

Regular Board Meeting Minutes

Indian River Mosquito Control District

May 14th, 2024 @ 9:00 AM

The Indian River Mosquito Control District Board of Commissioners held a regular meeting on May 14th, 2024, at the District Office.

Present: Anna Kirkland (Chair), Matt Erpenbeck (Vice-Chair) and Janice Broda (Secretary/Treasurer)

Staff: Sherry Burroughs (Executive Director), Lisa Ridley (Director of Finance), Michael Hart (Director of Finance), Peter Jiang (Director of Science), Tamar Rivera (Human Resource Generalist), Kevin Kinney (IT Manager), and Johanna Avril (Community Relations Specialist)

Visitors: Thomas Lowther

I. **Call to Order:** Chair Kirkland called the meeting to order at 9:00 AM.

II. **Pledge of Allegiance**

III. **Approval of Meeting Minutes – April 9, 2024** (Attachment A)

Commissioner Erpenbeck made the motion to approve the amended April 9th, 2024 minutes. The Board unanimously approved; motion passed.

IV. **Financial Report** (Attachment B)

Commissioner Broda made the motion to accept and file the financial report for the audit. The Board unanimously approved; motion passed.

V. **Public Comment – None**

VI. **Old Business**

A. **Public Meeting Decorum** (Attachment C)

Commissioner Erpenbeck made the motion to approve the Public Meeting Decorum policy dated 2024. Commissioner Broda seconded with a recommendation for content clarification. The Board unanimously approved; motion passed.

***Action Item:** Policy amendment to page two under public comment item number two, qualifier added "unless more time is granted by the presiding officer".*

B. **Social Media Proposal** (Attachment D)

Commissioner Broda made the motion to approve the Social Media Proposal for a Facebook page for the District. Commissioner Kirkland seconded. Commissioner Erpenbeck opposed; motion passed.

VII. **New Business**

A. **Event Participation Policy** (Attachment E)

Commissioner Erpenbeck made the motion to approve the amended Event Participation

Policy. The Board unanimously approved; motion passed.

Action Item: Staff will amend the policy to state commercial events and those that require an admission fee will be subject to Board approval.

A. Local Budget Amendment #2 & Resolution 2024-002 (Attachment F)

Commissioner Erpenbeck made the motion to approve Budget Amendment #2 and Resolution 2024-002. The Board unanimously approved; motion passed.

B. Statewide Mutual Aid Agreement (Attachment G)

Commissioner Erpenbeck made the motion to provide the Statewide Mutual Aid Agreement to the District's attorney for review and return at the next Board meeting. The Board unanimously approved; motion passed.

VIII. Director's Report-

Todd Hingle was promoted to Inland Supervisor and John Thomas to the Inland Inspector. Josh Shytle was promoted to Larvicide Foreman. Kevin Kinne has returned to the District and accepted the Coastal Inspector position. One vacancy remains for a coastal inspector and has been solicited externally.

IX. Commissioner's Comments

Commissioner Broda – None

Commissioner Erpenbeck – Congratulated Director Burroughs for receiving her master's in public administration from Florida Gulf Coast University on May 5th, 2024.

Commissioner Kirkland – None

X. Upcoming Meetings

- OPEB & Regular Board Meeting – June 4th at 9:00 am

XI. Adjournment

Commissioner Broda made the motion to adjourn. The Board unanimously approved; the meeting was adjourned at 9:30 AM.

Attest:



