

Regular Board Meeting Minutes
Indian River Mosquito Control District
June 6, 2023 @ 6:05 PM

The Indian River Mosquito Control District Board of Commissioners held a regular meeting on June 6th, 2023 at the District Office.

Present: Janice Broda (Chair), Anna Kirkland (Vice-Chair) and Matt Erpenbeck (Secretary/Treasurer)

Staff: Sherry Burroughs (Executive Director), Lisa Ridley (Director of Finance & Administrative Support Services), Michael Hart (Director of Operations), Peter Jiang (Director of Scientific Programs), Josh Reilly (IT Specialist), and Melanie Pacot-Stansberry (Payroll Specialist).

Visitors:

I. **Call to Order-** Chair Broda called the meeting to order at 6:06 PM.

II. **Pledge of Allegiance**

III. **Approval of Meeting Minutes for May 9th, 2023 (Attachment A)**

Commissioner Erpenbeck made the motion to approve the minutes. The Board unanimously approved; motion passed.

IV. **Financial Report (Attachment B)**

Commissioner Kirkland made the motion to accept and file the financial report for audit. The Board unanimously approved; motion passed.

V. **Public Comment-** None

VI. **Old Business**

A. OPPAGA Performance Review

The Balmoral Group has been surveying stakeholders and the same questions are being asked across all the stakeholders on OPPAGA's list, across all mosquito control districts. They anticipate having a draft document for review and comment by July 21st. Commissioner Broda requested all responses that were sent to OPAGGA from the Balmoral Group to be shared with the Commissioners.

Action Item: Staff to provide response emails sent to the Balmoral Group to all Commissioners.

B. Audit Committee – Review RFPs and Evaluation Criteria (Binder)

Staff has provided the audit committee with (5) proposals that meet conditional requirements. Included with the proposals are evaluation forms and committee ranking forms for review and completion. At the July Board meeting the committee will rank and prepare a list of the top three firms. The committee will direct a designee to negotiate with the top ranked firm.

C. Board Meeting Start Time

At the March 14th Board meeting, the Board decided to change the meeting times for April, May, and June to 6:00 p.m. Staff are seeking directions as to the start times of the future meetings.

This is a Public Meeting. Should any interested party seek to appeal any decision made by the Board of Commissioners with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings and that, for such purpose he may need to ensure that a record of the proceedings is made which record includes the testimony and evidence upon which the appeal is to be based. Anyone who needs a special accommodation for this meeting may contact the Finance Director at 772-562-2393 at least 48 hours in advance of the meeting.

Commissioner Erpenbeck made the motion to hold the monthly Board meetings on the second Tuesday of each month at 9:00 AM. The Board unanimously approved; motion passed.

D. Aerial Larviciding Agreement (Attachment C)

Our aerial contractor, Thomas R. Summersill, Inc., is changing their company name. As such, the existing contract agreement needs to be modified to reflect the new company name. All the terms and conditions remain unchanged.

Staff is recommending approval of the Amendment #2 to the Aerial Larviciding Agreement to reflect the new name change.

Commissioner Kirkland made the motion to approve Amendment #2 to the Aerial Larviciding Agreement to reflect the new name change. The Board unanimously approved; motion passed.

VII. New Business

A. Aerial Services Program Review (Attachment D)

Staff requested a proposal from Mark Latham, previous Executive Director of Manatee County Mosquito Control District, to assess our aerial program and provide recommendations for future improvements. Over the last few years there have been numerous discussions of our aerial program, including considerations of the use of helicopters and procurement of drones for surveillance and treatments. Mark will assess the program and present his findings to the Board. A brief discussion was held to discuss some of the issues the District is facing with the aerial services. Commissioner Erpenbeck requested that the second visit be held virtually to decrease the costs. Staff confirmed virtual presentation is an option and should save approximately \$1200.

Staff recommend approval of the aerial program evaluation proposal in the amount of \$7,837.50 to Latham Vector Control Consultants, LLC with the presentation to the board and travel expenses adjusted accordingly.

Commissioner Erpenbeck made the motion to approve the Aerial Service Program Evaluation Proposal from Latham Vector Control Consultants, LLC with the presentation to the board and travel expenses adjusted accordingly. The Board unanimously approved; motion passed.

B. Draft Reimbursement Agreement with St. Lucie County MCD for Islands (Attachment E)

The District has been inspecting and treating the spoil islands within St. Lucie County for years. About three years ago, Glenn Henderson, St. Lucie County's Mosquito Control Director, informed Doug that he did not want IRMCD to treat the islands, as they would be responsible for those tasks. However, this was not the case. Our Marine Inspectors noted that the islands were producing numerous mosquitoes, contributing to the mosquito biting pressures our residents were experiencing in the Vero Shores area and inquired if we could treat those areas again. Staff coordinated with Roger Jacobsen, current Director at SLCMCD, and he was amenable to us inspecting and treating the area and would consider a reimbursement agreement to cover our costs.

Staff is recommending we enter into a formal agreement with St. Lucie County Mosquito Control District to inspect and treat the spoil islands (SL#1-4) which lie within their district's boundary.

Commissioner Kirkland made the motion to authorize the reimbursement agreement with St. Lucie County for the inspection and treatment of spoil islands SL#1-4. The Board unanimously approved; motion passed.

C. Procurement of IRMCD ITB 2023-03 6,000GPM Portable Diesel Trailer Mounted Pump (Attachment F)
Staff prepared a bid package for the procurement of a portable diesel pump and four bids were received.

Staff recommends awarding the bid to MWI in the amount of \$135,890. The budgeted capital funding for this pump is \$122,000. A portion of the capital funding allocated for Vista Royale Dike Improvements (Phase I) at \$96,010 can be reallocated to cover the increase of \$13,890, as the Vista Royale Project has been postponed to complete Hurricane Nicole dike repairs.

Commissioner Erpenbeck made the motion to approve capital funding for \$135,890 and award the procurement of the 6,000 GPM Portable Diesel Trailer Mounted Pump to MWI Pumps. The Board unanimously approved; motion passed.

D. September TRIM Public Hearings- Date Determination (Attachment G)

Staff provided dates for the IR County and School Board budget hearing dates. After a brief discussion, it was determined to move the OPEB and regular Board meeting to September 5, 2023. The tentative budget hearing will be held on September 12, 2023, at 5:01 PM and the final budget hearing on September 21, 2023, at 5:01 PM.

E. Procurement – Ford F150s Larvicide (Attachment H)

Staff has provided an estimate from Duval Ford for (2) Ford F150s for Larvicide approved and budgeted at \$70,000.00. The estimate exceeds the approved allotment by \$621.00. Authorization is required for procurement.

Commissioner Broda made the motion to approve procurement of the (2) Ford F150s. The Board unanimously approved; motion passed.

VIII. Director's Report

- Mr. Hart provided the Commissioners with a brief discussion and pictures of the pump containment units that were purchased and installed at three of our impoundments. The units are designed to contain any petroleum or oil and allow water to filter through.
- Mr. Hart explained that due to the spotty rainfall throughout the county, there has been an increase in adult mosquitoes. Staff will be performing ULV treatments starting in the northern areas of the county and working their way south until all areas have been treated. Any problem areas will be treated as needed.
- Ethics Requirements for Special Districts (HB199/SB620) – Effective July 1- Required 4 hours of training each calendar year. Is there interest in attending Dodd Short Course to complete training requirement? *(Phil Goodman, FMCA Commissioner Rep.)* Commissioner Erpenbeck is hoping to get some clarification at the FASD Annual Meeting next week to see if these requirements would be met. Commissioner Broda spoke with Mr. Goodman who stated that the training is free at Dodd but will not meet the requirements for this year. Mr. Goodman indicated there would likely be training at the FMCA Annual meeting in November 2023 to meet this year's requirements.
- The monthly report was included in the Board Books; staff are available to answer any questions the Board members may have. Commissioner Broda thanked Peter for his work on resistance and efficacy.
- Staff completed the first Annual Report and provided a copy to the Commissioners.

IX. Commissioner's Comments-

- Commissioner Erpenbeck- none

- Commissioner Kirkland- Commissioner Kirkland spoke to a resident from Vero Shores who entered a service request on the website and was pleased with the prompt response from our team. Staff provided some background to the mosquito issues in the southern section of the county.
- ~~Commissioner Broda~~ Commissioner Broda asked about the Research Entomologist and Peter acknowledged that a candidate has been selected and an offer letter will be sent out this week.
- Terry McGinn- Mr. McGinn believes that reducing millage is a reaction overdone by politicians and wants to make a plea that the funding be used to improve operations, science, publications, and communications and resist cutting the millage. Mosquito control is important and needs good equipment, more good people, education, and more outreach.

X. Upcoming Meetings and Events

- FASD Annual Meeting, Orlando – June 12th-15th, 2023
- Regular Board Meeting – July 11, 2023 @ 9:00 AM
- Regular Board Meeting – August 8, 2023 @ 9:00 AM
- OPEB & Regular Board Meeting – September 5, 2023 @ 9:00 AM
- FMCA Annual Meeting, Port Charlotte – November 13th -16th, 2023

XI. Adjournment

Commissioner Kirkland made the motion to adjourn. The Board unanimously approved; the meeting was adjourned at 6:57 PM.

Attest:




