

Regular Board Meeting Minutes

Indian River Mosquito Control District

October 10, 2023 @ 9:00 AM

The Indian River Mosquito Control District Board of Commissioners held a regular meeting on October 10th, 2023, at the District Office.

Present: Janice Broda (Chair), Anna Kirkland (Vice-Chair) and Matt Erpenbeck (Secretary/Treasurer)

Staff: Sherry Burroughs (Executive Director), Lisa Ridley (Director of Finance & Administrative Support Services), Johanna Avril (Community Relations Specialist), Michael Hart (Director of Operations), Peter Jiang (Director of Scientific Programs), Morel Jules (Larvicide Supervisor), Abdullah Alomar (Research Entomologist), Kyle Kosinski (Entomologist II), Brandon Chadwick (Biologist), Melanie Pacot-Stansberry (Payroll Specialist), Kevin Kinney (IT Support Specialist), Daniel Long (Aerial Specialist), Todd Hingle (Larvicide Foreman), Tim Adams (Marine Inspector), and John Thomas (Coastal Inspector).

Visitors: Katherine Booth (Resident), Dr. Jon Shenker (FAU), Dave Fuss (IR Land Trust), and Richard Kirkland (Resident)

I. **Call to Order-** Chair Broda called the meeting to order at 9:00 AM.

II. **Pledge of Allegiance**

III. **Approval of Meeting Minutes for September 5th, 2023, September 12, 2023, and September 21, 2023 (Attachment A)**

Commissioner Kirkland made the motion to approve the minutes. The Board unanimously approved; motion passed.

IV. **Financial Report (Attachment B)**

Commissioner Broda requested additional information regarding check #14867 and #14883. These checks were listed on the monthly disbursement report but were omitted from the memo detail report.

Action Item: Staff to provide Check #14867 and #14883 information to the Commissioners.

Commissioner Kirkland made the motion to accept and file the financial report for audit. The Board unanimously approved; motion passed.

V. **Public Comment-** Katherine Booth from Vista Gardens attended the meeting to request information that she was unable to find answers to on the District website to help educate herself and others. Questions were asked regarding how many mosquitos species are in Indian River County, how many are vectors for disease, which chemicals are used and what procedures and protocols the District follows for applying treatments. Dr. Peter Jiang, Director of Scientific Programs, was available to answer Ms. Booth's questions. Ms. Booth has asked to be notified when treatment is in her area.

Action Item: Staff to add Katherine Booth to notifications for treatments.

VI. **Old Business**

This is a Public Meeting. Should any interested party seek to appeal any decision made by the Board of Commissioners with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings and that, for such purpose he may need to ensure that a record of the proceedings is made which record includes the testimony and evidence upon which the appeal is to be based. Anyone who needs a special accommodation for this meeting may contact the Finance Director at 772-562-2393 at least 48 hours in advance of the meeting.

A. Fisheries Study Update

Dr. Jon Shenker (FAU) and Dave Fuss (IR Land Trust) provided a presentation of the results of the fish studies that have been conducted over the past two years at Water Tower, South Bills and South Knights impoundments.

B. Aerial Services – Quote for Calibration Assistance (Attachment C)

At the last meeting, the Board asked staff to obtain a quote from Mark Latham to assist with calibration of the aircraft. Mr. Latham provided an estimate of \$1,000 as a daily fee plus travel expenses. Due to his busy schedule, he was unable to establish a date at this time. It is likely that staff would be targeting a date sometime in late January or early February to accommodate the pilot's schedule.

C. OPPAGA Performance Review Discussion – Draft Resolution (Attachment D)

At the last meeting, staff was asked to place an item on the agenda to discuss the comment made by the County Chairman with the intent to define how to approach discussion and coordination with the County. The following day, the County Chairman Joe Earman, contacted the Executive Director and requested a meeting to explain his comments. During that meeting he also requested that the District submit draft language for the resolution spoken about months prior. The draft resolution was prepared and is being submitted to the Board. Staff is seeking Board direction on this matter.

Action Item: After discussion, clerical changes were recommended by the Board. Staff will submit the revised document to the County Administrator and inform the Board once the County reviews and this becomes an item on the Indian River County Board of County Commissioners agenda.

D. RFP 2023-03 Water Quality Monitoring (Attachment E)

Board members have been provided with the award document for IRMCD RFP 2023-03. This document compares the proposal documentation received from Ecological Associates, Inc., and Ultimate Orange LLC. The total budget allotment for water quality monitoring for FY 2023-2024 is \$40,000.00. Staff are seeking directions for proposal acceptance to enter into contract negotiations or readvertisement. Commissioner Broda recommended staff to look at past water quality monitoring that was performed by ORCA.

Commissioner Erpenbeck made the motion to approve the proposal from Ecological Associates and allow staff to enter contract negotiations. The Board unanimously approved; motion passed.

E. MWI Contract Extension Request (Attachment F)

MWI is requesting a contract extension from 11/4/2023 through 1/31/2024 due to labor and material shortages for the engine and sound enclosure. The pump is at 60% completion as of September 2023.

Commissioner Erpenbeck made the motion to approve the contract extension request from MWI. The Board unanimously approved; motion passed.

VII. New Business

A. Easement Discussion – Morgan's Impoundment

Harbor Isle Development, at the corner of CR 510 and US 1, is currently under construction. This development is located west of the northern two cells of the Morgan's Impoundment. Staff commented on this development through the Technical Review Committee at the County in 2020 and have been routinely meeting with the Pulte Group since 2022, both in our office and on-site, regarding our access to the impoundment through our existing easements.

The last meeting was held on September 28th in our office to discuss modifying our access points to be consistent with their Phase II development plan. Staff did not have any specifics to share at this time but wanted to make the Board aware of the discussions.

VIII. Director's Report

- Introduction of new team members and acknowledgement of promotions of existing staff.
 - Dr. Abdullah Alomar, Research Entomologist
 - Kyle Kosinski, Entomologist II (arbovirus)
 - Brandon Chadwick, Biologist (promoted from Coastal Inspector)
 - Kevin Kinney, IT Specialist
 - Johanna Avril, Community Relations Specialist (promoted from HR Generalist)
 - Interviews scheduled for Maintenance Assistant; positions posted for Lab Assistant & Coastal Inspector
- Current mosquito conditions:
 - 9/4 – treated 1,211 acres aerially from the 1.75" rainfall
 - 9/22 – treated 1,647 acres aerially from 4.5" rainfall received on 9/20
 - 9/29 – treated 600 acres aerially from the 3.4" rainfall over two-day period (27th & 28th)
 - 10/1 – staff worked on Sunday conducting inspections, reporting over 5 inches rainfall in several locations and finding 1st, 2nd and 3rd instars, inspections were cancelled due to returning rainfall, in addition, the king high cycle began, with tides reported up to 42.25.
 - 1,466 acres called in for aerial treatment
 - Tuesday – FAA restricted flights due to limited visibility
 - Wednesday – missions occurred, however missed window of controlling larvae that hatched during Friday's rain event
 - Only 1 service request received other than Janice's for the coastal areas
 - Winds have been uncooperative for ULV missions as well. ULV missions were conducted last night for Fellsmere and VLE and are scheduled to treat Sebastian area tonight.
- Have any of the Board members reviewed the videos of the Board meetings? If so, how did you find the quality of them? Staff reached out to the County to seek their input with regards to the audio quality and they recommended two companies that provide their AV support. We reached out to IM Solutions, who came out to evaluate our setup. They recommended that we replace the microphones with ones of better quality. The gooseneck mics should be picking up the sound without the need to be right on top of the mic. After discussion, the Board will utilize the equipment that is installed at this time.
- Staff are available to answer questions from the monthly Board report submitted with the Board packet.

IX. Commissioner's Comments - None

X. Upcoming Meetings and Events

- Regular Board Meeting – November 6th, 2023, at 9:00 AM
- FMCA Annual Meeting, Cape Coral - November 13th -16th, 2023
- Regular Meeting – December 12th, 2023, at 9:00 AM
- OPEB Meeting – January 9th, 2024, at 9:00 AM
- Regular Meeting – January 9th, 2024, at 9:05 AM
- FMCA Fly-In – January 9th-11th, 2024 at Manatee MCD
- FASD Legislative Forum – January 22nd – 26th, 2024
- FMCA Tallahassee Days– January 22nd – 23rd, 2024

XI. Adjournment

Commissioner Erpenbeck made the motion to adjourn. The Board unanimously approved; the meeting was adjourned at 10:39 AM.

Attest: 


