for most of its clients with a financial interest in the legislative process and has proven track record of securing the annual appropriation of millions of State dollars to fund programs of interest to LLW's clients.
- Represents clients before legislative and executive branches of government, agencies, cabinet, legislative and gubernatorial commissions.
- Represents health care professionals in licensure and disciplinary matters before the various professional boards.

#### PROFESSIONAL, CIVIC, AND COMMUNITY INVOLVEMENT

- The Florida Bar, Member
- Florida Association of Professional Lobbyists, Member

#### PRESENTATIONS AND PUBLICATIONS

- The Legislature: A Tool for Special District Funding and Improved Operations, June 2022
- Government Entities Must Pay 298 Drainage District Assessments, December 2021
- Overview of Florida's Local Bill Process and How to Navigate it Successfully, August 2021
- In Florida's Special Districts, Small Government Delivers Big Benefits for Citizens, March 2021
- Contract Management, Florida Association of Special Districts Webinar, November 2020
- 2020 Election – Florida Constitutional Amendments, October 2020
- COVID-19 and Its Impact on Special Districts, LLW Lunch & Learn, April 2020
- Ethics, Elections, Public Records and Sunshine Laws, Florida Association of Special Districts annual conference, June 2019
- Frequent speaker on legislative matters at the Florida Association of Special Districts annual conference and Legislative Forum

#### PRACTICES

Governmental Law

Legislative, Lobbying and  
Governmental Affairs

Environmental and Natural  
Resources Law

#### INDUSTRIES

Government

Land Use and Real Estate  
Development

Transportation and Infrastructure

#### EDUCATION

J.D., Florida State University, 2000

B.S., University of Florida, 1996

#### ADMISSIONS

United States District Court,  
Northern District

**EXHIBIT B**

## BOARD CERTIFIED MEMBER PROFILE

# Janice Dawn Rustin

Member in Good Standing

Eligible to Practice Law in Florida



Bar Number:

95727

Mail Address:

Lewis, Longman & Walker, P.A.  
360 S Rosemary Ave Ste 1100  
West Palm Beach, FL 33401-6055

Office: 561-640-0820

Fax: 561-640-8202

Email:

[jrustin@llw-law.com](mailto:jrustin@llw-law.com)

Personal Bar URL:

<https://www.floridabar.org/mybarprofile/95727>

vCard:

County:

Palm Beach

Circuit:

15

Admitted:

04/24/2012

10-Year Discipline History:

None

Law School:

Nova Southeastern University –Shepard Broad College of Law, 2011

Board Certifications:

Area	Year
City, County and Local Government Law	2019

Sections:

City, County & Local Govt Law

Labor and Employment Law

Firm:

Lewis, Longman & Walker, P.A.

The Find a Lawyer directory is provided as a public service. The Florida Bar maintains limited basic information about lawyers licensed to practice in the state (e.g., name, address, year of birth, gender, law schools attended, admission year). However, The Florida Bar allows individual attorneys the opportunity to add personal and professional information to the directory. The lawyer is solely responsible for reviewing and updating any additional information in the directory. The lawyer's added information is not reviewed by The Bar for accuracy and The Bar makes no warranty of any kind, express or implied. The Florida Bar, its Board of Governors, employees, and agents are not responsible for the accuracy of that additional information. Publication of lawyers' contact information in this listing does not mean the lawyers have agreed to receive unsolicited communications in any form. Unauthorized use of this data may result in civil or criminal penalties. The Find a Lawyer directory is not a lawyer referral service.

## SECTION MEMBER PROFILE

# Seth C. Behn

Member in Good Standing

Eligible to Practice Law in Florida



Bar Number:

115322

Mail Address:

Lewis, Longman & Walker, P.A.  
360 S Rosemary Ave Ste 1100  
West Palm Beach, FL 33401-6055

Office: 561-640-0820

Fax: 561-640-8202

Email:

sbehn@llw-law.com

Personal Bar URL:

<https://www.floridabar.org/mybarprofile/115322>

vCard:



County:

Palm Beach

Circuit:

15

Admitted:

04/14/2015

10-Year Discipline History:

None

Law School:

Nova Southeastern University –Shepard Broad College of Law, 2014

Board Certifications:

Area	Year
City, County and Local Government Law	2023

Sections:

- City, County & Local Govt Law
- Environmental & Land Use Law
- Government Lawyer

Practice Areas:

- Government

Firm:

Lewis, Longman & Walker, P.A.

Firm Size:

21-50

Firm Position:

Partner/Shareholder

Firm Website:

## MEMBER PROFILE

# M. Christopher Lyon "Chris"

Member in Good Standing

Eligible to Practice Law in Florida



Bar Number:

383414

Mail Address:

Lewis, Longman & Walker, P.A.

106 E College Ave Ste 1500

Tallahassee, FL 32301

Office: 850-222-5702

Cell: 850-222-5702

Fax: 850-224-9242

Physical Address:

106 E College Ave Ste 1500

Tallahassee, FL 32301

Office: 850-222-5702

Cell: 850-222-5702

Fax: 850-224-9242

Email:

[clyon@llw-law.com](mailto:clyon@llw-law.com)

Personal Bar URL:

<https://www.floridabar.org/mybarprofile/383414>

vCard:

County:

Leon

Circuit:

02

Admitted:

10/02/2000

10-Year Discipline History:

None

Law School:

Florida State University College of Law, 2000

Firm:

Lewis, Longman & Walker, P.A.

Firm Size:

21-50

Firm Website:

<https://www.llw-law.com>

The Find a Lawyer directory is provided as a public service. The Florida Bar maintains limited basic information about lawyers licensed to practice in the state (e.g., name, address, year of birth, gender, law schools attended, admission year). However, The Florida Bar allows individual attorneys the opportunity to add personal and professional information to the directory. The lawyer is solely responsible for reviewing and updating any additional information in the directory. The lawyer's added information is not reviewed by The Bar for accuracy and The Bar makes no warranty of any kind, express or implied. The Florida Bar, its Board of Governors, employees, and agents are not responsible for the accuracy of that additional information. Publication of lawyers' contact information in this listing does not mean the lawyers have agreed to receive unsolicited communications in any form. Unauthorized use of this data may result in civil or criminal penalties. The Find a Lawyer directory is not a lawyer referral service.

**EXHIBIT C**



## Lewis, Longman & Walker – Governmental Client List

---

In the 30 years of its existence, Lewis, Longman & Walker has provided General or Special Counsel and Legislative representation to hundreds of governmental entities. Current and prior representations include:

### Cities

- Atlantic Beach, City of
- Boynton Beach, City of
- Bradenton, City of
- Fort Myers, City of
- Highland Beach, Town of
- Jacksonville Beach, City of
- Jacksonville, City of
- Jupiter, Town of
- Lake Park, Town of
- Lake Worth, City of
- Marco Island, City of
- Miami Beach, City of
- Ocean Ridge, Town of
- Panama City, City of
- Pompano Beach, City of
- Port St. Lucie, City of
- Punta Gorda, City of
- Riviera Beach, City of
- Treasure Island, City of
- West Palm Beach, City of

### Community Redevelopment Agencies

- Boynton Beach CRA
- City of Bartow CRA
- City of Hollywood Beach CRA
- Delray Beach Community CRA
- Fort Walton Beach CRA
- Riviera Beach CRA
- Westgate/Belvedere Homes CRA
- West Palm Beach CRA

### Counties and County Departments

- Broward County, Department of Airports
- Charlotte County School Board
- District School Board of Collier County
- Duval County, Jacksonville Aviation Authority
- Flagler County
- Hollywood Employees' Retirement Fund
- Leon County
- Martin County Board of County Commissioners
- Monroe County
- Monroe County, Department of Airports
- Okaloosa County Board of County Commissioners
- Orange County
- Palm Beach County
- Palm Beach County Clerk of Court
- Palm Beach County Department of Airports
- Palm Beach County Supervisor of Elections
- Pasco County
- Sarasota County
- St. Augustine Police Pension Board
- St. Johns County
- St. Johns County Tax Collector
- St. Lucie County

### Special Districts

- Avalon-Mulat Fire Protection District
- Big Corkscrew Island Fire Control District
- Bonita Springs Fire Control & Rescue District
- Cedar Hammock Fire Control District



## Lewis, Longman & Walker – Governmental Client List

---

- Central County Water Control District
- Citrus County Mosquito Control District
- CityPlace Community Development District
- Cold Springs Improvement District
- Coral Springs Improvement District
- County Line Drainage District
- Cow Slough Water Control District
- Disston Island Drainage District
- Duette Fire & Rescue District
- East Beach Water Control District
- East Charlotte Drainage District
- East Lake Tarpon Special Fire Control District
- East Shore Water Control District
- Flagler Estates Road and Water Control District
- Fort Myers Beach Fire Control District
- Holley Navarre Fire Control District
- Immokalee Fire Control District
- Iona McGregor Fire District
- Joshua Water Control District
- Lake Worth Drainage District
- Lee County Mosquito Control District
- Lehigh Acres Fire Control & Rescue District
- Lehigh Acres Municipal Services Improvement District
- Lexington Community Development District
- Midway Fire Control District
- Municipal Service District of Ponte Vedra Beach
- North Ft. Myers Fire Control & Rescue District
- North River Fire District
- Old Palm Community Development District
- Pahokee Water Control District
- Palm Harbor Special Fire Control District
- Parrish Fire District
- Pelican Lake Water Control District
- Pinellas Park Water Management District
- Plantation Acres Improvement District
- Ponte Vedra Beach Municipal Service District
- Port of Palm Beach
- Port of St. Joe Port Authority
- Portofino Shores Community Development District
- Ranger Drainage District
- River Place on the St. Lucie Community Development District
- San Carlos Park Fire Protection & Rescue District
- San Carlos Estates Water Control District
- Sebastian Inlet District Commission
- Sebastian River Water Control District
- Seminole Improvement District
- South Broward Drainage District
- South Central Regional Wastewater Treatment and Disposal Board
- South Indian River Water Control District
- South Shore Drainage District
- Spring Hill Fire and Rescue District
- St. Augustine – St. Johns County Airport Authority
- St. Johns Water Control District
- Sunnyland Farms Community Development District
- Sunshine Water Control District
- Tesoro Community Development District



## Lewis, Longman & Walker – Governmental Client List

---

### State Agencies

- State Board of Administration
- Florida Department of Transportation
- Florida Department of Education
- Florida Department of Agriculture and Consumer Services

### Airport Authorities

- Panama City Airport Authority
- St. Lucie County Port and Airport Authority
- Broward County Aviation Department
- Palm Beach County Department of Airports
- Boca Raton Airport Authority
- Jacksonville Aviation Authority
- City of Pensacola Airport Authority
- Monroe County – Key West Airport Authority
- Pinellas County – St. Pete-Clearwater Airport Authority
- St. Johns County Airport Authority

### Port Authorities

- Canaveral Port Authority
- Jacksonville Port Authority
- Manatee County Port Authority
- Panama City Port Authority
- Port of Pensacola
- Port of Ft. Pierce
- Port of Palm Beach
- Port of Port St. Joe
- Lee County Port Authority

### Other

- Jacksonville Electric Authority
- Peace River Manasota Regional Water Supply Authority
- Treasure Coast Regional Planning Council
- Seminole Tribe of Florida

**EXHIBIT D**





# Request for Taxpayer Identification Number and Certification

**Give Form to the  
 requester. Do not  
 send to the IRS.**

▶ Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

**1** Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

**2** Business name/disregarded entity name, if different from above

Lewis, Longman & Walker, P.A.

**3** Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

Individual/sole proprietor or single-member LLC      C Corporation      S Corporation      Partnership      Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ \_\_\_\_\_

**Note:** Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

Other (see instructions) ▶ \_\_\_\_\_

**4** Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) \_\_\_\_\_

Exemption from FATCA reporting code (if any) \_\_\_\_\_

*(Applies to accounts maintained outside the U.S.)*

**5** Address (number, street, and apt. or suite no.) See instructions.

360 South Rosemary Ave., Suite 1100

Requester's name and address (optional)

**6** City, state, and ZIP code

West Palm Beach, FL 33401

**7** List account number(s) here (optional)

Print or type.  
See Specific Instructions on page 3.

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									

or

Employer identification number										
6	5		-	0	5	0	0	7	9	3

## Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

**Sign Here**

Signature of U.S. person ▶

Date ▶

1/22/24

## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
  - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
  - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
  - Form 1099-S (proceeds from real estate transactions)
  - Form 1099-K (merchant card and third party network transactions)
  - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
  - Form 1099-C (canceled debt)
  - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.*



ROSSWAY SWAN TIERNEY BARRY & OLIVER, P.L.

WWW.ROSSWAYSWAN.COM

September 11, 2024

Paul R. Amos  
Kevin M. Barry<sup>3,4</sup>  
Lihua (Lily) Chen<sup>1,4</sup>  
Ryan P. Cook  
Haley C. Davis  
Rebecca F. Emmons<sup>5</sup>  
Rayaan A. Hossain  
Chelsea A. Miller  
Ethan S. Moore  
J. Cole Oliver  
Bradley W. Rossway  
Michael J. Swan  
Thomas W. Tierney<sup>2</sup>  
Steven R. Wilson

William J. Stewart,  
Of Counsel

Indian River Mosquito Control District  
5655 41<sup>st</sup> Street  
Vero Beach, FL 32967

RE: IRMCD RFQ 2024-01 – Request for Qualifications Legal Services

Dear Commissioner Broda, Commissioner Erpenbeck, Commissioner Kirkland, and Executive Director Burroughs,

I am writing to respond to the Indian River Mosquito Control District Request for Qualifications for Legal Services 2024-01 (the “RFQ”) and to request the opportunity to provide legal services to the Indian River Mosquito Control District (the “District”). You will find enclosed my Curriculum Vitae summarizing my qualifications to serve as District Counsel. I analyzed the scope of services in the RFQ and am confident that I can provide the requested services, as I currently provide similar services to other special districts in Indian River County.

In 2016, I was invited to join the law firm Rossway Swan Tierney Barry & Oliver, P.L. (the “Firm”) as Senior Counsel, and in 2019 became a Partner at the Firm. I have been a member of the Florida Bar since 1996. The Firm consists of 15 lawyers and 19 support team members and maintains offices in Vero Beach, Melbourne, and Coral Gables, Florida. My practice began in 1995 as a Florida Supreme Court Certified Legal Intern practicing and prosecuting criminal cases for State Attorney Bruce Colton. I served as an Assistant State Attorney for the 19<sup>th</sup> Judicial Circuit for eight years in Indian River and St. Lucie County, obtaining experience in Florida Statutes and the Florida Administrative Code. This experience included Florida’s public disclosure laws regularly called the Sunshine Law.

In 2003, I joined the law firm of O’Haire, Quinn, Candler, and Casalino located in Indian River County. My practice focused on civil litigation and special district representation, including the District, the St. Johns Improvement District, and the Indian River Farms Water Control District. I had the privilege of working with Commissioner Broda, Retired Executive Director of the District, Doug Carlson, and many former District Commissioners. I provided counsel for St. Johns Improvement District for over 11 years in eminent domain litigation against Florida Department of Transportation as well as other cases.

The Firm represents the St. Johns Improvement District and the Indian River Farms Water Control District. I provide services consistent with the scope of services identified in the IRMCD RFQ, including interpretation of applicable laws, conducting research and analysis, providing legal advice to special district leadership, thorough review of legal documentation and policies, meeting attendance, and I remain available to do so upon notice from their respective Boards of Supervisors and Administrators.

**LOCATIONS**

**VERO BEACH**

The Modern One Building  
2101 Indian River Blvd.  
Suite 200  
Vero Beach, FL 32960  
772.231.4440

**MELBOURNE**

One Harbor Place  
1901 S. Harbor City Blvd.  
Suite 500  
Melbourne, FL 32901  
321.984.2700

**CORAL GABLES\***

Gables International Plaza  
2655 LeJeune Rd.  
Penthouse 1-C  
Coral Gables, FL 33134  
305.443.5020

\*By Appointment

I am a third generation native of Indian River County and my wife and I raised our three children here. We continue to reside in Indian River County which affords me the immediate accessibility to serve my special district clients as needed.

My practice has included special district representation for over twenty years. During this time, I have gained a vast knowledge of the Florida Sunshine Law and have significant experience expediting publications for emergency board meetings, mediations, and hearings.

The RFQ identifies response times for all urgent and routine matters. The Firm's Vero Beach office is located at 2101 Indian River Boulevard, Vero Beach, Florida, which is 5.4 miles (13-minute travel time) to the District office. I am regularly available for meetings, email, and telephone communications and able to respond as necessary to time sensitive matters. The Firm consists of multiple practice areas and is comprised of Members, Partners, Associates, Certified Paralegals, and extensive support staff. Matters are prioritized and calendared to ensure timely response and management, and all employees are equipped with remote work equipment and capabilities, ensuring immediate emergency response as needed.

Below are references pursuant to the IRMCD RFQ:

- 1) Cody Estes; Chairman St. Johns Improvement District Board of Supervisors; client  
c/o Estes Citrus, Inc., 3705 20<sup>th</sup> Street, Vero Beach, Florida 32960  
Phone: (772) 473-9251
- 2) John Lang; Administrator St. Johns Improvement District  
318 18<sup>th</sup> Avenue, Vero Beach, Florida 32962  
Phone: (772) 564-2797
- 3) David Gunter; Administrator Indian River Farms Water Control District  
2449 Fairway Drive, Vero Beach, Florida 32960  
Phone: (772) 562-2141
- 4) Robert Lindsey; Supervisor of Indian River Farms Water Control District; client  
c/o Clear Zone Maintenance, Inc., 7300 4<sup>th</sup> Street, Vero Beach, Florida 32968  
Phone: (772) 567-4566
- 5) Will Barker Sr.; Indian River Farms Water Control District Chairman of the Board of Supervisors  
7220 16<sup>th</sup> Street, Vero Beach, Florida 32966  
Phone: (772) 473-9848

The next matter identified in the RFQ is Attorney Qualifications. My practice and experience enables me to serve as legal counsel for the District. My practice area, beyond special district representation, includes structural defect litigation, homeowner and condominium association law, quiet title experience, real estate transactions and title insurance law, and real estate property interests and transactions. My real estate experience encompasses fee simple transfers, easement negotiations, and deed restrictions. I also have experience with multiple


engineering firms for construction and defect litigation. The St. Johns Improvement District is a reservoir and flow-way-serviced district operating under a St. Johns River Water Management District Consumptive Use Permit. This system requires internal pumping and management, similar to the impound system used by the District during my previous time working for the Commissioners. My experience with impounded systems, as well as their operations, provides me with a knowledge base and understanding of the associated water quality issues. This experience enables me to convey relevant advice and counsel to the District.

I am competent, ready, and prepared to fulfill the requirements and expectations of legal counsel for the District. In the event of scheduling conflicts or if additional support is needed, the Firm employs several attorneys who are able to provide added legal assistance. However, the position is not for general assignment within the Firm. My Curriculum Vitae is attached, and I am happy to discuss any additional details, including my membership in the Florida Association of Special Districts and my ongoing legal education that allows me to be apprised of current regulatory matters.

My hourly rate is \$410.00. I will attend Board Meetings for a flat fee of \$600.00 per meeting, excluding preparation of minutes and any required research or materials. Attached is an engagement agreement for the Commissioners' and Executive Director's consideration. The Firm also has the capacity to provide more staff to assist with Board Meeting minutes if required. Staff costs are identified in the proposed engagement agreement. The practice of law is dynamic. Litigation, governmental regulation, and oversight with various agencies requires the ability to give the Commissioners and Executive Director timely advice and direction. I have this experience and have worked on matters including conflicts with the Florida Department of Transportation, the Federal Emergency Management Agency, and the Florida Division of Emergency Management as well as private parties improperly obstructing special district duties and obligations.

I appreciate this opportunity to present qualifications for legal services to the Indian River Mosquito Control District. I look forward to discussing this and other matters with you.

Best regards,



Paul R. Amos, Esq.

PRA/mf

Encl.

RECEIVED  
7/16/24  
AS

---

 **ROSSWAY SWAN**

---

THE MODERN ONE BUILDING  
2101 INDIAN RIVER BOULEVARD, SUITE 200  
VERO BEACH, FLORIDA 32960-7701

---

TO

**IRMCD RFO 2024-01 LEGAL SERVICES**

Indian River Mosquito Control District  
5655 41<sup>st</sup> Street  
Vero Beach, FL 32967  
Phone: 772-562-2393

## Paul R. Amos, Esq.

5785 – 8th Street, Vero Beach, FL 32968

c: 772.696.0665 | pamos@rosswayswan.com

*Special District Representation | Litigation, Permitting, Wetland Mitigation | Asset Purchase  
Land Use | Mitigation Bank Transactions | Real Estate | Eminent Domain*

### EDUCATION

---

**Shepard Broad School of Law–Nova Southeastern University** · Fort Lauderdale, FL

Juris Doctor

June 30, 1995

**The Florida State University** · Tallahassee, FL

Bachelor of Science in Political Science, Minor in Business Administration

April 28, 1990

### BAR MEMBERSHIP

---

**United States Federal Court– Southern District**, 2012–Present

**Florida State Bar**, 1996–Present

**Indian River County Bar Association**, 2006–Present (President 2020–2021)

**St. Lucie Bar Association**, 2024

### PROFESSIONAL DEVELOPMENT

---

Special Districts Chapter 298 and Improvement Districts Chapter 189 Representation | Construction Litigation and Lien Law | Eminent Domain | Real Estate Transactions and Finance | Ethical Practices in Florida Law | Commercial Litigation | Insurance Claim Litigation | Construction Defect Litigation | Eminent Domain Litigation | Contract Review and Drafting | Business Sales | Merger and Formation | Asset Sales and Liability Review

Florida Association of Special Districts 2024 Annual Meeting

19<sup>th</sup> Annual Eminent Domain Conference, Tampa, FL

16-Hour Comprehensive Eminent Domain Seminar

### LEGAL EXPERIENCE

---

**Rossway Swan Tierney Barry & Oliver, P.L., Vero Beach, FL**

Partner:

December 2019 - Present

- Represent Sebastian River Improvement District in the matter of Sebastian River Improvement District vs Florida Department of Transportation in Eminent Domain Claim 2019-CA-000488
- Represent St. Johns Improvement District as General Counsel since 2017; provide legal analysis and application of Florida Statutes and case law addressing a multitude of items including Florida's Sunshine Law and cases addressing local government and special district's indemnification limitations
- Represent Indian River Farms Water Control District as General Counsel since 2022 (see St. Johns Improvement District description for similar representation)
- Elected President of Indian River County Bar Association 2020–2021
- Work with Rossway Swan Tierney Barry & Oliver, P.L. Real Estate, Guardianship, and Business Transaction Divisions to assist with litigation, transactional, and real estate matters including conflicts, transfers, and acquisitions as well as real property title defects
- Continue to provide litigation services, contract assistance, and real estate transactions and analysis for contract and insurance matters

## **Paul R. Amos, Esq.**

5785 – 8th Street, Vero Beach, FL 32968

c: 772.696.0665 | pamos@rosswayswan.com

### **Rossway Swan (continued)**

#### Senior Counsel:

August 2016 - December 2019

- Join Litigation Team and provide client litigation services including:
- Legal representation for commercial, real estate, construction, and eminent domain conflicts
- Appointed as Secretary and General Counsel for St. Johns Improvement District (2017-present)
  - Represent St. Johns Improvement District in litigation before Judge Kanarek (Ret) and Judge Croom
  - Provide legal services as required by Florida Statutes 189 and 298
  - Attend Board of Supervisors meetings with staff, generate and maintain minutes
  - Research, review, and opine on St. Johns Improvement District Board of Supervisors business decisions and contracts
  - Provide assessment and rule enforcement information to Board of Supervisors
  - Provide necessary interagency representation with St. Johns River Water Management District
  - Provide agency communication with Indian River Farms Water Control District and Indian River County Sheriff's Department
  - Provide the Supervisors with information and updates addressing election rules and requirements and provide interaction with the Indian River County Property Appraiser and Tax Collector's Office

### **O'Haire, Quinn, Casalino Chartered, Vero Beach, FL**

#### Partner:

August 1, 2008 - August 2016

- Provided clients with legal, litigation, administrative, and transactional services, including:
  - Closing premium residential real estate sales and purchases
  - Assist contractors, homeowners, and homeowner associations with litigation and dispute resolution, including alleged violations, defense of homeowner association and condominium association declarations and rules
  - Permit investigations and claims by administrative permit and licensing groups against developers and homeowners
- Provided legal services, including enforcement actions, as legal counsel to Indian River Farms Water Control District, St. Johns Improvement District, and Indian River Mosquito Control District
- Represented Indian River Mosquito Control District, including interactions with multiple boards, interactions with Janice Broda and Douglas Carlson, as well as regular board meeting attendance.
- Rendered assistance with administration elections, insurance, and purchasing issues, while consulting on liability exposure and insurance issues
- Served as the liaison between various agencies and law enforcement
- Demonstrated professional acumen in litigating various matters, including:
  - Eminent domain cases, including publicly owned properties improperly taken by Florida's quick take eminent domain procedures
  - Construction and management deficiency and liability cases
  - Breach of contract cases to obtain remuneration for the client, including damages associated with the client's detrimental reliance on the opposing party

#### Associate:

July 2003 – August 1, 2008

- Held responsibility for various projects and representation of Florida Statutes Chapter 189 Improvement Districts, as well as Florida Statutes Chapter 298 Drainage Districts, including eminent domain issues of improper taking, use, and modification of property works in Indian River County and Brevard County, Florida



## Paul R. Amos, Esq.

5785 – 8th Street, Vero Beach, FL 32968

c: 772.696.0665 | pamos@rosswayswan.com

### O'Haire, Quinn, Casalino Chartered (continued)

- Developed an in-depth knowledge of St. Johns Improvement District and interaction with St. Johns River Water Management District controlled water conveyance and storage systems
- Collaborated with the District Engineers and other specialists retained on behalf of the St. Johns Improvement District to work on seepage control issues, as well as the location-specific construction and management related to diverse issues, including wetlands, wetland mitigation, mitigation bank credit issues, and permitting with St. Johns River Water Management District
- Negotiated with insurance adjusters and construction specialists for construction defect litigation, hurricane restoration issues, as well as insurance claim and construction oversight, projects, permitting with Indian River County and the Department of Environmental Protection
- Exhibited outstanding skills in litigating contested construction defect cases on multimillion-dollar homes with multiple parties including engineers, architects, general contractors, and myriads of subcontractors, including the trades associated with custom crafted island-based homes
- Leveraged knowledge of quieting title, right-of-way modification, association formation, and road and infrastructure maintenance agreements to further client development interests

### 19<sup>th</sup> Judicial Circuit, Indian River County, FL

1995 - 2003

#### Assistant State Attorney:

- Prosecuted criminal cases ranging from second-degree misdemeanors to first-degree felony cases punishable by life imprisonment

### Florida Supreme Court

1995 - 1996

#### Certified Legal Intern: 19<sup>th</sup> Circuit State Attorney's Office

- Tried cases under State Attorney Supervision

## WORK EXPERIENCE

---

### **Knight Armament Company, Vero Beach, FL** (*former location*)

August 1990–1992

#### Engineering Department Analyst:

- Took charge of operating, testing and evaluating K.A.C. proprietary products using the scientific method, through evaluation by extended use of products while documenting performance, sustainability, and material performance

## PROFESSIONAL AFFILIATIONS

---

Florida Association of Special Districts

Indian River Real Property Council

**LEGAL REPRESENTATION AGREEMENT**

**THIS AGREEMENT** is entered into as of this \_\_\_\_ day of \_\_\_\_\_, 2024, (the "Effective Date") by and between INDIAN RIVER MOSQUITO CONTROL DISTRICT ("the Client") and ROSSWAY SWAN TIERNEY BARRY & OLIVER, P.L., 2101 Indian River Blvd., Suite 200, Vero Beach, Florida 32960 ("RSTBO").

**I. SCOPE OF AGREEMENT**

A. Matter Involved

The Client has engaged RSTBO to represent the Client in General Legal Matters ("the Matter").

B. Limitations of Agreement

The provisions of this Legal Representation Agreement ("Agreement") shall apply only to the Matter and, unless otherwise specifically provided, RSTBO's representation of the Client shall be for proceedings up to and through trial or final hearing only. If appellate proceedings are instituted, or if the Client desires that appellate proceedings be instituted, whether interlocutory or plenary, further fee arrangements must be made. Except for appellate proceedings, in the event that RSTBO continues representation of the Client after Final Judgment or after completion of RSTBO's initial undertaking with regard to the Matter, the provisions contained in this Agreement shall continue to apply to and between the Client and RSTBO relative to any such representation.

The Client understands the scope of representation has been limited to services of a strictly legal nature relating to the Matter and does not include financial advice, tax advice, advice having to do with bankruptcy, and any advice not directly related to the Matter. If the need arises, the Client agrees to seek independent tax advice on any matters involving taxability issues. The Client further agrees to have his or her tax advisor, accountant, or tax attorney cooperate with RSTBO.

The Client is only that person or entity specifically identified above. RSTBO does not represent any other person or entity other than the Client. If the Client is a person and another person has agreed to pay all or a portion of the Client's obligations to RSTBO, RSTBO does not represent that third person. Similarly, if the Client is a corporation or other business entity, RSTBO only represents the Client and does not represent the Client's individual executives, officers, shareholders, directors, partners or persons in similar positions, nor does RSTBO represent the Client's parent, subsidiaries or other affiliates.

C. Effective Date

This Agreement shall be effective upon the later of the signing of this Agreement by the Client or by RSTBO. The Client understands that RSTBO does not represent the Client until this Agreement has been signed by the Client and RSTBO.

This Agreement may be executed in as many counterparts as is deemed necessary or appropriate. Each such counterpart will constitute an original and all counterparts together will be deemed one Agreement between the Client and RSTBO. Any copy of this Agreement executed or transmitted by facsimile or electronic mail shall be deemed an original for all purposes.

**II. LEGAL FEES AND COSTS**

A. Method of Determining Fees

The time expended by RSTBO to perform the legal services for the Client in the Matter will be the primary basis for determining the total fees to be paid to RSTBO. Unless the Client and RSTBO agree otherwise in writing, RSTBO will perform legal services on an hourly rate basis. The following hourly rates will apply:

Partners	\$ 350.00-525.00/hour
Associates	\$ 200.00-375.00/hour
Paralegals	\$ 150.00-195.00/hour
Law Clerks	\$ 125.00/hour
Assistants	\$ 125.00-150.00/hour

The attorney rate for the responsible attorney, Paul R. Amos, is \$410.00 an hour.

B. Rates Subject to Change

The billing rates of all attorneys and RSTBO employees are subject to change from time to time. Any changes will be reflected on the statements rendered to the Client.

C. Fees, Charges and Expenses of Other Persons or Entities

The Client acknowledges that from time to time, as is deemed appropriate by RSTBO, persons or entities may be hired by RSTBO to perform services related to the Matter. Such other persons and entities may include, but are not limited to, court reporters, investigators, process servers, forensic accountants, certified public accountants, appraisers, and expert witnesses. The Client authorizes RSTBO to direct such persons to render statements for these services and expenses either directly to the Client or to RSTBO. The Client agrees to pay these fees and expenses in the same manner and timely fashion as other fees and costs billed to the Client under this Agreement.

D. Additional Costs

The Client also acknowledges that RSTBO will incur various costs in providing services to the Client. The Client agrees to reimburse RSTBO for all out-of-pocket costs paid by RSTBO or, if the Client is billed directly for these costs, to make prompt, direct payment to the originators of the bills. Such costs may include, but are not limited to, charges for serving and filing papers, courier or messenger services, recording costs and costs for certifying documents, deposition transcripts, computer research charges, witness fees, long distance telephone calls, photocopying expenses, facsimile transmission expenses, and travel expenses. Costs paid for by RSTBO on behalf of the Client will be itemized on the monthly statements that are submitted to the Client. If any member of RSTBO has financial sanctions imposed by the Court in RSTBO's representation of the Client due to the Client's conduct, any financial sanction shall become additional costs due from the Client upon the entry of such sanctions by the Court.

E. Billing Statements

RSTBO shall submit statements to the Client for legal services rendered by RSTBO and for costs incurred by RSTBO, from time to time as they accrue. Any questions regarding the statements shall be raised within fifteen (15) days of receipt of said statements or the statement shall be presumed to be approved by the Client. RSTBO's statements for fees and costs will be addressed to the Client and sent via United States mail service to the address provided by the Client in this Agreement. Please print legibly the Client's preferred billing address on the signature page of this Agreement.

F. Payment of Invoices and Default & Interest

Prompt payment of all statements is a condition of RSTBO's continued representation of the Client. Although payment may be made sooner, payment is due fifteen (15) days from the statement date. If the Client fails to pay a statement within fifteen (15) days of the due date, the balance shall accrue interest at an annual rate of 18%. Accounts are determined to be past-due once the invoice has reached thirty (30) days of non-payment. Accounts with a balance that are forty-five (45) days past due may be suspended; and, representation will cease if an account is sixty (60) days past due. This provision shall not limit RSTBO's rights to pursue payment; RSTBO shall have the right to pursue all legal remedies available.

Should the Client choose to pay via credit card, RSTBO may apply a processing fee of up to 2.5% per transaction.

If the Client fails to pay any amount owing to RSTBO, the Client will also be responsible for all collection expenses incurred by RSTBO, including costs and reasonable attorneys' fees, whether or not commencement of litigation is required. The Client agrees that any suit, action, or legal proceeding arising out of or relating to this

Agreement shall be brought in the Circuit Court of Indian River County, and the Client shall be responsible for RSTBO's attorneys' fees and costs incurred in the event that RSTBO is the prevailing party in the suit, action, or legal proceeding.

G. Standardized Billing

It is the standard practice of RSTBO to compute not less than one tenth (1/10) of an hour for any telephone call, treatment or review of any document, facsimile transmission, or electronic mailing associated with representing the Client in the Matter. Such additional time to perform any of the before mentioned activities will also be billed. Charges will be billed regardless of who first initiates communication.

### **III. GENERAL MATTERS**

#### **No Guarantees**

The Client acknowledges that RSTBO has made no guarantees, warranties and/or representations regarding the outcome of the Matter or about issues that may be decided by the Court. Statements that RSTBO may make regarding the likely outcome or the range of possible outcomes are only opinions, not guarantees, about results.

The Client also acknowledges that RSTBO has made no guarantees, warranties, and/or representations regarding the final or overall cost of the Matter to be pursued to its ultimate conclusion. RSTBO pledges to work diligently to keep fees and costs reasonably consistent with providing the highest quality of work and fully representing the Client's interests in the Matter.

Likewise, the Client acknowledges that RSTBO has made no guarantees, warranties, and/or representations regarding the time needed to complete the Matter or the date the Matter will be resolved. RSTBO pledges to work diligently to resolve all matters in a timely fashion consistent with providing the highest quality work and fully representing the Client's interests in the Matter.

#### **Estimates**

The Client may occasionally request an estimate of fees and costs prior to entering into this Agreement or deciding a course of action during the representation of the Matter. An estimate, although based upon RSTBO's professional judgment, will often be affected by factors outside RSTBO's control and should not be considered a fixed rate, maximum fee, or guarantee.

#### **Withdrawal**

RSTBO's representation of the Client is terminable at will by either party. Termination of the representation will not terminate the Client's obligation to pay fees and expenses incurred pursuant to this Agreement. If at any time the Client wishes to

terminate RSTBO's services, the Client shall notify RSTBO in writing. Likewise, if at any time before completion of the Matter RSTBO finds that RSTBO is unable or unwilling to continue representing the Client, RSTBO will notify the Client in writing. As soon as practicable after any such termination, RSTBO will prepare a final bill and submit it to the Client.

RSTBO shall have the right to withdraw from representing the Client if the Client does not make timely payments as required by this Agreement; if the Client has misrepresented or failed to disclose material facts to RSTBO; or if the Client fails to follow RSTBO's advice. In any of these events, the Client will execute such necessary documents as will permit RSTBO to withdraw in an expeditious fashion. In the event of withdrawal, the Client shall be responsible for any costs, fees, or expenses incurred by RSTBO on the Client's behalf consistent with this Agreement.

### **Disclosure of Agreement**

The provisions of this Agreement, at RSTBO's discretion, may be disclosed to the Court in connection with any application by RSTBO for fees or services that may be rendered on the Client's behalf, and RSTBO has the right to advise the Court of any amounts that RSTBO has received on account for fees and any security that the Client has given to RSTBO to secure RSTBO's fees.

### **Severability**

If any portion of this Agreement is held illegal, unenforceable, void, or voidable by any Court, each of the remaining terms hereof shall nevertheless remain in full force and effect as a separate contract. This Agreement shall be deemed modified and amended only to the extent necessary to render it valid and enforceable.

### **Electronic Security**

The Client has been warned that RSTBO cannot guarantee the security of communications made via cellular telephone or electronic mail. RSTBO pledges to take all reasonable precautions to ensure that information is conveyed between RSTBO and the Client with efficiency and discretion. Unless instructed by the Client to do otherwise, it is the general practice of RSTBO to refrain from communicating to the Client via cellular phone or electronic mail. If the Client chooses to converse with RSTBO via cellular phone or electronic mail, RSTBO will assume that the Client has given RSTBO permission to respond in kind.

### **No Conflicts of Interest**

RSTBO has determined that RSTBO presently has no conflict of interest in representing the Client in the Matter.

### **Possessory Lien Rights**

RSTBO shall have a lien on all of the Client's documents, property or funds in RSTBO's possession for the payment of all sums due to RSTBO from the Client under the terms of this Agreement.

### **RSTBO's Client File**

RSTBO owns all of its client files. At the conclusion of RSTBO's representation of the Client, the Client may obtain a copy of the contents of the Client file, other than the attorneys' personal notes, briefs, and other work product RSTBO deems necessary to retain. If the Client chooses to leave all or part of the file in RSTBO's possession, RSTBO will have the discretionary authority to destroy the Client's file at any time. By signing this Agreement, the Client consents to this provision.

### **Cooperation**

The cooperation of the Client is very important. The Client must keep RSTBO fully informed immediately of any change of address, phone number, employment and/or circumstances. Full disclosure to RSTBO of all facts is essential to enable RSTBO to properly and effectively represent the Client. The Client must promptly fill out and return all papers sent to the Client such as interrogatories, requests for information, requests for documents, etc. If the Client does not do so, RSTBO shall have the right to withdraw from representing the Client for failure to cooperate.

### **Policy on Delegation**

It is RSTBO's policy to delegate work to the individual or individuals within RSTBO who can do that work most efficiently and cost effectively for the Client. In addition to the primary attorney, other attorneys, paralegals, legal assistants, and clerks will work on the Matter. RSTBO pledges to the Client to use its best judgment to determine who is most suited to work on the Client's case and the nature of the work to be performed.

### **Waiver of Trial by Jury**

IN THE EVENT THAT A DISPUTE ARISES BETWEEN THE CLIENT AND RSTBO, THE CLIENT HEREBY FOREVER WAIVES THE RIGHT TO A TRIAL BY JURY.

### **Preservation of Evidence**

RSTBO has a legal duty to instruct the Client of their obligation to preserve relevant evidence, including any electronic storage information or social media. The Client cannot intentionally destroy, delete, mutilate, alter, or conceal evidence, which includes the destruction or alteration of electronic data. The Client is hereby advised

that they have an obligation to preserve relevant evidence if litigation is reasonably foreseeable. The Client is further advised that the wrongful failure to preserve relevant evidence is a serious offense and may result in sanctions for the Client in accordance with the Florida Rules of Civil Procedure Rule 1.380.

### **Entire Agreement**

This document constitutes the entire Agreement between RSTBO and the Client for representation of the Matter. The Client acknowledges that RSTBO has not made any oral representations, promises, or guarantees regarding this Agreement; and no other written document not referenced and incorporated herein controls the terms of RSTBO's representation of the Client in the Matter.

### **Duty to Read**

THIS IS AN IMPORTANT LEGAL DOCUMENT THAT SHOULD BE REVIEWED IN ITS ENTIRETY AND SHOULD NOT BE SIGNED UNLESS ITS TERMS AND PROVISIONS ARE FULLY UNDERSTOOD AND ACCEPTED. THE CLIENT UNDERSTANDS THAT THE CLIENT HAS THE RIGHT TO CONSULT INDEPENDENT COUNSEL IN CONNECTION WITH ANY OF THE TERMS OF THIS AGREEMENT PRIOR TO SIGNING IT. ALL LITIGATION IS BY ITS VERY NATURE COSTLY AND UNCERTAIN, AND NO RESULT CAN BE, NOR IS AT ANY TIME, GUARANTEED.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the Effective Date.

**RSTBO:**

**CLIENT:**

\_\_\_\_\_  
Rossway Swan Tierney Barry &  
Oliver, P.L.  
By: Thomas W. Tierney, Esquire

\_\_\_\_\_  
By:  
Title:

Client's Primary Billing Address:  
Indian River Mosquito Control District  
5655 41<sup>st</sup> Street  
Vero Beach, Florida 32967



# Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.  
**Rossway Swan Tierney Barry & Oliver, P.L.**

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

Individual/sole proprietor or single-member LLC

C Corporation

S Corporation

Partnership

Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ **P**

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

Other (see instructions) ▶

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) \_\_\_\_\_

Exemption from FATCA reporting code (if any) \_\_\_\_\_

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.  
**2101 Indian River Blvd., Suite 200**

6 City, state, and ZIP code  
**Vero Beach, FL 32960**

7 List account number(s) here (optional)

Requester's name and address (optional)

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

				-					
--	--	--	--	---	--	--	--	--	--

or

Employer identification number

5	9	-	3	5	9	0	0	3	4
---	---	---	---	---	---	---	---	---	---

## Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ▶ *Rossway W. Barry & Oliver, P.L.* Date ▶ **January 2, 2024**

## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

## Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding, later*.



541 E. Mitchell Hammock Road Oviedo, Florida 32765  
Phone: 800-633-6458 Fax: 800-781-2010  
www.flmic.com

**Lawyers Professional Liability Policy**  
**This is a Claims Made and Reported Policy. Please read it carefully.**

**Declarations**

**Policy Number: 108340**

**Named Insured:** Rossway Swan Tierney Barry & Oliver, P.L.

**Mailing Address:** 2101 Indian River Boulevard, Suite 200  
Vero Beach, FL 32960-7701

**Policy Period: From** 02/05/2024 **to** 02/05/2025 **at 12:01 A.M.**

**Standard Time at Your Address Shown Above**

**Limit of Liability:** \$5,000,000 **Per Claim**  
\$5,000,000 **Total Limit**

**Deductible:** \$15,000 **Annual Aggregate**

**Forms and Endorsements Attached at Policy**

FLPL-101 (R.10/01/2018) 06/01/2023 FLPL-103 (R.08/01/2011)  
FLPL-108 (R.08/01/2011) FLPL e-JD™ (R.01/01/2016)

**The Policy is not valid until signed by Our authorized representative.**

January 11, 2024

Date Issued

*Kimberly Cooper*  
Authorized Representative

FLPL-100 (R.08/01/2011)

Page 1 of 1



IRMCD Strategic Objectives Finance Measures for FY2023-2024

GOAL 1												
Achieve sustainable funding sources with adequate reserves to address capital, operational, development, and environmental needs. Staff will annually develop a fiscally responsible and transparent budget for the taxpayers of Indian River County including capital improvement plans, reserve/fund balance policies based on exhibited operational needs of the District, while exploring opportunities such as grants and cost/resource sharing.												
Ref #	Objectives	Assign	Freq	Due Date	Target	Measure	Progress Q1 Oct-Dec	Progress Q2 Jan-Mar	Progress Q3 Apr-Jun	Progress Q4 Jul-Sep	Date Completed	Comments
<b>G1-01</b>	<b>Post a draft of the line-item budget on the website by July 15th and the final adopted annual certified budget by September 30 for public access to ensure transparency each fiscal year.</b>											
G1-01-M1	Submittal of department budget items	D	A	4/30/2024	100%	completion	25%	80%	100%		4/30/2024	Completed
G1-01-M2	Submit draft detail work plan department budget items to Executive Director	F&A	A	5/30/2024	100%	completion	0%	0%	100%		5/23/2024	Completed
G1-01-M3	Schedule individual meetings with Board members prior to July Board Meeting	F&A	A	6/30/2024	100%	completion	0%	0%	100%		6/17/2024	Completed
G1-01-M4	Post draft budget on website by July 15th deadline	F&A	A	7/15/2024	100%	completion	0%	0%	0%	100%	7/11/2024	Completed
G1-01-M5	Post annual certified budget on website by September 30th deadline	F&A	A	9/30/2024	100%	completion	0%	0%	0%	100%	9/27/2024	Completed
<b>G01-02</b>	<b>Completed last fiscal year</b>											
<b>G1-03</b>	<b>Develop and maintain a five-year capital improvement plan by FY2023-2024 for presentation to the Board during the second quarter of that fiscal year for consideration of adoption.</b>											
G1-03-M1	Request budget items from each department	F&A	A	10/31/2023	100%	completion	100%				1/31/2024	Completed
G1-03-M2	Prepare CIP budget document	F&A	A	1/30/2024	100%	completion	95%	100%			1/30/2024	Completed
G1-03-M3	Submit draft CIP budget to Executive Director for approval	F&A	A	3/1/2024	100%	completion	0%	100%			3/1/2024	Completed
G1-03-M4	Present CIP budget to the Board for adoption	ED/F&A	A	4/9/2024	100%	completion	0%	0%	100%		4/9/2024	Completed
<b>G1-04</b>	<b>Implement a review process to identify grant funding, special project funding and cost/resource sharing by the first quarter of FY2023-2024 and present identified grant opportunities to the Board for approval.</b>											
G1-04-M1	Perform research on potential funding sources	F&A	A	12/30/2023	100%	completion	100%	100%	100%		11/29/2023	Completed
G1-04-M2	Develop review process for alternative funding sources	F&A	O	12/30/2023	100%	completion	100%				11/29/2023	Completed
G1-04-M3	Present findings to Executive Director	F&A	A	12/30/2023	100%	completion	100%	100%	100%			Identified grant opportunities listed below.
G1-04-M4	Present identified grant opportunities to the Board on a quarterly basis	ED/F&A	Q	12/30/2023	4	reports	0	1	1	1	7/11/2024	ELC Grant, Peter Jiang 3/5/2024, FL Digital Service Cyber Security Grant 5/29/2024, EMIT Safety Grant 7/3/2024

IRMCD Strategic Objectives Performance Measures for FY2023-2024

GOAL 2												
Develop outreach and community engagement programs designed to encourage and educate the public about IRMCD and its mission. For IRMCD to function effectively, it is vital to establish an ongoing and vibrant engagement and education program with the public.												
Ref #	Objectives	Assign	Freq	Due Date	Target	Measure	Progress Q1 Oct-Dec	Progress Q2 Jan-Mar	Progress Q3 Apr-Jun	Progress Q4 Jul-Sep	Date Completed	Comments
<b>G2-O1</b>	<b>In FY2023-2024, schedule and coordinate three outreach events.</b>											
G2-O1-M1	Create a list of potential stakeholders	PR	O	12/30/2023	100%	completion	100%				12/22/2023	Completed
G2-O1-M2	Create a schedule of possible events	PR	O	12/30/2023	100%	completion	100%				11/30/2023	Completed
G2-O1-M3	Participate in outreach events	PR	A	9/30/2024	3	events	2	3	7	4	3/16/2024	Completed
G2-O1-M4	Develop a strategy to incorporate in communication plan	PR	O	9/30/2024	100%	completion	10%	15%	75%	100%	9/30/2024	Completed
<b>G2-O3</b>	<b>Public Relations staff member will develop a communication plan that identifies engagement opportunities in the community and communication strategies by the first quarter of FY2024-2025.</b>											
G2-O3-M1	Analyze the organizations resources and abilities	PR	O	5/30/2024	100%	completion	0%	50%	100%		5/30/2024	Completed
G2-O3-M2	Develop communication plan goals and objectives	PR	O	6/30/2024	100%	completion	0%	50%	100%		6/30/2024	Completed
G2-O3-M3	Identify target stakeholders	PR	O	7/30/2024	100%	completion	0%	50%	95%	100%	7/30/2024	Completed
G2-O3-M4	Choose delivery methods	PR	O	8/30/2024	100%	completion	0%	0%	50%	100%	8/5/2024	Completed
G2-O3-M5	Establish a timeline	PR	O	9/30/2024	100%	completion	0%	0%	50%	100%	9/30/2024	Completed
G2-O3-M6	Submit plan to Executive Director for review and approval	PR	O	10/30/2024	100%	completion	0%	0%	0%	90%	9/25/2024	Draft submitted to ED
G2-O3-M7	Submit to Board for approval	PR	O	11/30/2024	100%	completion	0%	0%	0%	0%		Carry forward to next year
<b>G2-O4-M1</b>	<b>Staff will perform quarterly outreach assessments of the effectiveness of outreach events and report findings to the Board throughout FY2023-2024 and each year thereafter.</b>											
G2-O4-M1	Track number of outreach events	PR	A	9/30/2024	6	events	1	6	7	4	3/16/2024	Reached Target
G2-O4-M2	Track number of HOA/civic group presentations	PR	A	9/30/2024	6	present.	1	5	1	1	3/16/2024	Q3 and Q4 presentations at Coffee with the Mayor- Informal
G2-O4-M3	Track number of community engagement programs attended	PR	A	9/30/2024	8	programs	1	5	8	2	4/30/2024	Reached Target
G2-O4-M4	Report assessment findings to the Board at the end of each quarter	PR	A	9/30/2024	4	reports	0	1	1	1	9/30/2024	Q1 Limited outreach, new position 10/01/2023 transition from HR duties

GOAL 3 <i>Continue an effective mosquito control program using the best innovative and scientific techniques which include source reduction, biological control, surveillance, larval and adult control, and community outreach.</i>												
Ref #	Objectives	Assign	Freq	Due Date	Target	Measure	Progress Q1 Oct-Dec	Progress Q2 Jan-Mar	Progress Q3 Apr-Jun	Progress Q4 Jul-Sep	Date Completed	Comments
<b>G3-01</b> Monitor to ensure staff responds to customer service requests within two business days upon receipt of the request.												
G3-01-M1	Track total number of requests received each month.	OPS	M		2 workdays	requests	207	56	97	278	9/30/2024	Completed
G3-01-M2	Calculate the percentage of requests responded to within two business days	OPS	M		100%	goal	94%	91%	74%	97%	9/30/2024	Q3 clarified how requests are noted in database for ease of reporting; streamlined process for new FY
G3-01-M3	Report results within the Board Report at the end of each month	OPS	M		12	reports	1	1	1	1	9/10/2024	
<b>G3-02</b> Assess efficacy and effectiveness of treatments and report findings to the Executive Director.												
G3-02-M1	Monitor larval density pre and post aerial treatment	SCI	Q		4	events	1	0	1	1	8/30/2024	Completed: lack of rainfall Q2
G3-02-M2	Report findings in Board Report at the end of each quarter	SCI	Q		4	reports	1	0	1	1	9/30/2024	Completed: lack of rainfall Q2
<b>G3-03</b> Conduct testing and evaluation of larvicide and adulticide products used in our program as well as the new products available in the industry beginning the third quarter of FY2022-2023.												
G3-03-M1	Perform tests for new larvicide products purchased	SCI	S-A		4	products	1	1	N/A	N/A	3/31/2024	N/A: No new larvicide purchased in Q3 and Q4; change to reflect percent complete as new products are not always purchased
G3-03-M2	Perform adulticide testing by lab bioassay	SCI	A		2	tests	0	0	3	3	9/30/2024	tested permethrin, deltamethrin & malathion
G3-03-M3	Perform adulticide testing by field cage trials	SCI/OPS	A		1	tests	0	0	0	1	9/6/2024	ReMoa Tri & Fyfanon tests with SLCMCD
G3-03-M4	Perform resistance tests for larvicides	SCI	S-A		3	tests	1	1	2	2	9/30/2024	Methoprene and spinosad
G3-03-M5	Perform resistance tests for adulticides	SCI	Q		1	tests	0	0	3	3	9/30/2024	3 active ingredients were tested, permethrin, deltamethrin and malathion
G3-03-M6	Report findings in the Board Report at the end of each quarter	SCI	Q		4	reports	1	1	1	1	9/10/2024	Completed
<b>G3-04</b> Develop a plan to expand larvicide operations to western portions of the District through a phased approach by the third quarter of FY2023-2024. The plan will be reviewed by the Executive Director and the approved document will be submitted for approval by the Board.												
G3-04-M1	Establish a committee to develop a plan for expansion	OPS	O	12/30/2023	100%	completion	100%				10/1/2023	Completed
G3-04-M2	Committee to develop a plan	OPS	O	4/30/2024	100%	completion	60%	100%			2/14/2024	Completed
G3-04-M3	Present plan to Executive Director for review and approval	OPS	O	5/30/2024	100%	completion	0%	100%			2/21/2024	Completed
G3-04-M4	Present plan to Board for approval	OPS	O	6/30/2024	100%	completion	0%	100%			3/12/2024	Completed

IRMCD Strategic Objectives Performance Measures for FY2023-2024

GOAL 4												
Ensure IRMCD is conducting safe and ecologically minded best integrated pest management practices and techniques as an integral part of the safety and success of our community.												
Reference #	Objectives	Assign	Freq	Due Date	Target	Measure	Progress Q1 Oct-Dec	Progress Q2 Jan-Mar	Progress Q3 Apr-Jun	Progress Q4 Jul-Sep	Date Completed	Comments
G4-O1	To maintain compliance and employee safety, the Aerial Coordinator/Specialist will review chemical labels and safety data sheets on a monthly basis, ensuring product labels, safety data sheets and application procedures are current, and personnel are informed of changes immediately. A monthly report of the findings will be submitted to the Executive Director.											
G4-O1-M1	Review labels, safety and safety data sheets monthly	OPS	M		100%	completion	100%	100%	100%	100%	7/31/2024	Completed
G4-O1-M2	Notify employees of any changes immediately	OPS	M		100%	completion	100%	100%	100%	100%	8/30/2024	Completed
G4-O1-M3	Submit updates to Director of Operations for current inventory	OPS	Q		4	reports	1	1	1	1	9/30/2024	Completed
G4-O2	Ensure workplace safety by conducting quarterly safety staff meetings to review proper chemical handling, chemical storage practices, safe operation of equipment, and response to accidents/incidents.											
G4-O2-M1	Hold quarterly safety committee meetings to discuss issues, concerns and train	OPS	Q		4	meetings	1	1	1	1	9/24/2024	Completed
G4-O2-M2	Define training topics and speakers for quarterly meetings	OPS	O		100%	completion	100%					Completed
G4-O2-M3	Provide quarterly safety training meetings with full staff	OPS	Q		4	meetings	1	1	1	1	9/24/2024	Completed
G4-O2-M4	Track and report number of incidents on a quarterly basis	OPS	Q		100%	completion	0	100%	100%	100%	9/24/2024	Discuss protocol end of Qtr 2 with performance measures
G4-O2-M5	Track and report number of accidents on a quarterly basis	OPS	Q		100%	completion	0	100%	100%	100%	9/24/2024	Discuss protocol end of Qtr 2 with performance measures
G4-O2-M6	Report findings to the Executive Director at the end of each quarter	OPS	Q		4	reports	0	1	2	1	9/24/2024	Discuss protocol end of Qtr 2 with performance measures
G4-O3	All staff are required to be licensed as public applicators within the first six months of employment. Licensure will be maintained through obtaining Continuing Education Units (CEUs) through education and training on an annual basis.											
G4-O3-M1	Review employee files to ensure licenses are valid	HR	S-A	33 staff	100%	completion	0%	100%			3/5/2024	Completed
G4-O3-M2	File and track employee CEUs within spreadsheet	HR	S-A		100%	completion	0%	100%			3/5/2024	Completed
G4-O3-M3	Provide report to Executive Director of each employee's CEU status	HR	S-A		2	reports	0	1	0	2	8/23/2024	Completed
G4-O4	Ensure staff conduct calibration of adulticide and larvicide ground application equipment by the second quarter of each fiscal year to ensure compliance with label requirements.											
G4-O4-M1	Conduct calibration of ULV trucks	OPS	A	4/1/2024	100%	completion	0%	100%	100%	0%	6/7/2024	Completed (first test 4/3/2024)
G4-O4-M2	Conduct calibration of backpack sprayers & ATV tanks	OPS	A	4/1/2024	100%	completion	0%	100%	0%	100%	7/24/2024	Completed (first test 2/14/2024)
G4-O4-M3	Conduct calibration of hand foggers	OPS	A	4/1/2024	100%	completion	0%	100%	0%	0%	2/14/2024	Completed
G4-O4-M4	Ensure calibration of aircraft by contractor	OPS	A	9/30/2024	100%	completion	0%	0%	0%	100%	7/31/2024	Completed
G4-O5	Report chemical usage to refuges as part of the Special Use Permits (SUPs) for Archie Carr and Pelican Island National Wildlife Refuges by December 30th of each year.											
G4-O5-M1	Compile data for larvicide usage for the calendar year	OPS	A	12/30/2024	100%	completion	0%	0%	10%	80%		Carry forward to next year
G4-O5-M2	Submit report to Refuge staff by deadline	OPS	A	12/30/2024	100%	completion	100%					Completed December 2023; carry forward to next year

IRMCD Strategic Objectives Performance Measures for FY2023-2024

GOAL 5 Invest in professional development of employees through focused training programs that improve workplace safety and attract the best talent. Employees shall be educated and trained in current science-based solutions to foster innovation and utilization of technology.												
Ref #	Objectives	Assign	Freq	Due Date	Target	Measure	Progress Q1 Oct-Dec	Progress Q2 Jan-Mar	Progress Q3 Apr-Jun	Progress Q4 Jul-Sep	Date Completed	Comments
G5-O1	Completed last fiscal year											
G5-O2	For FY2023-2024, the Human Resources Generalist will conduct quarterly market analysis of the compensation and position classifications to ensure market competitiveness and report findings to the Executive Director											
G5-O2-M1	Conduct compensation analysis	HR	Q		100%	completion	100%	100%	100%	100%	2/22/2024; 08/23/2024	Maintenance Assist. elevated title to Tech. Analysis was done on Senior Staff's compensation
G5-O2-M2	Report findings to Executive Director	HR	Q		4	reports	1	1	1	1	6/17/2024; 08/23/2024	Worked with F&A to ensure compliance with the new FLSA law in effect 07/01/2024
G5-O3	Spill response team will attend annual training to maintain certification each fiscal year											
G5-O3-M1	Ensure all six spill team members complete annual training	HR	A	9/30/2024	6	staff	6				Nov-23	Completed
G5-O4	District personnel will continue involvement in professional associations, attend professional meetings, and provide presentations at scientific meetings on an annual basis as approved by the Executive Director											
G5-O4-M1	Track the number of presentations provided at scientific meetings	F&A	Q		100%	completion	7	2	0	0	9/30/2024	Completed
G5-O4-M2	Track the number of staff involved in association committees/boards	F&A	Q		100%	completion	3	3	3	3	9/30/2024	Completed
G5-O5	Supervisors will review and recommend training opportunities for staff's career development by the second quarter of FY2023-2024 for budget consideration and each year thereafter.											
G5-O5-M1	Review specialized training opportunities and submit requests for budget	D	A	4/30/2024	100%	completion	0%	60%	100%		4/30/2024	Completed
G5-O5-M2	Review district training opportunities and submit requests for budget consideration	HR	A	4/30/2024	100%	completion	0%	100%			3/7/2024	Completed
G5-O6	HR will review positions and advise of a list of eligible retirees and critical positions to be considered for succession planning by the third quarter of FY2023-2024											
G5-O6-M1	Review positions to determine eligibility	HR	S-A		100%	completion	0%	50%	100%			Completed 1st review March 8th
G5-O6-M2	Prepare suggestions for succession planning	HR	S-A		100%	completion	0%	50%	50%	100%	8/23/2024	Completed
G5-O6-M3	Submit recommendations for budgetary consideration	HR	A	4/30/2024	100%	completion	0%	50%	100%			Completed



IRMCD Strategic Objectives Performance Measures for FY2023-2024

GOAL 6 <i>Embrace environmental challenges through implementation of best management practices, using sound science and developing strong partnerships in our programs, policies and procedures.</i>												
Ref #	Objectives	Assign	Freq	Due Date	Target	Measure	Progress	Progress	Progress	Progress	Date Completed	Comments
							Q1 Oct-Dec	Q2 Jan-Mar	Q3 Apr-Jun	Q4 Jul-Sep		
G6-01	<b>Permanent Control staff will be trained and licensed in invasive plant management techniques for use on the impoundment dikes. Two Permanent Control staff will obtain and maintain a public applicator license for natural areas by FY2023-2024.</b>											
G6-01-M1	Track number of licensed staff	HR	O	9/30/2024	2	staff	1	1	1	2	9/6/2024	BC license renewed; CS new license
G6-01-M2	Ensure training provided to Permanent Control staff	OPS	A	9/30/2024	100%	completion	0%	0%	50%	100%	9/30/2024	Training provided to Operator CS, expand to other operators in October
G6-02	<i>Completed last fiscal year.</i>											
G6-03	<b>The Director of Operations will work with the Executive Director to develop and implement a water quality monitoring plan by the first quarter of FY2024-2025</b>											
G6-03-M1	Assess data and consider plan for next fiscal year	OPS	O	4/30/2024	100%	completion	0%	50%	65%	100%	8/19/2024	Completed
G6-03-M2	Develop monitoring plan	OPS	O	12/30/2024	100%	completion	0%	25%	40%	100%	9/1/2024	Completed
G6-03-M3	Evaluate an in-house program	OPS	O	12/30/2024	100%	completion	0%	0%	60%	90%		In-progress last evaluate 8/1/2024
G6-03-M4	Submit budget request	OPS	O	4/30/2024	100%	completion	0%	0%	100%		4/30/2024	Completed
G6-04	<b>Establish a list of current and potential environmental/ecological partners in local, state and federal agencies to develop partnerships and working relationships by the first quarter of FY2023-</b>											
G6-04-M1	Research potential partnerships	ED		10/1/2023	100%	completion	100%				11/30/2023	Completed
G6-04-M2	Develop a list of potential partnerships	ED		12/30/2023	100%	completion	100%				11/30/2023	Completed

ED Executive Director  
 F&A Finance & Admin Support  
 HR Human Resources  
 OPS Operations  
 SCI Scientific Programs  
 PR Public/Community Relations  
 S Supervisors  
 D All Directors

A Annually  
 S-A Semi-Annually  
 Q Quarterly  
 M Monthly  
 O Once