

**MINUTES OF REGULAR MEETING OF THE
BOARD OF COMMISSIONERS OF THE
INDIAN RIVER MOSQUITO CONTROL DISTRICT
JUNE 9, 2020**

The monthly meeting of the Indian River Mosquito Control District Board of Commissioners was held in the District's office on Tuesday, June 9, 2020.

Participants were: Commissioners Janice Broda and Buck Vocelle (participating via ZOOM), Commissioner Tom Lowther, Director Doug Carlson, Assistant Director Sherry Burroughs, Josh Reilly, Mark Kartzinel, Diane Richards and Michael Hudon participated at the District office. Others participating via ZOOM were Mike and Bill Reynolds (Leading Edge Associates).

Chairman Lowther called the meeting to order at 9:18AM and mentioned the ground-rules for this meeting being held via video-conferencing (ZOOM).

MINUTES OF MAY 19 REGULAR MEETING (Attachment A)

Through a motion by Janice Broda, the minutes of the May 19, 2020 meetings were accepted with one minor correction.

FINANCIAL REPORT (May 1 through May 31; Attachment B)

Income	\$37,777.58
Disbursements	
Local Funds (includes Checks 12768-12832 & dd11176-dd11240).....	\$409,678.78
Non direct-deposit payroll.....	\$4,528.06
State Funds (no checks).....	<u>\$0.00</u>
Total Disbursements.....	\$414,206.84
Net.....	-\$376,429.26
Change in cash position from last month	-\$376,161.91
Bank balance (all accounts).....	\$3,425,358.78
Less reserves and contingency.....	-\$743,120.08
Total available cash	<u>\$2,682,238.70</u>

Through a motion by Janice Broda, the financial information was accepted and filed for audit.

RESOLUTION (Attachment C). Doug explained the budget amendment and resolution to reflect increasing the Local Fund Balance with additional income of \$47K. Sizable changes included:

- To increase Repairs and Maintenance by \$90K (largely impoundment repair caused by Hurricane Dorian and culvert and pump station repairs and modifications)
- To increase Communication Services by \$5K and Operating Expenses by \$3K and Utility Services by \$2K
- To reduce Contingency by \$43K and Travel & Per Diem by \$10K.

Through a motion by Buck Vocelle, it passed to approve FY 2019-20 Amendment #3 and adopt Resolution Number 2020-001.

SECTION 125 CHANGE. Doug reported that the IRS has recently announced increased flexibility during 2020 for employers to allow new types of mid-year election changes under Section 125 "Cafeteria Plans". Through a motion by Commissioner Broda, it passed to allow such changes with the District's Section 125 plan.

OLD BUSINESS

UPDATE ON COVID-19 IRMCD PRACTICES. Sherry Burroughs provided an update on the District's efforts regarding COVID. She reported that as of June 1 we have been at a near normal level of operations while taking into account the COVID safety guidelines.

CONSIDERATION OF LICENSING AGREEMENT WITH LEADING EDGE ASSOCIATES FOR DATABASE SYSTEM (Attachment D). Mr. Carlson referred to the attachment which provided information regarding assurances that the program can continue should the company not be in a position to support it. Attachments included a letter from Bill and Mike Reynolds explaining how LEA safeguards their business situation. They also provided a modified Licensing Agreement adding a Section 7.4.2. They also provided information about the possibility of using a 3rd Party Repository to safeguard the software/source code. After some discussion through a motion by Janice Broda, it unanimously passed to accept the Licensing Agreement and have Staff continue to obtain information about the possibility of using a 3rd Party Repository.

PROGRESS OF PLANNING GENERATOR SYSTEM FOR DISTRICT OFFICE AND DRY CHEMICAL BUILDING. Doug reported that we have provided information to John Binkley who is working with electrical engineer Tony Colello (Ft. Pierce Engineering, Inc.) and they visited the site last week. We expect to hear back from them in the near future as they develop specifications for the project.

NEW BUSINESS

PRELIMINARY BUDGET CONSIDERATIONS. Mr. Carlson reported that as Staff develops the Preliminary Budget for adoption at our July 14 meeting, Staff has had a meeting with John Binkley concerning security issues and possible building modifications. To date, we do not yet have an estimate on a percentage health insurance increase anticipated for the coming year. As we do each year in early July, Doug, Sherry and Diane will plan to meet individually with each commissioner to review several budget options to be considered at the July 14 meeting. A preliminary budget must be provided to FDACS by July 15. Through a motion by Ms. Broda, the Board approved using FMIT/UnitedHealthcare for FY 2020-21. Concerning general insurance, it was agreed that it needs to be specifically listed on the agenda so a decision was tabled until a future meeting.

APPROVAL OF TRIM SEPTEMBER TENTATIVE AND FINAL HEARING DATES (Attachment E). Doug referred to the attachment which showed the dates for budget hearings chosen by the Indian River County Commission and the IRC School Board. IRMCD must pick dates which do not conflict with those dates. It was decided to choose Sept. 15 for the Tentative Budget Hearing and Sept. 22 for the Final Budget Hearing.

DIRECTOR'S REPORT

TEMPORARY CONTROL.

- LARVICIDING. Mr. Carlson reported that 5532 acres were aerially larvicided in May. The historical average for the month is 1727 acres. The last 5-year average is 2910.
- ADULTICIDING. During May, 119 miles were sprayed. The historical average is 585 mi. The last 5-year average is 465 miles.
- SERVICE REQUESTS. 55 service requests were received in May. The historical average for the month is 58. The last 5-year average is 69 requests.

PERMANENT CONTROL. Sherry Burroughs provided an overview of recent permanent control field work which has included pumping up all the impoundments over a 3 week period, fine-tuning the pump at Pine Island and Vista Royale (both had electrical problems). A new culvert was placed on an internal dike in Vista Royale with the goal of making it easier to flood the SW section of the impoundment thus reducing aerial larviciding flights there.

ARBOVIRUS SURVEILLANCE. Mark Kartzinel returned from his military deployment for COVID-19 purposes and provided a report. Baby chicks are scheduled to arrive next week and will be ready to put in the field in September. Miami-Dade is on Medical Alert due to WNV cases. There have also been 2 local cases of dengue transmission there. 20 CDC traps are now distributed throughout the District to monitor mosquito populations.

EDUCATIONAL ITEMS.

- NATIONAL MOSQUITO CONTROL AWARENESS WEEK. Doug has an appointment on June 23 to be interviewed by Bob Soos (WTTB radio) in regard to this annual event.

INVESTIGATING USING A DRONE FOR LARVICIDING. Doug reported that last week, Bill Reynolds (Leading Edge Associates) provided a demonstration of their drone capabilities for larviciding and adulticiding. Via ZOOM, Bill explained the services they are looking to provide in our area. Doug mentioned that he and Josh Reilly spoke to our current aerial larviciding contractor (Jeff Summersill) concerning using LEA's drone services in the District for areas that are difficult to treat with the fixed-wing aircraft that he uses. Jeff is in support of the idea. After some discussion, through a motion by Buck Vocelle, it passed for Staff to experiment with LEA's drone services to see if they fit in with the District's needs.

LAMBETH CITRUS PROCESSING PLANT & FELLSMERE SHRIMP FARM. Michael Hudon provided an update on Lambeth spray field and the Shrimp Farm in Fellsmere. Lambeth has done a great deal of earthwork in their field and currently it is not producing mosquitoes. At the Shrimp Farm, Michael has had several conversation with the manager and we have learned that their aquaculture permit does not allow them to discharge wastewater onto the ground (it needs to go into lined ponds) consequently they are not operating in compliance with their permit. After some discussion, in which Mr. Vocelle recused himself because the manager (Alan Xue) is a client of his, it was decided to have Staff share our findings with Mr. Xue and how we might be able to help. Staff will then follow-up that discussion with a letter to him.

UPCOMING MEETINGS & EVENTS

- July 14 @ 9:00AM
- August 10 @ 9:00AM
- September 8 @ 9AM (after OPEB mtg. at 9:00)

COMMENTS

It was decided to hold the July Board meeting live (*i.e.*, not use ZOOM).

MOTION FOR ADJOURNMENT

As there was no further business to discuss, through a motion by Janice Broda, the meeting was adjourned at approx. 10:55AM.

Attest:

