

Regular Board Meeting Minutes
Indian River Mosquito Control District
February 13, 2024 @ 9:00 AM

The Indian River Mosquito Control District Board of Commissioners held a regular meeting on February 13th, 2024, at the District Office.

Present: Anna Kirkland (Chair), Matt Erpenbeck (Vice-Chair) and Janice Broda (Secretary/Treasurer)

Staff: Sherry Burroughs (Executive Director), Lisa Ridley (Director of Finance and Support Services), Michael Hart (Director of Operations), Tamar Rivera (Human Resources Generalist), Peter Jiang (Director of Scientific Programs), Kevin Kinney (IT Specialist), and Melanie Pacot-Stansberry (Payroll Specialist)

Visitors: Daniel Anderson (Mauldin & Jenkins), Sarah McInnis, Terry McGinn, and Wendy Cobb

I. Call to Order: Chair Kirkland called the meeting to order at 9:00 am.

II. Pledge of Allegiance

III. Approval of Meeting Minutes – December 12, 2023 and January 9, 2024 (Attachment A)

Commissioner Broda made the motion to approve the December 12, 2023 minutes as corrected. The Board unanimously approved; motion passed.

Commissioner Broda made the motion to accept the January 9th, 2024 minutes as corrected. The Board unanimously approved; motion passed.

IV. Financial Report (Attachment B)

Commissioner Erpenbeck made the motion to accept and file the financial report for the audit. The Board unanimously approved; motion passed.

V. Public Comment

Sarah McInnis thanked Commissioner Kirkland and Commissioner Broda for meeting with her to discuss her concerns.

VI. Old Business

A. Labor Relations Attorney Services RFP (Attachment C)

Commissioner Erpenbeck made a motion to table this agenda item to a future date. Motion failed due to lack of a second.

After discussion **Commissioner Broda made a motion for the Chair to work with the Director of Finance to develop a request for proposals that reflects the items enumerated at this meeting for consideration at the next Board meeting. Commissioner Kirkland and Commissioner Broda approved. Commissioner Erpenbeck opposed; motion passed.**

B. Adulticide Chemical Bid Award (Attachment D)

Staff determined that the malathion provided by Howard Fertilizer is labeled only for agricultural use and recommended the bid be awarded to Vesperis.

Commissioner Broda made the motion to award the Adulcide Chemical Bid to Vesperis. The Board unanimously approved; motion passed.

VII. New Business

A. Financial Audit FY 2022-2023 (Attachment E)

Daniel Anderson with Mauldin and Jenkins presented the FY 2022-2023 financial audit.

B. Strategic Goals, Objectives and Metrics (Attachment F)

At the last meeting the Board requested to discuss strategic goals and objectives. A copy of the strategic goals and objectives was provided as Attachment F to aid in the discussion.

Commissioner Broda asked if there were performance metrics to review. Sherry stated that staff were currently working on developing measures.

C. Capital Vehicle Procurement (Attachment G)

The purchase price for the F150 was above the budgeted cost. However, the savings from purchasing a 2024 Chevy Traverse instead of a Ford Explorer will result in cost savings of \$5,086 which can be applied to the purchase of a Ford F150. Therefore, no budget amendment will be required. Staff were seeking Board authorization to proceed with the purchase.

Commissioner Erpenbeck made the motion to proceed with the procurement of the 2024 Ford F150. The Board unanimously approved; motion passed.

VIII. Director's Report

- Staff have been placing "mosquito control" on the sides of the vehicles and enclosed trailers to provide greater visibility and identification.
- Peter received notice of Abdullah's resignation as the Research Entomologist. He has accepted an assistant professor position at King Saud University in Riyadh City where his family resides.
- Commissioner Kirkland inquired if the water quality monitoring report was completed.

IX. Commissioner's Comments

- Terry McGinn suggested that the District get a Facebook page to enhance communication with the public.
- Commissioner Broda discussed considerations for new legal counsel. She suggested the District continue with lobbying services from Lewis Longman & Walker but consider other firms for general legal services at a reduced cost.
- Commissioner Erpenbeck thanked staff for the great work on the audit and discussed the qualifications of Lewis Longman & Walker

X. Upcoming Meetings

- AMCA Annual Meeting – March 4th thru March 8th, 2024

- Regular Board Meeting – March 12th at 9:00 am
- Anastasia Arbovirus Surveillance Workshop – March 26th thru March 28, 2024
- Regular Board Meeting – April 9th at 9:00 am
- AMCA Washington Conference – May 13th thru May 15th, 2024

XI. Adjournment

Commissioner Broda made the motion to adjourn. The Board unanimously approved; the meeting was adjourned at 9:46 AM.

Attest:




